

**Minutes to the Hudson Cable Utility Committee Meeting
Tuesday, March 21, 2006**

1. CALL TO ORDER Chairman O'Keefe called the meeting to order at 7:00 pm.

2. ATTENDANCE Present: Denise Babcock, Leo Bernard, Rupert Cote, Kathleen MacLean, Michael O'Keefe, Harry Schibanoff, David Bouchard, Ahmed Elmahdy. Absent: Steve Boucher. Also in attendance was the HCTV Facilitator, James McIntosh.

3. APPROVAL OF THE MINUTES

Denise Babcock thanked the Ad Hoc Clerk, Mr. Schibanoff, for his excellent recording of the minutes to the meeting of February 21, 2006. A correction for the date of the next committee meeting was made, and the minutes were unanimously approved as amended.

4. PUBLIC INPUT: none

5. OLD BUSINESS Update on HCTV Filming Activities Chairman O'Keefe and Vice Chairman Bernard told the committee that they had filmed the Battle of the Books, and, with the end of basketball season, they planned to film spring sporting events.

Mr. Schibanoff asked Mr. Bernard if there were enough students volunteering for filming events. He felt residents would be upset if the high school programming abruptly ended because of a lack of volunteers. Chairman O'Keefe mentioned that Jean Serino called and asked for help with filming her new program. Committee members stated that the Ann Seabury Room and the Kirby Room were possible locations for filming, as well as the town recreation building. Chairman O'Keefe reminded the committee that one goal of HCTV is to try to get people to volunteer rather than rely on the time and effort of committee members.

HCTV Studio Space - Mr. Bouchard suggested that the committee consider rental space for their current studio needs instead of an access center. Mr. McIntosh felt that the problem for HCTV right now is not studio space, it is getting people to do the work. Selectman MacLean suggested another commercial placed in the middle of a sports program would be good way to solicit volunteers. She volunteered to appear in the commercial for HCTV. Chairman O'Keefe requested that Mr. Bouchard research rental space for the committee and report back on the cost and availability of space in town. Mr. Bouchard can talk to owners and research information as a representative of the Cable Utility Committee rather than a realtor to avoid a potential conflict of interest.

Mobile Van Update - Mr. Bernard told the committee that the HCTV mobile van was now housed in the Alvirne barn. It passed inspection and has two new batteries. At a future date, it may be returned to the Melendy Road garage. In addition, the Police Department has also found a key to the gas pump, so that the three keys can be made for the committee's use.

6. NEW BUSINESS

Standards for PowerPoint® Presentations on HCTV Equipment - Mr. Schibanoff distributed a handout to the committee with the list of standards. Chairman O'Keefe recommended that standards be forwarded to the Town Administrator and the School Superintendent as well town department heads. The suggestion was made to change the delivery of presentations to 24 hours before an event from 12 hours, and to add vhs – DVD playback. Mr. Shibanoff will edit the standards for distribution. The Clerk will incorporate the edited standards into the HCTV Policy Manual. The suggestion was made that the Chairman of the BOS might want to incorporate the standards into the town policy book.

Broken Character Generators – Mr. Bernard stated that two character generators were broken and in need of replacement and/or repair. Chairman O'Keefe stated that a third character generator is available for our use and he will look into it.

7. OTHER BUSINESS AND REMARKS – OTHER BUSINESS – Ms. Babcock expressed appreciation for the kind remarks made about the CUC made by the Library Committee members during their recent meeting.

Mr. Elmahdy asked that after minutes are approved they be sent to him for posting on the web site. The Clerk will forward all future meeting minutes to him.

Mr. Cote told the committee that the seniors appreciate the CUC. They also want to do a documentary on veterans.

Selectman MacLean remarked that she has enjoyed working as the BOS liaison and plans to request re-assignment to the committee during the committee assignments. Mr. Bouchard also expressed his desire to continue as the school board representative.

Mr. Bernard distributed an updated committee list with a new email address. He mentioned the coalition meeting the New Hampshire Public Access Television Networking. We need more ideas for marketing and getting people to participate in public access television.

Chairman O'Keefe publicly thanked Mr. Bernard and Mr. McIntosh for all their work in filming events for HCTV. The Conservation Commission meetings will now be cablecast from the Selectman's meeting room on Tuesdays.

8. ADJOURNMENT The meeting adjourned at 8:25 PM. The next meeting is scheduled for April 18, 2006 in the Selectmen's Meeting Room.

Submitted by Denise Babcock, Clerk
April 13, 2006