

Minutes of the Hudson Cable Utility Committee (“CUC”) Meeting Tuesday September 16, 2008

- 1. CALL TO ORDER** Chairman O’Keefe called the meeting to order at 7:05 pm.
- 2. ATTENDANCE:** Present: Michael O’Keefe, Rupert Cote, Selectman Roger Coutu, and Harry Schibanoff. Absent: Brenda Levesque. Excused: Stewart Knoner. Leo Bernard of 3 Bungalow Avenue was also in attendance.
- 3. PUBLIC INPUT:** None.
- 4. APPROVAL OF THE MINUTES:** The minutes of the last meeting of August 28, 2008 were reviewed by the CUC. There were no changes or corrections. Motion was made by Mr. Cote to accept the minutes and seconded by Mr. Coutu. The acceptance of the minutes was voted unanimously.
- 5. OLD BUSINESS:**

There were no agenda items but Mr. Coutu mentioned that there was an item from our last meeting concerning the Camera Operator Coordinator. He said we should prepare a job description for the position and present it to the Board of Selectmen (“BOS”) for action and approval. Mr. O’Keefe inquired about the compensation method for this position. It was decided that an hourly rate would work best for the position. Mr. Coutu mentioned that some Board members might need to be convinced of the need for the position. He also mentioned several complaints by the BOS concerning the HCTV productions and Cable Facilitator. The role of the Cable Facilitator was also discussed by the CUC as to his responsibilities and his progress to date. Mr. O’Keefe said he would prepare the Camera Operator Coordinator position description for the next BOS meeting.

6. NEW BUSINESS:

Mr. O’Keefe suggested that the CUC participate with other towns in shared programming that may be of general interest in Hudson. He said that cable committees in other communities do this sharing. It may also be easier to share programming now that it can be sent electronically to HCTV. The question arose concerning who would be the producer of such programming and who would sign an authorization form. Mr. Coutu suggested that it could be a production by the CUC and/or BOS. Mr. Schibanoff suggested that a policy change would be necessary and Mr. O’Keefe said we should pursue doing this change of policy. After much discussion it was decided that Mr. O’Keefe would find out how other towns deal with this dilemma.

Mr. O’Keefe said that the budget cycle for 2010 was beginning soon and that we need to think about our budget. Mr. O’Keefe said that a change in this budget would be a line item for a production studio location in most likely a leased location. This would

eliminate a contribution to our reserve fund. The CUC discussed the possible locations and decided that this would be an item in our 2010 budget. Mr. O'Keefe suggested that the CUC meet on October 8, 2008 to review a budget proposal.

7. OTHER BUSINESS/ REMARKS:

A. None

8. ADJOURNMENT:

Mr. Coutu moved to adjourn the meeting, seconded by Mr. Cote. The meeting adjourned at 8:03 P.M.

Submitted by Harry A. Schibanoff, Clerk
September 19, 2008



TOWN OF HUDSON
CABLE UTILITY COMMITTEE



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PUBLIC NOTICE

CABLE UTILITY COMMITTEE

September 16, 2008 - 7:00 p.m.
Town Hall, 12 School Street, Hudson, NH 03051
Board of Selectmen Room

AGENDA

1. **Call to Order**
2. **Attendance**
3. **Public Input**
4. **Approval of Minutes**
 - A. August 19, 2008 Cable Utility Committee Meeting Minutes
6. **Old Business**
7. **New Business**
8. **Other Business/Remarks by Committee Members**
9. **Adjournment**

Posted: September 15, 2008