

Approved Hudson Sewer Utility Committee Meeting Minutes

Date of Meeting: July 8, 2010

Attendees:

William Abbott, Chair
Bernie Manor, Vice Chairman
Catherine Valley - Absent
Don Gowdy
Howard Dilworth, Jr., Alternate
Craig T. Bailey, Secretary
Roger Coutu - Selectman's Liaison - Absent
Gary Webster – Town Engineer



The regular monthly meeting of the Town of Hudson Sewer Utility Committee was held Thursday, July 08, 2010 at 5:30 pm, in the main meeting room of the Town of Hudson Town Hall. William "Bill" Abbott presided as the Chairman. Secretarial duties were provided by Craig T. Bailey. Catherine Valley being absent, Howard Dilworth was seated as a voting member of the Sewer Utility Committee. The minutes of the previous meeting were read and approved with minor corrections required. A motion was made by Bernie Manor to "Accept the meeting minutes for meeting dated June 10th as corrected." Seconded by Don Gowdy, the motion carried unanimously.

1. Abatements and Waivers

- A. S-UTL-10-10, Bill provided additional information regarding the compound meter, and how it works after speaking with Valerie at the Hudson Water Utility. Bernie Manor moved "To recommend that the Selectmen approve the abatement S-UTL-10-10." Seconded by Don Gowdy, the motion carried with some discussion.

2. Reports

- A. The Treasurers' report dated 05/31/2010 was reviewed by the committee. Howard mentioned the new format of the report, and explained how the new format is much easier for Committee Members to read and understand.
- B. A Expenditure Report was not submitted to the committee. Howard Dilworth discussed that the Committee should be able to receive financial reports at the end of the year, and further explained the concept of the "thirteenth month," or an un-audited set of reports which also effectively close the year in the accounting system. Hudson should consider a similar process.
- C. A Revenue report was not submitted to the committee.

3. Old Business

- A. Balance of capacity - unchanged at 58,058 GPD. Gary Webster mentioned that the industrial users balance calculation is almost ready to be published. The actual allocation may be closer to 170,000 plus the current 60,000 GPD of true available flow. Gary will provide the final values soon.

4. New Business

- A. The clearing fund: the new report format was discussed during the Treasurers report.

- B. Memo from Engineering Department, regarding 122 Lowell Rd. Community development has been working with a developer, and Gary has indicated the developer must officially request sewer allocation.
- C. The new Vac-Con truck has been delivered, and has been placed into service. Road Agent Kevin Burns has provided a picture of the truck, and has been included here.



Figure 1. New Vac-Con truck

- D. New policy change informational.

5. Closing

- A. After closing comments by committee members, the meeting was adjourned at 6:23 pm.

Craig T. Bailey, PE
Secretary