

Approved Hudson Sewer Utility Committee Meeting Minutes

Date of Meeting: Thursday, January 14, 2010

Attendees:

Bernie Manor, Chair
Catherine Valley, Vice Chairman - Absent
William Abbott
Don Gowdy
Craig T. Bailey, Secretary
Roger Coutu - Selectman's Liaison
Gary Webster – Town Engineer



The regular monthly meeting of the Town of Hudson Sewer Utility Committee was held Thursday, January 14, 2010 at 5:30 pm, in the main meeting room of the Town of Hudson Town Hall. The Chairman Bernie Manor being in the chair. Secretarial duties were provided by Craig T. Bailey.

This being the first meeting of the Calendar year, the first order of business was to nominate and select the officers of the Sewer Utility Committee to serve the committee, and ultimately the citizens of Hudson. Bernie Manor stepped down as the Committee Chair.

The following nominations were made; The incumbent Chairman Bernie Manor was nominated to serve a second term by William Abbott. Former chairman William Abbott was nominated by Bernie Manor, to return to the chair after this last year of rest. After a unanimous vote, William was elected chairman of the Hudson Sewer Utility Committee.

The Sewer Utility Committee meeting then continued as William assumed the duties of the chair. William nominated Bernie Manor as Vice Chair. Being the sole nominee for Vice Chair, and no discussion from the floor, Bernie assumed the position as Vice Chair. Bernie Manor then nominated Craig Bailey as to remain as the Sewer Utility Secretary. Having no further nominations, with no discussion from the floor, Craig Bailey was elected Secretary.

The minutes of the previous meeting were read and approved with no corrections required. A motion was made by Don Gowdy to "Accept the meeting minutes for meeting dated 12/10/2009 as presented." Seconded by Bernie Manor, the motion carried unanimously.

1. Abatements and Waivers

- A. No Abatement requests were submitted for review

2. Reports

- A. The Treasurers' report dated 12/21/2009 was reviewed by the committee.
- B. The Expenditure Report dated 01/07/2010 was reviewed by the committee. For the most part, almost all expenditure line items are approximately at 50%, which agrees with the Fiscal Year.
- C. The Revenue report dated 01/07/2010 was reviewed by the committee.

3. Old Business

- A. Balance of capacity – further reduced to (-41,942) GPD, before the unknown allocations are added. Gary Webster reports that the capacity calculations are almost finished. A formal

document will be ready soon. This will allow the Sewer Utility to confidently report the actual sewer capacity to the Town of Hudson. A revised sewer capacity value will be ready for future Sewer Utility reports.

- B. Ottarnic Pond – Final inspections have been completed, and NHDES is currently reviewing the as-builts for reimbursement. The project is complete, except for the funding from NHDES. Gary will report to the SUC with any new information.
- C. Abatement Policy – It appears there are no written policies in the Sewer Utility Policies and Procedures manual regarding the timing and submittal of manual meter-reading cards for auxiliary water meters. Bill will meet with Donna to review the procedures.

4. New Business

- A. The Board of Selectmen have met with legal Counsel, and the Proposed Warrant Article regarding the proposed Vac-Con truck has been re-written, effectively removing the verbiage having to do with “appropriating funds” and replacing the with less confusing language that should be easier for the Town Electorate to understand that there is no need to actually raise the funds, since the funds have been raised. The Warrant article is solely intended to authorize the town to *spend* the previously raised funds.
- B. Regarding the alternate member, the Committee Chair must send a letter to the Board of Selectmen, informing the Select Board that a member has not been in attendance without notification.

5. Closing

- A. Warm congratulations were bestowed upon Mr. Gary Webster, who has officially been promoted by the Select Board from “Acting Town Engineer” to “Town Engineer.” After closing comments by committee members, the meeting was adjourned at 6:26 pm.

Craig T. Bailey, PE
Secretary