

Approved Hudson Sewer Utility Committee Meeting Minutes

Date of Meeting: July 10, 2008

Attendees:

William Abbott, Chair
Catherine Valley, Vice Chairman
Don Gowdy,
Craig T. Bailey, Secretary
Roger Coutu - Selectman's Liaison
Gary Webster – Acting Town Engineer
Bernie Manor - ABSENT

The regular monthly meeting of the Town of Hudson Sewer Utility Committee was held Thursday, July 10, 2008 at 5:30 pm, in the main meeting room of the Town of Hudson Town Hall. The Chairman William Abbott being in the chair. Secretarial duties were provided by Craig T. Bailey. The minutes of the previous meeting were read and approved as corrected. A motion by Catherine Valley to accept the minutes as corrected, was seconded by Don Gowdy. The motion passed unanimously.

1. Public input

A. The agenda was taken out of order to allow public input to come first. Patrick Colburn, project engineer from Keach Nordstrom Associates presented to the SUC the proposed manufactured housing development. 68 Pelham rd., Tax Map 192 Lot 17. Abuts "Hillindale Subdivision." 3,720 GPD allocation request. Municipal water and municipal sewer exists in the Hillindale Subdivision. A special exception was granted to the developer by the ZBA, and a NHDES Wetlands bureau dredge and fill permit has been applied for, for the temporary impact to the wetlands in the sewer & water easement. Once sewer issue has been determined, the developer will present to the Hudson Planning Board for subdivision and site plan approval. Additional handouts in the form of a reduced size site plan, as well as photographs of the typical home to be constructed was presented to the SUC. Discussion was had regarding the proposed subdivision in general.

Town of Hudson Sewer Access fee: \$2,395/unit for 31 units. The costs associated with constructing on-site septic systems were briefly compared to the costs associated with constructing a municipal sewer system.

Additional discussion was had on the procedures, the parcel not being in the sewer district. The problem holding the SUC back is our own policy that was developed to address the expansion of the sewer district. The general consensus of the SUC was that "workforce" housing was a needed segment in Hudson.

Discussion was had about whether the policy should be changed. Catherine Valley moved to recommend to the Selectman to add Tax Map 192 Lot 17 to the Hudson Sewer District, recognizing that the motion is going against the Sewer Utility Policy & Procedure for extension of sewer outside of Sewer District, supplementing Hudson Town Code Chapter 270-17, in order to provide affordable workforce housing. Seconded by Don Gowdy. The motion passed 3-1 with William Abbott opposed.

B. Mike Balko, Corporate Environmental Manager of *Entegris*, (an industrial corporation based from Billerica, MA,) addressed the SUC. Discussion was had regarding the amount of sewer capacity available for buy back, and based on the Tom Sommers report of 01/22/2007, there appears to be roughly 60,000 GPD available. That combined with the current capacity of 62,000 GPD would sum to 122,000 GPD available.

A motion was made by Craig Bailey to "Recommend the selectman approve the sewer allocation request of 100,000 GPD for Entegris at Sagamore Park., provided the available capacity for buyback is available." Seconded by Catherine Valley. After some discussion, the motion passed unanimously.

2. Abatements and Waivers

No abatements were submitted.

3. Reports

The Treasurers' report dated June 23, 2008 was reviewed by the committee. Some discussion was had regarding a visual aid chart of the Sewer Fund Value and the Sewer Assessments.

The Expenditure Report dated 07/02/08 was reviewed by the committee. Discussion was had asking from where does money come from when the Expenses accounts go over budget. The general fund pays, and the Sewer Reserve pays back the general fund.

The Revenue report dated 07/02/08 was reviewed by the committee. The revenue shows we collected more than was expected.

4. "Old Business"

A. Sparkling River After some discussion, it appears that only two duplex units have an actual concrete foundation in place. Regarding the previously heard sewer abatement requests S-UTL-08-14,15,16,17 & 18. A motion was made by Don Gowdy to "Recommend to the Selectman to approve the following abatement requests: S-UTL-08-15, S-UTL-08-16, S-UTL-08-17, and to recommend not approve S-UTL-08-14, S-UTL-08-18." Seconded by Catherine Valley, after no discussion, the motion passes unanimously.

B. Regarding the Sewer Utility Policies and Procedures, regarding access fees only, a draft policy has been presented to the SUC. It appears there is a communication disconnect between the Hudson Community development and the Engineering Department, where the Engineering Department is not aware when a foundation gets permitted and poured. Because the Engineering Department is not aware of this situation, the sewer access fees, the water access fees, and sewer inspections are not issued to the developer.

A motion was made by Don Gowdy to "Recommend to the Selectman to approve the proposed Sewer page III-5 of the manual, "Access Only Fee And Rate and Billings," to incorporate the proposed changes." Seconded by Catherine Valley. After discussion, the motion carries unanimously.

C. Balance of capacity - unchanged at 62,403 GPD.

D. Sewer Rate discussion – The previous Selectman's Meeting did not approve the sewer rate increase that was proposed by the SUC during the June 2008 meeting. The Board of Selectman suggested a flat rate increase of \$2.00 to be added to the maintenance fee of all classes of sewer users. The decision was deferred until the July 22, 2008 BOS meeting.

5. New Business

A. Sewer Acceptance – Clearview Circle, Sheppard's Hill. Acting Town Engineer Gary Webster passed out an as-built sewer profile prepared by Maynard and Paquette. Gary reported that the sewer was installed very nice. A motion was made by Don Goudy "To recommend the selectman accept the sewer, including manholes 12, 11, 10, 9, & 8 at Clearview Circle." Seconded by Catherine Valley. With no discussion, the motion passed unanimously.

B. Ottarnic Pond Update – the contractor has begun work, and will be utilizing directional drilling to install the sewer and water utility. This means that Ferry Street will not need to be excavated.

A motion was made by Catherine Valley to "Accept an invoice dated 06/23/08, for \$206.25 presented by Tom Sommers, PE. For consulting engineering." Seconded by Don Gowdy. The motion passed unanimously without discussion.

After closing comments by committee members, the meeting was adjourned at 8:07 pm.