

**Minutes of the Hudson Cable Utility Committee (“CUC”) Meeting
Tuesday, May 20, 2008**

- 1. CALL TO ORDER** Chairman O’Keefe called the meeting to order at 7:06 pm.
- 2. ATTENDANCE:** Present: Michael O’Keefe, Rupert Cote, and Harry Schibanoff.
Excused: Jeanne Johnson and Brenda Levesque. Leo Bernard, Interim Cable Facilitator was also in attendance. A quorum was not reached for this meeting.
- 3. PUBLIC INPUT:** None
- 4. APPROVAL OF THE MINUTES:** Deferred to the next meeting due to the lack of a quorum.
- 5. OLD BUSINESS:**
 - A. Fiber Optic Inet Update:** Mr. O’Keefe stated that he had met with Lisa Nute to discuss the CUC participation in the new Inet system within the Town. This system, as discussed at previous meetings, will electronically connect most Town buildings to provide telephone and data transfer services. It would enable the CUC to receive data from all these sources expanding our capabilities to the Town through cable and Internet access. Mr. O’Keefe said the cost to the CUC would be approximately \$22,800 that is within our budget for this year. He suggested that the CUC meet on June 2, 2008 to vote on this matter or if that is not possible that we obtain a motion and vote via email.
- 6. NEW BUSINESS:**
 - A. Equipment Purchases:** Mr. O’Keefe distributed information concerning “TriCaster” products. This product could provide a variety of services for HCTV which include remote productions such as sporting events and other Town events. They could be used to televised live programs and also record programs for future viewing. The system recommended by Mr. O’Keefe was the “TriCaster Broadcast.” It would deliver network quality programs to video, projector and web stream methods with a range of professional tools including six camera inputs, live virtual sets, double box effects as well as other feature. He suggested other features include “TimeWarp” which would allow the use of instant replays. The cost of the basic system is approximately \$12,000 plus the costs of the add on features. This item would be within our budget limitations and enhance our HCTV services to the Town. Mr. Cote and Mr. Schibanoff agreed that is would be a favorable addition to HCTV. Mr. O’Keefe would like to introduce a motion at our next meeting to purchase this system.

7. OTHER BUSINESS/REMARKS:

Due to the lack of a quorum, Mr. O'Keefe opened the floor for a discussion on a number of issues. The location of possible production studios was discussed and the merits of its location were talked about in detail. Mr. O'Keefe said he would formally like to address this issue in our next fiscal year.

Mr. O'Keefe and Mr. Cote commented on the outstanding job that the Interim Facilitator is performing. He has addressed many detail issues that have improved the operation of HCTV and has communicated the availability of broadcast time to other Town committees and organizations. Mr. Bernard has also suggested changes in the layout of the two control rooms.

Mr. Cote asked about new programming and which organizations within the town have supplied educational and informative programming. Mr. Bernard said that the Jazzercise program has received many positive comments from the community.

Mr. Cote inquired about increasing the size of the CUC to avoid the lack of a quorum in the future. Several names were mentioned by committee members and the Interim Facilitator. Mr. O'Keefe said that he would follow up on meeting attendance.

Mr. Bernard stated that there have been several positive comments about the new monitors in Board of Selectmen room and the Community Development room.

Mr. Schibanoff asked about the search for a new Facilitator and Mr. O'Keefe said he would place an ad for the position in the near future.

Mr. Schibanoff suggested that font size and color seem to be an issue on the Bulletin Board. Mr. O'Keefe said he would discuss these issues with other town departments.

8. ADJOURNMENT:

Mr. Cote moved to adjourn the meeting, seconded by Ms. Schibanoff. The meeting adjourned at 8:18 P.M.

Submitted by Harry A. Schibanoff, Clerk
May 22, 2008



TOWN OF HUDSON
CABLE UTILITY COMMITTEE



12 SCHOOL STREET HUDSON, NEW HAMPSHIRE 03051 603/886-6024 FAX 603/598-6481

PUBLIC NOTICE

CABLE UTILITY COMMITTEE

May 20, 2008 - 7:00 p.m.
Town Hall, 12 School Street, Hudson, NH 03051
Board of Selectmen Room

AGENDA

1. **Call to Order**
2. **Attendance**
3. **Public Input**
4. **Approval of Minutes**
 - A. April 15, 2008 Cable Utility Committee Meeting Minutes
5. **Old Business**
 - A. Fiber Optic Inet Update
6. **New Business**
 - A. Equipment Purchases
7. **Other Business/Remarks by Committee Members**
8. **Adjournment**

Posted: May 19, 2008