

Minutes of the Hudson Cable Utility Committee (“CUC”) Meeting Tuesday July 15, 2008

- 1. CALL TO ORDER** Chairman O’Keefe called the meeting to order at 7:00 pm.
- 2. ATTENDANCE:** Present: Michael O’Keefe, Rupert Cote, Roger Coutu, Stewart Kroner and Harry Schibanoff. Absent: Jeanne Johnson. Excused: Brenda Levesque. Leo Bernard, Interim Cable Facilitator was in attendance. Mr. O’Keefe introduced Mr. Kroner as the new appointee by the Board of Selectmen (“BOS”.)
- 3. PUBLIC INPUT:** None.
- 4. APPROVAL OF THE MINUTES:** The minutes of the last meeting of June 4, 2008 were reviewed by the CUC. There were no changes or corrections. Motion was made by Mr. Cote to accept the minutes and seconded by Mr. Kroner. The acceptance of the minutes was voted unanimously.
- 5. OLD BUSINESS:**

A. Facilitator Position: Mr. O’Keefe distributed copies of three resumes that had been submitted to the Town as a result of a published advertisement for a new facilitator. Six resumes were received. A committee comprised of Mr. Coutu, the Town Administrator and Mr. O’Keefe interviewed the three candidates chosen by Mr. Coutu. Mr. Coutu spoke briefly about the merits of each candidate and answered questions from all the committee members concerning all three candidates. He considered one to be outstanding and he thought he would be an asset to the town due to his training, education, enthusiasm, charisma and leadership qualities. The other candidates were also qualified individuals. Mr. O’Keefe discussed the hourly rate of pay and what could be offered. One candidate was interested in a rate higher than the current rate of \$23.00 per hour. The CUC discussed the hourly rate in depth. Mr. Coutu said the new facilitator would report to the Town Administrator to relieve Mr. O’Keefe of his day-to-day facilitator supervision. . It was recommended that Mr. O’Keefe accompany the candidate at the BOS meeting for the interview. Mr. Coutu stated that we should also have a second recommendation for the BOS, in case the first choice was not acceptable. Mr. O’Keefe would like to have the second interview at a future BOS meeting. Mr. Cote then presented the following:

MOTION: That the CUC proceed to present in an affirmative manner the CUC’s recommendation to the BOS that Mr. Jacob G. Nazarian IV be the new facilitator at a rate of \$27.00 per hour. Mr. Kroner seconded the Motion.

Mr. O’Keefe asked if there was any discussion on the Motion. There was none. Mr. O’Keefe asked for vote and it passed unanimously.

6. NEW BUSINESS:

Recent Equipment Purchases: Mr. O'Keefe has contracted several vendors about purchasing the TriCaster System. He said he had also discussed this purchase with the facilitator candidates.

7. OTHER BUSINESS/ REMARKS:

A. Other Business: Mr. Coutu said he has received many complaints about the microphone usage in the Community Room broadcasts. Mr. O'Keefe explained the long-standing issues that we have faced with this problem. He thought the new facilitator could address this situation. Mr. Coutu also reported that some of the camera operators have not been doing an optimal job. Mr. O'Keefe said that was not acceptable and it will be addressed by him and the new facilitator. Mr. Bernard made some recommendation on the microphones in the Community Room. He also complained the some town committee meeting have been cancelled and he was not notified resulting in camera operators showing up and having nothing to do. Mr. Schibanoff commented on font size on the bulletin board and thought better communication with various committees would help. It was recommended that the authors of the announcements use the PowerPoint guidelines located the CUC website. Mr. O'Keefe said part of the problem with the fonts is the use of default features on the system that automatically reduce their size to fit the screen. Mr. Cote asked if there was any feedback about HCTV. Mr. Bernard gave a summary of the comments he has received and Mr. O'Keefe talked about comments in emails to HCTV.

8. ADJOURNMENT:

Mr. Coutu moved to adjourn the meeting, seconded by Mr. Schibanoff. The meeting adjourned at 8:18 P.M.

Submitted by Harry A. Schibanoff, Clerk
July 25, 2008



TOWN OF HUDSON
CABLE UTILITY COMMITTEE



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PUBLIC NOTICE

CABLE UTILITY COMMITTEE

July 15, 2008 - 7:00 p.m.

Town Hall, 12 School Street, Hudson, NH 03051

Board of Selectmen Room

AGENDA

- 1. Call to Order**
- 2. Attendance**
- 3. Public Input**
- 4. Approval of Minutes**
 - A. June 4, 2008 Cable Utility Committee Meeting Minutes**
- 6. Old Business**
 - A. Facilitator Position**
- 7. New Business**
 - A. Recent Equipment Purchases**
- 8. Other Business/Remarks by Committee Members**
- 9. Adjournment**

Posted: July 14, 2008