

## Approved Hudson Sewer Utility Committee Meeting Minutes

Date of Meeting: 02/27/2009

Attendees:

Bernie Manor, Chair  
Catherine Valley, Vice Chairman  
William Abbott  
Don Gowdy  
John Parkhurst, Alternate Member  
Craig T. Bailey, Secretary  
Roger Coutu - Selectman's Liaison  
Gary Webster – Acting Town Engineer  
Donna Staffier-Sommers – Sewer Utility Administrator



A **special workshop** of the Town of Hudson Sewer Utility Committee was held Friday, 02/27/2009 at 4:00 pm, in the main meeting room of the Town of Hudson Town Hall. The Chairman Bernie Manor being in the chair. Secretarial duties were provided by Craig T. Bailey.

### 1. Sewer Rate Assessment calculations

Assumed system begin year: 1957 for some systems, but the majority of the system was installed in 1978. The system was assumed to be depreciated to 50% in 1987, which is where the 1957 year was derived. The assumption will stand:

Assumption 1: Year 0 = 1957.

Question – is the rate at which the system is being replaced (approximately, on average \$43,000 per year,) is the 60-year life span reasonable? Based on one system value approximation, this \$43k/year replacement would be closer to a 100-year replacement cycle.

Is this the best approach to determine the assessment rate? Base it on total system value?

Question – Should the capital assessment fee be based on the maximum flow, or the average flow?

Answer - The committee decided unanimously the Average Flow should be used.

Bills work should be sent to the finance department

Also, the actual costs including capital, labor, and materials for the last ten years, will be

After closing comments by committee members, the meeting was adjourned at 5:30 pm.

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Craig T. Bailey, Secretary