



TOWN OF HUDSON

Water Utility Committee

Leo Bernard, Chairman

Ben Nadeau, Selectmen Liaison



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Hudson Water Utility Committee (WUC) meeting minutes of August 18, 2010

I. CALL TO ORDER

The meeting was opened by Chairman Leo Bernard at 5:02 pm in the Board of Selectman's conference room at Hudson Town Hall.

II. ATTENDANCE

The roll was called by Clerk David Shaw:

Committee Members:

Chairman Leo Bernard
Vice -Chairman Jeff Rider
Catherine Valley
David Shaw

Staff/Others:

Town Engineer Gary Webster
Water Utility Clerk Valerie Marquez

Absent:

Selectman liaison Ken Massey

III. PUBLIC INPUT – There was no public in attendance and no public input.

IV CONSENT ITEMS

- A. Acceptance of Minutes
Minutes of Water Utility Committee from June 30th, 2010
- B. Financial Status
 - 1.) Treasure's Report and cash flow, July 2010
 - 2.) Expenditure reports, July 2010
- C. Operations Report (PWW)
 - 1.) June 2010
 - 2.) Report of Operations Fiscal year 2010

Item B1 was pulled from the agenda due to lack of supporting documentation

Jeff Rider indicated that part of the treasury report was not included in the committee packet.

Motion was made by Jeff Rider to accept consent item A (meeting minutes, June 2010). Seconded by David Shaw. Motion passed (3-0-1), with Cathy Valley in abstention.

Motion was made by Jeff Rider to accept consent item 2A (Expenditure reports, July 2010)
Seconded by David Shaw. Motion passed (3-0-1), with Cathy Valley in abstention.

Discussion of consent items:

Item C1 (Operations report, June 2010).

Jeff Rider pointed out an apparent typographical error on page 9;;
The planned work completed dates should be June 30th, 2009 to July 31st, 2010,
not July 1st, 2009 to July 31st, 2010.

Jeff also questioned the Gate Valve Inspection value of 48 vs projected goal of 400,
and the 3 separate invoices for unplanned work on Windham Road.

Gary Webster read an e-mail from PWW regarding an after-hours valve adjustment
(invoice amount \$264.81). Valerie Marquez added that invoices would also be
issued for the water shut-off prior to the repairs to the curb box were made.

Jeff Rider questioned the first paragraph on sheet 4 of the report of operations.
In particular, the PVC (plastic) water main description. Gary Webster stated there
was no PVC or transite in Hudson's water mains. *(Clerks note: Transite is a term
for a hard, fireproof composite material, fiber cement boards, typically used in wall
construction)*

Cathy Valley inquired as to the location of the Emergency Interconnect,
stating that the location of Taylor Falls Bridge is in question.

Motion was made by David Shaw to accept consent item C1.
Seconded by David Shaw. Motion passed unanimously (4-0)

V. OLD BUSINESS

Water Utility Abatement W-UTL-10-14;

Summary: Get-Fit LLC 142 Lowell Road.
Requested abatement amount: \$504.90.
Customer claims meter logic issue.

Valerie Marquez explained this was an internally generated abatement and
that Gold's Gym franchise was under a new owner.

Motion was made by David Shaw to recommend abatement approval.
Seconded by Jeff Rider. Motion passed unanimously (4-0)

1.) Water Utility Abatement W-UTL-10-13;

Summary: Debbie McKelvey 421 Abbot Farm Lane
Requested abatement amount: \$165.00
Customer claims billing error due to new meter install.

Valerie Marquez clarified the meter reading error.

Motion was made by Jeff Rider to recommend abatement approval.
Seconded by David Shaw. Motion passed unanimously (4-0)

VI. NEW BUSINESS None

VII. OTHER BUSINESS None

VIII. REMARKS BY COMMITTEE MEMBERS

Chairman Leo Bernard – Welcomes back Cathy Valley

Vice-Chairman Jeff Rider – Inquired as to why (if) Hudson is being billed for Dig safe activity when the town pays into a consortium annually. Also suggests PWW reports are revised to provide details that would prevent monthly WUC inquiries.

Cathy Valley - None

David Shaw – None

IX. REMARKS BY SELECTMAN & STAFF

Town Engineer Gary Webster updated WUC on new well activity. In particular, the test well being drilled at Freedom Fields, noting that Hills Garrison has a 50GPH irrigation well.

Gary also mentioned that new rules prevent wells in close proximity to the Merrimack River.

Water Utility Clerk Valerie Marquez updated the WUC on water shut-off status, sharing an interesting customer story that revisited previous late payment / penalty option discussion. Valerie pointed out that most shut-off are for past due amounts under \$100.

Chairman Leo Bernard mentioned that the town of Merrimack has a large water ban banner located on a main road and inquired if Hudson should adopt a similar method of announcement. Question to be raised with Selectman Ken Massey at next meeting.

X. NEXT MEETING September 15th in the BOS meeting room @ 5PM

XI. MEETING ADJOURNMENT

Motion by David Shaw for adjournment.

Seconded by Jeff Rider.

Motion passed unanimously (4-0)

Meeting adjourned at 5:51PM

Leo C. Bernard, Chairman Water Utility Committee