

**Minutes of the Hudson Cable Utility Committee Meeting  
Tuesday, March 20, 2007**

**1. CALL TO ORDER** Chairman O’Keefe called the meeting to order at 7:00 pm.

**2. ATTENDANCE:** Present: Michael O’Keefe, Leo Bernard, Rupert Cote, Jeanne Johnson and Harry Schibanoff. Excused: Ahmed Elmahdy and Steve Boucher. James McIntosh, Cable Facilitator was also in attendance.

**3. PUBLIC INPUT:** Mr. Roger Coutu, a Hudson resident, discussed his idea of developing a program for HCTV that would show case local talent and artists in Hudson. He would vary the type of program using interviews, presentations or even some political forums. He is seeking local talent for this program. Mr. O’Keefe informed Mr. Coutu that he is free to develop any program for HCTV and encouraged him to do so. He also emphasized that no permission is necessary from the Cable Utility Committee (“CUC”) to develop programming. Mr. McIntosh has been communicating with Mr. Coutu and offered his assistance in developing any programming. Mr. Cote asked if the CUC should make our presence better known in the community and perhaps use the Community Bulletin Board to encourage residents to submit program or just attend CUC meetings.

**4. APPROVAL OF THE MINUTES:** Mr. Bernard inquired about the use of titles in the minutes and Mr. Schibanoff and Mr. O’Keefe gave an explanation. Mr. O’Keefe requested a correction to the minutes concerning the playback system he commented on and the correction was made. There were no further items of discussion in the Minutes. Motion was then made by Mr. Bernard to accept the February 20, 2007 as amended and seconded by Mr. Cote and voted unanimously.

**5. OLD BUSINESS:** none

**6. NEW BUSINESS:**

**A. New Character generator for Control Room:** Mr. O’Keefe asked that a new Character generator be purchased for the Control Room. The old one has become outdated and difficult to use. A new Character generator could also serve as a backup for the other Control Room. Mr. Cote inquired about the ease of use of the new machine. After a brief discussion Mr. Bernard moved:

**MOTION:** That Mr. O’Keefe be authorized to purchase a Compix Media LCG3000D at a price not to exceed \$3,500.00. Mr. Cote seconded the motion. There was no further discussion and the motion passed unanimously.

**B. Other Items:** Mr. O’Keefe also announced that the agenda item concerning the demonstration of the Tightrope Media System would be held on March 21, 2007. The sales representative for the product was not available for this evening.

Mr. Cote asked about the purchase of new microphones for the Community Development Room discussed at our last meeting. Mr. O’Keefe said that they were delivered recently and will be installed very soon. Mr. McIntosh reported malicious treatment of microphones in the Selectmen’s room; Mr. O’Keefe will report it to Mr. Malizia, Town Administrator. Mr. O’Keefe said that the Policy Manual and various forms would need to be updated to reflect that Comcast is now our service provider. He directed Mr. Schibanoff to obtain the original and update the documents. He also reported that Mr. Malizia requested stricter control and documentation of the distribution of copies of programs.

**7. OTHER BUSINESS/ REMARKS:**

- a. Mr. Schibanoff reported that pdf copies of the minutes have been posted on the town’s website and inquired about our policy on advertising as it applies to non-profit organizations.
- b. Mr. Cote said that the Recreation Department would like to broadcast a public service announcement about volunteering. A discussion concerning copyrights was held and will need to be checked.
- c. Ms. Johnson asked about the operation of the microphones in the Community room. Mr. O’Keefe explained their operation.
- d. Mr. Bernard said that the Budget Committee would like to extend the broadcast of their meetings to include the months of September to March. This will begin fiscal 2008.
- e. Mr. O’Keefe said that the programming of the last political election was successful and he had received several compliments about it.

**8. ADJOURNMENT:**

Mr. Schibanoff moved to adjourn the meeting, seconded by Mr. Cote. The meeting adjourned at 8:14 P.M.

Submitted by Harry A. Schibanoff, Clerk  
March 22, 2007