

**Minutes to the Hudson Cable Utility Committee Meeting
Tuesday, January 16, 2007**

1. **CALL TO ORDER** Chairman O'Keefe called the meeting to order at 7:05 pm.
2. **ATTENDANCE** Present: Michael O'Keefe, Leo Bernard, David Bouchard, Kathleen MacLean, Steve Boucher, Rupert Cote, Ahmed Elmahdy and Harry Schibanoff. James McIntosh, Cable Facilitator was not in attendance.
3. **PUBLIC INPUT:** none
4. **APPROVAL OF THE MINUTES:** Mr. O'Keefe stated that there was request by Ms. MacLean that the minutes of the December 19, 2006 meeting show that she was excused from attendance to the meeting due to a conflict with another Town meeting. Mr. O'Keefe asked if there was any objection to the requested change, being none he declared the minutes to amended to reflect the change. Motion was then made by Mr. Bernard to accept the December 19, 2006 minutes as amended, seconded by Ms. MacLean and voted unanimously.
5. **OLD BUSINESS:** none
6. **NEW BUSINESS:**

- A. **Election of Officers:** Deferred to the end of the meeting.
- B. **New Control Room Technical Issues:** Ms. MacLean stated that complaints about the sound quality of the Broadcasts from the Community Room have been conveyed to her. Several members of the various committees that use this room have requested a different or alternative use of microphones. Mr. O'Keefe suggested that a solution would cost about \$400 to purchase and install. This should alleviate some of the complaints by various Board members.

Mr. Schibanoff inquired about the quality of the broadcast visual appearance and how the picture quality is less than that from the Selectmen's Room. Mr. O'Keefe said that it was a problem due to lighting, the paint, the cabinets and the size of the room. Mr. Boucher commented on some of the wide camera shots that are used and that they are difficult to see on TV.

After discussion of the microphones, camera use and the lighting, it was decided that Mr. O'Keefe would to discuss the lighting with the Cable Facilitator and requested that a motion be made concerning the microphone solution.

MOTION: It was moved by Ms. MacLean to purchase at least four lavalier microphones and possibly two desk microphones at a cost not to exceed \$1,000. Mr. Boucher seconded the motion. After no further discussion, seven members voted in favor and Mr. Bernard was opposed. The motion carried.

- C. Town and School District Annual Meetings:** Mr. O’Keefe announced that the School Deliberative Session will be held on February 3, 2006 and the Town Deliberative Session will be held February 10, 2006. Both meetings will be held at 9:00 A.M. at the Hudson Community Center. Mr. O’Keefe asked anyone interested to attend and assist in the broadcast. There was a discussion of set up procedures and activities.
- D. Election of Officers deferred earlier:** There were three positions open for election, the Chair, the Vice Chair and Clerk. Mr. O’Keefe requested nominations for a slate of officers: Ms. MacLean nominated Michael O’Keefe for Chair, seconded by Mr. Cote. Mr. Boucher nominated Leo Bernard as Vice Chair seconded by Mr. Cote. Mr. Bernard nominated Harry Schibanoff as Clerk, seconded by Ms. MacLean. No further nominations were made and a vote was made on the slate of officers. The vote was unanimous.
- E. Goals and Issues for the Coming Year:**
- a. Ms. MacLean stated that a goal for the committee would be to improve the sound and lighting in the community room
 - b. Mr. Bouchard requested that we seek to wire the Gymnasium in Alvirne High School known as the Gymtorium for sound. He also requested that the upcoming “filing period” for Town elections be posted on the HCTV Bulletin Board.
 - c. Mr. Cote requested that the committee work on creating a video camp for the training of young people in the use of our video equipment. He also requested that there be more community involvement by HCTV in the coming year.
 - d. Mr. Boucher requested that we direct the Cable Facilitator to be more involved in the creation and publication of the Bulletin Board on HCTV to alleviate the time burden on Mr. O’Keefe and to provide an alternative person to operate the Board. He also suggested that we look into the deck quality issue of our equipment to improve picture quality and to investigate new lighting capabilities particularly at Alvirne High School. Finally he stated that we should consider the purchase of a new projector for the showing of PowerPoint® presentations
 - e. Mr. Schibanoff suggested that we resume the marketing efforts that we began last year. This would include the mailing of a letter inviting Town organizations to develop programming for HCTV. He also requested that we try to publish our scheduling of TV broadcast in local publications.

7. OTHER BUSINESS/ REMARKS

- a. Ms. MacLean stated that she was appreciative of the broadcasting of various holiday programming done by Hudson schools.

- b. Mr. Bernard reported that he was now doing the high school Basketball videos for airing. He also said that minor problems with the storage of the HCTV van had been resolved.
- c. Mr. Boucher inquired about the mechanical status of the van and Mr. Bernard said that the outstanding issues have been resolved at this time.
- d. No other Committee members had remarks.

8. ADJOURNMENT Mr. Boucher moved to adjourn the meeting, seconded by Mr. Bernard. The meeting adjourned at 8:25 P.M.

Submitted by Harry A. Schibanoff, Clerk
January 19, 2007



TOWN OF HUDSON

CABLE UTILITY COMMITTEE

12 SCHOOL STREET HUDSON, NEW HAMPSHIRE 03051 603/886-6024 FAX 603/598-6481



PUBLIC NOTICE

CABLE UTILITY COMMITTEE

January 16, 2007 - 7:00 p.m.
Town Hall, 12 School Street, Hudson, NH 03051
Selectmen's Meeting Room

AGENDA

1. **Call to Order**
2. **Attendance**
3. **Public Input**
4. **Approval of Minutes**
 - A. December 19, 2006 Cable Utility Committee Meeting Minutes
5. **Old Business**
6. **New Business**
 - A. Election of Officers
 - B. New Control Room Technical Issues
 - C. Town and School District Annual Meetings
 - D. Committee/HCTV Goals for 2007
7. **Other Business/Remarks by Committee Members**
8. **Adjournment**

Posted January 12, 2007