

Approved Hudson Sewer Utility Committee Meeting Minutes

Date of Meeting: Thursday, March 11, 2010

Attendees:

William Abbott, Chair

Catherine Valley (approved Absent)

Bernie Manor, Vice Chair

Don Gowdy

Craig T. Bailey, Secretary

Roger Coutu - Selectman's Liaison (approved Absent)

Gary Webster – Town Engineer



The regular monthly meeting of the Town of Hudson Sewer Utility Committee was held Thursday, March 11, 2010 at 5:30 pm, in the main meeting room of the Town of Hudson Town Hall. The Chairman Bill Abbott being in the chair. Secretarial duties were provided by Craig T. Bailey. The minutes of the previous meeting were read and approved with minor corrections required. A motion was made by Bernie Manor to "Accept the meeting minutes for meeting dated February 11th as corrected." the motion carried unanimously.

1. Abatements and Waivers

- A. No Abatements submitted for review.

2. Reports

- A. The Treasurers' report dated 02/17/2010 was reviewed by the committee.
- B. The Expenditure Report dated 02/08/2010 was reviewed by the committee, with a few questions regarding the check book register. There are a few checks being paid directly to Town of Hudson department of public works personnel, and a check being paid to "Federal Home Loan Mortgage Assn." Chairman Abbott will inquire about these charges with Donna Staffier-Sommers, Sewer utility clerk.
- C. The Revenue report dated 02/08/2010 was reviewed by the committee.

3. Old Business

- A. Balance of capacity – the number has been corrected to indicate (58,058) GPD.
- B. The Policies and Procedures manual section that deals with auxiliary meters has been rewritten by Donna, and the draft section was reviewed by the committee. Some questions were raised; 1. Should the policy specifically name a certain manufacturer or model of water meters? It may be more appropriate to simply indicate the user "shall install an approved water meter..." 2. The draft policy should have an additional paragraph that provides a mechanism for the Sewer Utility to verify the flow values submitted are accurate, similar to item #8 in the Amended Policy for Providing flow measurement to sewer users with non-metered water.

4. New Business

- A. Informational: The Selectmen have approved the replacement of the Alternate Member to the Sewer Utility committee
- B. Informational: The Vac-Con truck warrant article has passed, and the town will be receiving the vehicle by July 1st.

5. Closing

- A. After closing comments by committee members, the meeting was adjourned at 6:14 pm.

Craig T. Bailey, PE
Secretary