

**Minutes of the Hudson Cable Utility Committee (“CUC”) Meeting
Tuesday, May 15, 2007**

- 1. CALL TO ORDER** Chairman O’Keefe called the meeting to order at 7:04 pm.
- 2. ATTENDANCE:** Present: Michael O’Keefe, Leo Bernard, Rupert Cote, Jeanne Johnson, Brenda Levesque, Douglas Robinson and Harry Schibanoff. Excused: Ahmed Elmahdy. Absent: Steve Boucher. James McIntosh, Cable Facilitator was also in attendance.
- 3. PUBLIC INPUT:** None. Mr. Robinson questioned his voting authority on the CUC. Mr. O’Keefe stated that both the Selectmen representative and School Board representative had voting rights on this Committee.
- 4. APPROVAL OF THE MINUTES:** Mr. O’Keefe asked if there were any changes and/or corrections to the Minutes of April 17, 2006. There being no comments or corrections, a Motion was made by Mr. Cote to accept the April 17, 2007 Minutes and seconded by Mr. Bernard. The vote to accept was unanimous.

5. OLD BUSINESS:

A. Marketing Promotion Letter: Mr. Schibanoff distributed the revised Marketing Letter that was approved at the last meeting. In addition, he distributed two lists of organizations within the Hudson area that may qualify for this mailing. The lists were obtained from the Town Annual Report 2006 and the Hudson Chamber of Commerce Membership List. The first list contained non-profits that could be found in the Hudson area and the second list contained possible other groups that could be solicited in the Town. Since the second list contain for profit groups, schools and medical organizations it was decided that these groups should not receive the letter at this time. Several members of the Committee made various suggestions of other groups and resources to find other non-profit groups in Town. Mr. Cote questioned if language could be added to the letter to ask for possible referrals to other groups that may be interested in doing programs. After discussion of this request, it was decided that the letter would not be changed at this time. It was the consensus of the Committee to proceed with the mailing to just non-profits groups at this time. Mr. Schibanoff and Mr. O’Keefe will coordinate the mailing.

6. NEW BUSINESS: None

7. OTHER BUSINESS/ REMARKS:

- a. Mr. Bernard stated that the Recycling Committee is trying to educate the Town residents about the new recycling requirements to be effective July 1, 2007. Mr. Robinson expanded upon the program and further explained it to

the CUC. He distributed a new flyer to be used by the Recycling Committee to the CUC and asked if the FAQs contain in it about recycling could be put on HCTV in some way and entitled "Trash Talk". Mr. O'Keefe said he could work with the information and at least get it on the Bulletin Board and work on other methods of communicating the information on HCTV.

- b. Ms. Levesque asked if HCTV would show a series of DVDs that she received from the National Autism Council to educate the public about Autism
- c. In Remarks, Mr. Robinson informed the Committee he would like to keep the Selectmen informed of what we are doing with the CUC and HCTV. He summarized the remarks he would make at the next Selectmen's meeting. Mr. Cote discussed the program incorporating the seniors and the Recreation Department. The program is still being developed.
- d. Mr. O'Keefe explained the recent status of purchases to be made by the Committee. He is planning to distribute an RFP for the Tigtrope Media System this week and is anticipating three to four bids. Hopefully, he will present it for approval to the Selectman in early June. He also said that after the motion to purchase new headsets that was approved at our last meeting, he discovered that the Portacom headsets would not meet our needs. He presented documentation on another headset product known as Telex Legacy 6. This product would meet the needs for our productions, however it is more expensive. After a few questions of clarification, it was moved by Mr. Bernard:

MOTION: That Mr. O'Keefe is authorized to purchase six Telex Legacy 6 headsets at price not to exceed \$4,734.00. Mr. Schibanoff seconded the motion and with no further discussion, it passed unanimously.

Mr. O'Keefe also reported that we have purchased a new transcription device for the Town Executive Assistant and she was pleased with the new system. He also said that HCTV would be televising the upcoming Memorial Day Parade and the Alvirne High School graduation on June 9, 2007. He announced that the lighting situation in the Community Development has been addressed and possibly resolved. Discussion also held concerning the painting of the Community Development Room. Finally, Mr. O'Keefe said that he recently purchase a portable lighting system on Ebay for the use of HCTV productions.

8. ADJOURNMENT:

Mr. Cote moved to adjourn the meeting, seconded by Mr. Schibanoff. The meeting adjourned at 8:35 P.M.

Submitted by Harry A. Schibanoff, Clerk
May 18, 2007



TOWN OF HUDSON
CABLE UTILITY COMMITTEE



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PUBLIC NOTICE
CABLE UTILITY COMMITTEE

PUBLIC NOTICE
CABLE UTILITY COMMITTEE

May 15, 2007 - 7:00 p.m.
Town Hall, 12 School Street, Hudson, NH 03051
Selectmen's Meeting Room

AGENDA

1. **Call to Order**
2. **Attendance**
3. **Public Input**
4. **Approval of Minutes**
 - A. April 17, 2007 Cable Utility Committee Meeting Minutes
5. **Old Business**
 - A. Update on Marketing Letter
6. **New Business**
7. **Other Business/Remarks by Committee Members**
8. **Adjournment**

Posted: May 14, 2007