

Approved Hudson Sewer Utility Committee Meeting Minutes

Date of Meeting: October 8, 2009

Attendees:

Bernie Manor, Chair

Catherine Valley, Vice Chairman

William Abbott

Don Gowdy

John Parkhurst, Alternate Member - Absent

Craig T. Bailey, Secretary

Roger Coutu - Selectman's Liaison - Absent

Gary Webster - Acting Town Engineer

The regular monthly meeting of the Town of Hudson Sewer Utility Committee was held Thursday, October 8, 2009 at 5:30 pm, in the main meeting room of the Town of Hudson Town Hall. The Chairman Bernie Manor being in the chair. Secretarial duties were provided by Craig T. Bailey. The agenda was taken out of order for consideration of the many public members present.

1. Review of the Trust Fund:

A Trustees report dated 08/31/2009 was reviewed by the committee. Leonard T. Lathrop, a Trustee of the Trust Fund was present, and presented a short discussion of the Trust Fund. The Trust fund is currently showing a balance of \$4,943,745.16 as of June 30th 2009, with nearly \$90,000 in additional revenue since July 30th. The Trust fund did not make a lot of revenue, but didn't lose much, relatively, either. The Trust is making under 2% interest, but it is also very liquid. If the Sewer Utility wishes to improve the interest rate, the trade-off would be the money would not be as readily liquid. Bill Abbott mentioned the City of Nashua will be looking for nearly \$400k in capital improvements for FY 2011, and Mr. Lathrop agreed the funds will be available, and further the Trustees are expecting almost a 10% growth over the next year. There are other financial products that the Sewer Utility could use, such as "Index Funds," but the Trustees do not foresee any changes in fund types yet.

2. New Business

Anthony M. Basso, LLS of Keach Nordstrom Associates presented a proposed new business which will be pursuing Site Plan approval. Spire Corporation is proposing a semiconductor chip manufacturing facility. Spire is looking for an additional 61,901 GPD, over the currently allocated 6,800 GPD at 25 Sagamore Park Drive. Spire would eventually be looking for up to 100,000 GPD. The proposed operation will utilize over 100,000 SF of manufacturing floor space, and would be a 24-hour, 4-shift operation with nearly 120 employees. In the future, Spire would also be considering a second building, specifically to manufacture solar panels. Gary Webster indicated we average 1.5MGD, and continued that the Town of Hudson does not have a good handle on which allocations were paid, and what each building was allocated. Hudson has 2 MGD available, and we flow 1.5MGD, so there should be .5MGD available, so the requested 61,000 GPD could easily be allocated. Some discussion was had about how the SUC could provide a recommendation to the Select Board which would be contingent upon the successful recovery of the other industrial allocations. A motion was made by Craig Bailey to "Recommend to the Select board to approved the allocation request of 100,000 GPD, contingent upon a successful recovery of the presently unused, allocated industrial user flow." Seconded by William Abbott. After some discussion, the motion passed with Catherine Valley voting in the negative, because she would prefer to have the actual available flow to be calculated and published before any further large allocations are approved.

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3. Initial minutes discussion:

The minutes of the previous meeting were read and approved with no corrections required. A motion was made by Catherine Valley to "Accept the meeting minutes for meeting dated September 10, 2009 as corrected." Seconded by Bill Abbott, the motion carried unanimously.

4. Abatements and waivers

Review of Abatement request S-UTL-10-04, account # 3523: Anderson, 57 Rangers Drive. A pool filling abatement. Catherine Valley moved "To recommend that the Selectmen approve the abatement S-UTL-10-04." Seconded by Don Gowdy, the motion carried without discussion.

5. Reports

The Treasurers' report dated 09/29/2009 was reviewed by the committee. The Expenditure Report dated 09/17/2009 was reviewed by the committee. Regarding the question from the September SUC meeting of the Fairpoint phone bill, the pump stations at Sagamore Park, Gardner, Flune, Glen Drive, Federal St., Park Ave., Rangers Dr., Ferry St., and the alarms. The Revenue report dated 09/17/2009 was reviewed by the committee.

6. Old Business

Balance of capacity - reduced to 57,333 GPD by a Board of Selectmen action on 09/08/2009.

Ottarnic Pond Update: Gary Webster reports that the Town is in the process of closing out the project, and is sending a grant request to NHDES for \$117,892.40 for reimbursement. Budget discussion: The SUC reviewed the budget, and a specific discussion was had regarding the need for a Vac-Con Truck. The Road Agent Kevin Burns will be placing \$140k into his operating budget, which will cover half of the cost of the truck. The Sewer Utility is proposing a final \$50k for one half of the truck. The Sewer utility has funds. The question before the SUC is: does the SUC proposed budget include the entire cost of the Vac-Con truck, so the Sewer Utility would solely own the truck outright. A motion was made by William Abbott to "Recommend to the Board of Selectmen that the Sewer Utility revise proposed budget line item #02-4326-5562-450 from \$50,000 to \$180,000 which will cover the complete purchase price of a new Vac-Con vehicle, the proposed funds to come from the Sewer Utility fund." Seconded by Don Gowdy, some discussion was had regarding that the funds would come from the Sewer Capitol Reserve fund and the Assessment fund. The Motion carried unanimously.

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7. New Business

Jess Forrence, Sewer foreman reported that the pump on Industrial Drive needed to be repaired at a cost of \$2,978.47

The City of Nashua sent additional information regarding costs for Capital projects, for a total of \$522,661 to be paid by the Town of Hudson.

Heidi Marshall, PE of CLD Consulting Engineers reports that the proposed Hudson Sewer Use Ordinance has been reviewed and approved by NHDES, and is awaiting approval by the US EPA.

The Town Clerks office is considering a credit card Point of Sale (POS) system to accept payments for all items, including sewer payments.

Bernie brought the Committee up to speed with the recent meeting between the Town of Hudson and the City of Nashua regarding the communication between the two sewer facilities.

8. Closing

John Parkhurst has indicated he will no longer be able to serve the committee. Bernie will need to ask for his resignation, which will open an alternate position on the committee. After closing comments by committee members, the meeting was adjourned at 7:32 pm.

Craig T. Bailey, Secretary

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