

## **Minutes of the Hudson Cable Utility Committee (“CUC”) Meeting Tuesday August 28, 2008**

- 1. CALL TO ORDER** Chairman O’Keefe called the meeting to order at 7:01 pm.
- 2. ATTENDANCE:** Present: Michael O’Keefe, Rupert Cote, Roger Coutu, Stewart Kroner and Harry Schibanoff. Excused: Brenda Levesque. Jacob Nazarin, Cable Facilitator was also in attendance. Mr. O’Keefe reiterated that Jeanne Johnson had resigned from the CUC for work related issues.
- 3. PUBLIC INPUT:** None.
- 4. APPROVAL OF THE MINUTES:** The minutes of the last meeting of July 15, 2008 were reviewed by the CUC. There were no changes or corrections. Motion was made by Mr. Cote to accept the minutes and seconded by Mr. Kroner. The acceptance of the minutes was voted unanimously.
- 5. OLD BUSINESS:**

**A. Update on Equipment Purchases:** Mr. O’Keefe stated that the Tricaster System had arrived but is still missing some of the options that were ordered. The unit should be complete in the near future and can then be used to broadcast at remote locations such as football games. He also said that the Town is proceeding with the installation of its fiber optic cable. The installation was delayed by the necessity to rewire certain portions of Central Street. He also explained this system to the Facilitator who had several questions about it.

### **6. NEW BUSINESS:**

**A. Introduction of the New Facilitator:** Mr. O’Keefe introduced Mr. Jacob “Jake” Nazarin as the expected new facilitator. Mr. Nazarin spoke about his qualifications and background and his overall plans and goals for HCTV. He believes that HCTV can be greatly expanded and produce more and quality programming in Hudson. Mr. Cote asked about his plans for training residents on the use of the equipment. Mr. Nazarin explained in detail his idea of training local citizens as a diverse group so that in the long run they may be of assistance to each other. He plans to have three different levels of training based on the technological expertise of the citizen. Mr. Coutu suggested that Mr. Nazarin make an informative production of his ideas and Mr. O’Keefe concurred. Mr. Nazarin said he considered doing so, but not at this time.

Mr. Nazarin said that he will emphasize professionalism at all levels of HCTV productions to improve the quality of TV to the town. He suggested that public service announcements (“PSA’s”) be used during the recess time of the Board of Selectmen (“BOS”) meetings rather than viewing an inactive screen. Mr. Coutu asked if he could have programming listed in the Hudson Litchfield News and

this brought up a discussion of the level of commercialism that is permitted in access television. Mr. Schibanoff questioned the quality of picture and sound on the access channels. Mr. Nazarin outline three areas of concern dealing with engineering, technical issues and production space. He had several ideas for improvement that he plans to implement in the future in this area. Mr. Nazarin also said he thought the Recreation Department may offer HCTV an opportunity to provide some space and he hopes to work with them on that concept.

**B. Hiring Camera Operators for the Coming Year:** Mr. O’Keefe asked Leo Bernard who was in attendance about a request from the current camera operators to limit the staff to two people at this time, with additional backup if necessary. The reason for this limitation would be to increase the number of hours for these operators hence increasing their income. Mr. Bernard spoke in favor of this system and he thought it could work with his oversight. Mr. O’Keefe emphasized that we should demand quality work from these individuals to maintain this program.

**C. Camera Operator Coordinator:** Mr. Coutu spoke positively about the contribution that Mr. Bernard has made to HCTV in the past and said that the BOS has recognized this service. He suggested that the CUC present a plan to the BOS for Mr. Bernard to be the Camera Operator Coordinator, but that we need to structure the program before we present the idea to the BOS. Mr. Schibanoff questioned the need for such a position and thought that the BOS would think it was the Facilitator’s responsibility. Mr. Schibanoff also questioned who would be the Camera Operator Coordinator’s supervisor. It was decided that Mr. Coutu and Mr. O’Keefe would work to structure a package of information on this position and send it to committee members for comment. Mr. Bernard said that regardless of the outcome he would like to remain as a member of the CUC.

## **7. OTHER BUSINESS/ REMARKS:**

**A. Other Business:** Mr. Nazarin asked the CUC for reimbursement for mileage and a stipend for his cell phone usage. He then left the meeting for an appointment. The CUC discussed his request. It was decided to follow Town policy on mileage and cell phones. Mr. O’Keefe would discuss this with Mr. Malizia who is Mr. Nazarian’s supervisor. Other comments by members were very limited and related to previous discussions during the meeting.

## **8. ADJOURNMENT:**

Mr. Cote moved to adjourn the meeting, seconded by Mr. Schibanoff. The meeting adjourned at 8:31 P.M.

Submitted by Harry A. Schibanoff, Clerk  
September 2, 2008

**PUBLIC NOTICE**  
**CABLE UTILITY COMMITTEE**

August 28, 2008 - 7:00 p.m.  
Town Hall, 12 School Street, Hudson, NH 03051  
Board of Selectmen Room

**AGENDA**

- 1. Call to Order**
- 2. Attendance**
- 3. Public Input**
- 4. Approval of Minutes**
  - A. July 15, 2008 Cable Utility Committee Meeting Minutes
- 6. Old Business**
  - A. Update on equipment purchases.
- 7. New Business**
  - A. Introduction of the new facilitator
  - B. Hiring camera operators for coming year
  - C. Camera Operator Coordinator.
- 8. Other Business/Remarks by Committee Members**
- 9. Adjournment**

Posted: August 27, 2008