

Minutes of the Hudson Cable Utility Committee (“CUC”) Meeting Thursday May 18, 2010

1. CALL TO ORDER Chairman O’Keefe called the meeting to order at 7:02 pm.

2. ATTENDANCE: Present: Michael O’Keefe, Rupert Cote, Stewart Kroner, Selectman Roger Coutu and Harry Schibanoff. Jim McIntosh the Cable Facilitator (“CF”) and Leo Bernard the Senior Camera Operator (“SCO”) also attended. Lee Lavoie was excused.

3. PUBLIC INPUT: None.

4. APPROVAL OF THE MINUTES:

The minutes of the last meeting of March 18, 2010 were reviewed by the CUC. There were no changes or corrections. Motion was made by Mr. Cote to accept the minutes and seconded by Mr. Kroner. The acceptance of the minutes was unanimous.

5. OLD BUSINESS:

A. HCTV Access Center (“AC”) Open House Feedback and Follow-up

The CUC thought that the open house at the AC was a success. Attendance was higher than expected and the feedback from the attendees was favorable. The email list that was generated at the opening has been put into a file and Mr. O’Keefe and Mr. Schibanoff will try to follow up with those people. Mr. Cote said that several attendees expressed an interest in being on the CUC which currently has three vacancies. Mr. Coutu explained the procedure of how to sign up to on be this committee to the TV audience.

B. Status of HCTV Origination Drops at the Access Center and Alvirne

Mr. O’Keefe reported that the origination drop has been installed in the AC and is operational. This will allow live broadcasting from the AC. The drop to Alvirne High School is expected in a few weeks. The location of the Alvirne drop was discussed. Mr. Coutu asked if the drop would allow the live broadcasting of football games. Mr. O’Keefe and McIntosh will look into methods of doing this

6. NEW BUSINESS:

A. Community Expo Participation

HCTV has been invited to participate in the Community Expo on May 19, 2010 at Alvirne High School. A display similar to that used at the AC open house will be set up. In addition, it is planned to have a camera at the display to demonstrate its use and The Tricaster System will be on display. Scheduling of the event was discussed and decided.

B. Franchise Renewal Planning

Mr. O’Keefe said that we should begin planning our priorities for the renewal of our contract with Comcast. The agreement ends in August of 2011, but it takes a great deal of time to plan, coordinate and sign a new agreement. The Board of Selectmen are the franchisees and will need to approve and accept the agreement with Comcast. Mr. O’Keefe said that future at meetings we will begin this process which may or may not

include a survey of the Hudson cable users. The survey was generally discussed but no decisions were made at this time.

C. End of Year Budget to Actuals Review and Proposed Spending

Mr. O’Keefe distributed the budget report through April 2010. It showed that approximately \$23,000 remained in the budget which ends June 30, 2010. He said that after operating expenses, contract fees and other minor expense are paid that there may be approximately \$17,000 to \$18,000 remaining. He distributed a proposal from Access A/V for a studio camera system and suggested that we purchase the studio package for approximately \$17,000. The purchase was discuss and it was pointed out that this plan had been discussed the BOS but will still need their approval. After general discussion the motion below was made by Mr. Cote and seconded by Mr. Kroner

MOTION: The CUC authorize the purchase of a studio package for an amount not to exceed \$17,000 and to consider purchasing other parts of the proposal from Access A/V in the next fiscal year. The motion passed unanimously.

Mr. O’Keefe then suggested that we transfer any remaining balance of our 2010 budget into the capital reserve account. He said that this transfer was permitted according to an opinion by the town attorney. After discussion, the motion below was made by Mr. Cote and seconded by Mr. Kroner.

MOTION: To request that the BOS permit the transfer of any remaining funds in the CUC budget to its capital reserve account at fiscal year end. The motion passed unanimously.

7. OTHER BUSINESS/ REMARKS:

A. Other Business: None

B. Remarks

Mr. Coutu asked the CUC and the TV audience to support him in the 5K run for the raising of funds to build a stadium to honor Zak Tompkins. He asked any donations be sent to him in the name of the Tompkins Memorial Fund.

Mr. Kroner said that HCTV now has a Facebook page and urged the audience to look it up. The page contains information about HCTV and how Hudson residents can use the facility and equipment of HCTV.

8. NONPUBLIC SESSION:

The below motion was made by Mr. Coutu and seconded by Mr.Schibanoff:

MOTION: To enter nonpublic session under 91-A:3 II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. The exemption shall extend to any application for assistance or tax abatement or waiver of a fee, find, or other levy, if based on inability to pay or poverty of the applicant.

A roll call vote was done by the Clerk. The motion passed unanimously with 5-0 vote.

After the discussion, the following Motion was made by Mr. Coutu and seconded by Mr. Kroner:

MOTION: That the minutes of the nonpublic session of May 18, 2010 be sealed. The motion passed unanimously.

The meeting was resumed in public session at 8:16PM.

9. ADJOURNMENT:

Mr. Cote moved to adjourn the meeting, seconded by Mr. Kroner. The meeting adjourned at 8:17 P.M.

Submitted by Harry A. Schibanoff, Clerk
May 20, 2010



TOWN OF HUDSON
CABLE UTILITY COMMITTEE



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PUBLIC NOTICE
CABLE UTILITY COMMITTEE

May 18, 2010 - 7:00 p.m.
Town Hall, 12 School Street, Hudson, NH 03051
Board of Selectmen Room

AGENDA

1. **Call to Order**
2. **Attendance**
3. **Public Input**
4. **Approval of Minutes**
 - A. March 18, 2009 Cable Utility Committee Meeting Minutes
5. **Old Business**
 - A. HCTV Access Center Open House Feedback and Follow-up
 - B. Status of HCTV Origination Drops at Access Center and Alvirne
7. **New Business**
 - A. Community Expo Participation
 - B. Franchise Renewal Planning
 - C. End of Year Budget to Actuals Review and Proposed Spending
8. **Other Business/Remarks by Committee Members**
9. **Nonpublic Session**

Motion to enter nonpublic session under 91-A:3 II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.
10. **Adjournment**