

Approved Hudson Sewer Utility Committee Meeting Minutes

Date of Meeting: May 13, 2010

Attendees:

William Abbott, Chair
Catherine Valley - Absent
Bernie Manor, Vice Chairman
Don Gowdy – Absent
Howard Dilworth, Jr. Alternate
Craig T. Bailey, Secretary
Roger Coutu - Selectman's Liaison
Gary Webster – Town Engineer



The regular monthly meeting of the Town of Hudson Sewer Utility Committee was held Thursday, May 13, 2010 at 5:30 pm, in the main meeting room of the Town of Hudson Town Hall. The Chairman William "Bill" Abbott being in the chair. Secretarial duties were provided by Craig T. Bailey. The minutes of the previous meeting were read and approved with no corrections required. A motion was made by Bernie to "Accept the meeting minutes for meeting dated April 8th 2010, as corrected/presented." Seconded by Craig T. Bailey, the motion carried with only one abstention. Howard Dilworth, Jr. has been appointed by the Select board to serve as an alternate member. Howard was elevated to a voting member for this meeting since Mrs. Valley and Mr. Gowdy were not present.

1. Abatements and Waivers

- A. No Abatements or waiver requests submitted.

2. Reports

- A. The Treasurers' report dated 04/19/2010 was reviewed by the committee. Some discussion was had regarding the payments of personnel, and questions were asked whether or not the personnel costs could be more evenly distributed throughout the year. Howard moved "To inquire with Donna Staffier-Sommers, Sewer Utility Administrative Aide, the feasibility of adding the corresponding account numbers on the check register, and if this would be easily accomplished, to update the report to show these account numbers." Seconded by Bernie, the motion carried unanimously.
- B. The Expenditure Report dated 05/04/2010 was reviewed by the committee. Some discussion was had regarding the Vacon Truck expense being listed as encumbered. Howard mentioned that this might be an accounting error, since this money might not be able to be transferred until after July 1st.
- C. The Revenue report dated 05/04/2010 was reviewed by the committee. A brief discussion regarding the sewer rate was had, and was tabled until later in the meeting.
- D. Bill has been tracking the sewer income and expenses in a spreadsheet, and has been presenting the data in bar chart form to the Committee.

3. Old Business

- A. Balance of capacity - unchanged at 58,058) GPD.

- B. Abatement Policy – Auxiliary meters. The proposed changes from the April meeting were unclear to Donna. The present draft of Section 6.C.1.a should be removed, and all subsequent sections should be re-lettered. Bill will meet with Donna to help this process.

4. New Business

- A. Sewer Rate review – The committee discussed the recent history of the rate changes, both increases and decreases. Bill asked the committee to consider the rate, and come report back to the Committee the results of their thoughts. One unknown issue is the expected expenses from the City of Nashua. These Nashua expenses may force a small rate increase.
- B. Vacon Truck Capital fund – It may make sense to begin a reserve fund for the next truck. The brand new truck that we are expecting to take delivery of will have an expected life span of 10 years. However, the Highway Department was not able to contribute to the purchase of the 2010 truck. The 2020 truck should be purchased with a more fair distribution of funds.
- C. Parkland Terrace Sewer Allocation – Gary Webster described his methods when dealing with new sewer allocation requests.
- D. The Committee has welcomed Howard Dilworth, Jr. back into the committee.

5. Closing

- A. After closing comments by committee members, the meeting was adjourned at 7:00 pm.

Craig T. Bailey, PE
Secretary