

Approved Hudson Sewer Utility Committee Meeting Minutes

Date of Meeting: January 8, 2009

Attendees:

William Abbott, Chair
Catherine Valley, Vice Chairman
Don Gowdy,
Bernie Manor
Craig T. Bailey, Secretary
Roger Coutu - Selectman's Liaison - ABSENT
Gary Webster – Acting Town Engineer



The regular monthly meeting of the Town of Hudson Sewer Utility Committee was held Thursday, January 8, 2009 at 5:30 pm, in the main meeting room of the Town of Hudson Town Hall. The Chairman William Abbott being in the chair. Secretarial duties were provided by Craig T. Bailey.

1. Election of Officers

The agenda was taken out of order to process the officer elections. Catherine Valley made a motion "To nominate Bernie Manor as Sewer Utility Chairman." Bernie Manor made a motion "To retain William Abbot and Catherine Valley as committee chair and vice-chair, respectively." A vote was held, and Bernie Manor was voted in as Committee Chairman, with only one nay vote, being cast by Mr. Manor. William Abbott made a motion "To nominate Catherine Valley as committee vice chairman." Mrs. Valley was voted in unanimously. William Abbott made a motion "To nominate Craig Bailey as Sewer Utility Secretary." Mr. Bailey was unanimously voted in as secretary. Upon the close of election William Abbot stepped down from the chair and Bernie Manor assumed Chairman duties.

2. Public Input

As a courtesy to the public, the meeting agenda continued to be taken out of order. Mrs. Cormier, of 6 Clement Rd., addressed the committee, to clarify the discussion that was had during the December 11 SUC meeting. Mrs. Cormier assisted the committee in correcting her intentions, and subsequently the December minutes were corrected. Bernie will submit a letter to the selectmen that discusses the Sewer Utility Committee's position in the Cormier Matter.

The minutes of the previous meeting were read and approved with some corrections required. A motion was made by William Abott to "Accept the meeting minutes for meeting dated December 11, 2008 as corrected." Seconded by Catherine Valley, the motion carried unanimously.

3. Abatements and Waivers

There were no abatement requests filed since the December 11, 2008 meeting.

4. Reports

The check register dated 01/02/2009 was reviewed by the committee, and comments were made that the register is very helpful. Regarding the December 11, 2008, check register, the questioned expense at "American Seat Cover" was discussed, and was used to create a custom cover for sewer equipment.

The Treasurers' report dated 12/24/2008 was reviewed by the committee.

The Expenditure Report dated 01/02/2009 was reviewed by the committee. The percent used column should be approximately 50%, yet many items appear much higher than the 50%.

The Revenue report dated 01/02/2009 was reviewed by the committee.

5. "Old Business"

Balance of capacity – since a Board of Selectman action on 11/25/2008, the balance of capacity has been reduced to 58,253 GPD.

William Abbott is continuing to work on the Capital Assessment fee equation. He is currently trying to incorporate the annual pipe relining and or replacement. These items fluctuate per year, and William will attempt to derive a perpetual factor to describe this portion of the main equation.

6. New Business

- A. The SUC reviewed the press release that announces the hiring of Mark A. Pearson, the new Hudson Town Assistant.

- B. Gary Webster reviewed the most recent breakdowns and repairs needed to the system. Jesse Forrence is now emailing Gary reports of equipment.

- C. Gary distributed to the committee a new spreadsheet that tabulates the industrial users flow, and flow allocation. The spreadsheet shows where the large flow users are, and where there is excess flow. This will allow the SUC to recoup flow allocation when and if a new allocation is requested.

- D. The SUC Review the annual report by William Abbott. The SUC congratulated William on a well written annual report.

After closing comments by committee members, the meeting was adjourned at 7:06 pm.

Craig T. Bailey, Secretary