



TOWN OF HUDSON

Water Utility Committee

Leo Bernard, Chairman

Ben Nadeau, Selectmen Liaison



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Hudson Water Utility Committee (WUC) meeting minutes of May 19, 2010

I. CALL TO ORDER

The meeting was opened by Chairman Leo Bernard at 5:01 pm in the Board of Selectman's conference room at Hudson Town Hall.

II. ATTENDANCE

The roll was called by Clerk David Shaw:

Committee Members:

Chairman Leo Bernard
Vice -Chairman Jeff Rider
Clerk David Shaw

Staff/Others:

Town Engineer Gary Webster
Water Utility Clerk Valerie Marquez

Absent:

Catherine Valley
Selectman liaison Ken Massey

III. PUBLIC INPUT – There was no public in attendance and no public input.

IV CONSENT ITEMS

- A. Acceptance of Minutes
 - 1.) Minutes of February 17, 2010
 - 2.) Minutes of April 21, 2010
- B. Financials
 - 1.) Treasure's Report and cash flow, March 2010
 - 2.) Expenditure reports, March 2010
 - 3.) Expenditure reports, April 2010
- C. PWW Operations Report
 - 1.) March 2010

Motion was made by David Shaw to move consent item A2 to discussion.
Motion was made by Jeff Rider to move consent items B3 and C1 to discussion.

Motion was made by Jeff Rider to accept consent items A1, B1 and B2.
Motion passed unanimously (3-0).

Discussion of consent items:

Item A2 (Meeting minutes of April 21, 2010).

David Shaw requested clarification on item IV (remarks by selectman and staff). In particular, whether a vote was taken on Jeff Riders recommendation to the BOS regarding pipe size increase and funding for Abbott Street water main replacement. Jeff Rider confirmed the unanimous (3-0) vote and made motion to approve item A2 as modified. Motion passed unanimously (3-0).

Item B3 (Expenditure Report, April 2010)

Jeff rider questioned item 03-3290-4395 (water hook-up fee)
The March 2010 revenue report list 17.53% of this fee being collected.
The Pennichuck Water Systems Operations report (page 9) lists 27 new meter sets (with an annual goal of 75). This represents 36% new meters, over twice the 17.53% collected hook-up fees for said meters.

David Shaw inquired if the \$26,000 estimated revenue was for the annual goal of 75 new meters, which would put new meter cost at \$346.66 each.

Valerie Marquez stated PWW has an annual contract which includes a fixed number of meters, possibly 250. Gary Webster to investigate.

Item C1 (PWW operations report, March 2010)

Jeff rider questioned item 03-3402-4792 (Fire access charge)
The March 2010 revenue report list 64.89% of this fee being collected, despite being 75% through the fiscal year. This was followed by discussion regarding what this fee covered (sprinklers, private hydrants, etc.). Gary Webster to investigate.

V. OLD BUSINESS

A. April 2010 agenda items:

Harcros Credit: Gary Webster updated the committee on the questioned invoice from Harcros credit, as listed on sheet 9 (sec. II).
The invoice was for chemical delivery.

Chlorine pump failure: Gary Webster updated the committee on the questioned invoices for chlorine pump repair / replacement activity, as listed on sheet 9 (sec. II). Gary presented an e-mail correspondence from Chris Countie (PWW) that summarized the activity as follows:
The repair was for a tube on the peristaltic pump.
The replacement was for the Chlorine pump, which had an un-repairable drive mechanism.

Meter warranty: Awaiting response from PWW

Pennichuck Water Cross Connection Changes: No change is status.

VI. NEW BUSINESS

A. Water Utility Abatement W-UTL-10-12:

Hannaford 77 Derry Street. Logic on larger meters incorrect, adding an additional "0" to reading since installation. Valerie Marquez confirmed error in town system that has since been corrected. Motion by David Shaw to recommend the BOS to grant the abatement in the amount in \$ 2460.00. Motion passed unanimously (3-0).

VII. NEW BUSINESS

Weinstein well – A discussion was held regarding the deteriorating liner and the Weston & Sampson alternative recommendations report, dated March 30, 2010. Gary Webster and Jeff Rider both questioned the recommended 18.5" replacement liner for the current 24" well, given a larger diameter liner would provide additional capacity. Gary Webster to investigate replacement liner size selection criteria.

Jeff Rider highlighted the \$100k replacement option does not include support equipment (motors, pump, etc.). Gary Webster indicated the existing equipment would be used due to the close proximity between existing and new well locations.

Jeff favors the \$35k re-lining option recommended by Weston & Sampson considering the town is currently exploring new well locations, but would like financial information from Ken Massey before discussing further.

C.I.P. – Chairman Leo Bernard inquired about these years C.I.P. proposals. Gary Webster to present C.I.P. proposals at the next WUC meeting.

VIII. REMARKS BY COMMITTEE MEMBERS

Chairman Leo Bernard – Updated committee on new member search methods, including Hudson CTV notice.

Vice-Chairman Jeff rider – Recommends sending a card to Cathy Valley, who was recently hospitalized. Chairman Leo Bernard to handle logistics.

David Shaw – None

IX. REMARKS BY SELECTMAN & STAFF

Valerie Marquez – Indicated it was a quiet month for shut-offs. Initial 88 delinquent accounts scheduled for shut-off has been reduced to 25 accounts, with 4 additional account being paid today, leaving only 21 accounts on shut-off list. Valerie also stated that many of these customers do not pay for water service until receipt of shut-off notice. Jeff Rider and Gary Webster suggested adding an interest penalty for accounts that are 30 – 60 days overdue.

Gary Webster

- Recommended adding **pertinent** photos to town website.
- Well exploration will be performed behind soccer field in July.
- Upcoming Pennichuck meeting will address meter readers and new 2-wire meters.
- DES meeting next month with potential for clean water funding.

X. NEXT MEETING June 16th, 2010 in the BOS meeting room @ 5PM

XI. MEETING ADJOURNMENT

Motion by Jeff Rider for adjournment.
Motion passed unanimously (3-0).
Meeting adjourned at 6:17 PM

Leo Bernard, Chairman Water Utility