

**Minutes to the Hudson Cable Utility Committee Meeting  
Tuesday, February 21, 2006**

**1. CALL TO ORDER** Chairman O'Keefe called the meeting to order at 7:00 pm.

**2. ATTENDANCE** Present: Leo Bernard, Steve Boucher, Rupert Cote, Kathleen MacLean, Michael O'Keefe, Harry Schibanoff, David Bouchard, Ahmed Elmahdy. Absent: Denise Babcock

Also in attendance were John Beike, and the HCTV Facilitator James McIntosh.

**3. APPROVAL OF THE MINUTES** - In the absence of the Clerk, Chairman O'Keefe requested that Harry Schibanoff become the Ad Hoc Clerk for this meeting.

Leo Bernard motioned to accept the minutes of the January 17, 2007 meeting. Steve Boucher seconded the motion. The minutes were unanimously approved as submitted.

**4. PUBLIC INPUT:** none

**5. OLD BUSINESS Website Update** - Steve Boucher reported that John Beike was recently designated the town's official administrator of its website at [www.ci.hudson.nh.us](http://www.ci.hudson.nh.us). Mr. Beike addressed the Committee as to how the website can be updated for the Cable Utility Committee ("CUC"). He stated that we should send him our materials for the Web and he would put them on the site. Ahmed Elmahdy volunteered to work with Mr. Beike in this area.

**Town Wide Institutional Network** - John Beike also requested of the CUC that he be granted our cooperation in discussing an INET system with Adelphia in the town of Hudson. The use of an INET system has been discussed in the past, but was not agreeable with Adelphia at the time of our most recent contract negotiations. The use of an INET could be cost effective to the town and enhance communication between various municipal offices, schools and other entities. Currently the town is using a number of T1 lines that are expensive to maintain and an INET system could replace them. Chairman O'Keefe pointed out that Adelphia had been reluctant to offer INET for no cost and that he believed the Comcast would be of the same opinion. A major issue was the maintenance and servicing of the lines. The CUC agreed by consensus to allow Mr. Beike to pursue this matter and Mr. Elmahdy and Mr. Boucher agreed to work with him on the issue.

**6. NEW BUSINESS Joint Library and Cable Access Center** - Chairman O'Keefe reported to the committee that the Library Trustees were beginning a RFP process for a new library to be located in the immediate vicinity of Alvirne High School. Selectman MacLean informed the CUC that the Board of Selectman ("BOS") had granted permission to the Library Trustees to seek a RFP until October 2006. Mr. Bouchard advised the CUC that if we participate in such a project that we maintain sovereignty over our financial commitment since the Library Trustees are not subject to the budget

controls of the BOS. He suggested that perhaps a separate facility for the CUC might be more desirable. Mr. Bernard suggested that the CUC have representation on the Library Trustees similar to the BOS involvement with other Town Boards and/or committees. Ms. MacLean and Mr. Bouchard did not think this was possible for a multitude of reasons. Mr. Bouchard suggested that a possible procedure to follow would be to have a “Memorandum of Agreement with the Library Trustees before we proceed with any disbursement of monies. The CUC concurred that this might be a good procedure to explore but at a later date. The CUC Facilitator asked that parking facilities be included in the new center for the CUC van.

**Report on HCTV camera operators and training/BOS meeting** - Selectman MacLean reported that the BOS had decided that CUC committee members are not to be paid for any camera work done at town functions. They believed that the committee members were “volunteers”. She also reported that the BOS room in Town Hall may not be used for HCTV productions but could be used for training purposes by the HCTV Facilitator, if the room is available. Mr. Bernard thought the restriction of using CUC equipment was to include the use of the van, but Ms. MacLean and other committee members did not remember this as being part of the BOS decision.

**Key chain promotion** - Selectman MacLean also suggested that we make our key chains available at Town Hall on the table located in the lobby with other town materials. She had designed a distribution box for such a purpose. The committee concurred with her marketing idea.

**7. OTHER BUSINESS AND REMARKS – OTHER BUSINESS** - Rupert Cole suggested that we fax a business or other entity about an upcoming program that may be of interest to them and then request their feedback on the programming. The CUC discussed this idea with no conclusions. Chairman O’Keefe stated that Mr. Bernard is working with the HLN to have HCTV scheduling in the weekly publication. This is difficult to do at this time due to the lack of programming and the inability to accurately schedule future programming. A discussion was held on different types of programming that could be shown on HCTV including family videos, wedding and childbirths.

**REMARKS** - Mr. Bernard stated that he is attempting to find a shelter for our storage van. The Highway Department has discontinued the use of their facilities for the van. He is working with the School system to find a location at or near Alvirne High School. He also added that upcoming programming would include the Battle of the Books on March 25, the Planning Board meeting at the Community Center on March 1, Alvirne basketball on March 3 and Alvirne Hockey on February 23 at Keene and later in the month at Dover.

Mr. Boucher inquired about possible repairs to the van due to electrical problems. Mr. Bernard is to address that situation next week.

Mr. Rupert informed the CUC about the upcoming Cabin Fever Day at the Recreation Center.

Selectman MacLean suggested we work with the Seniors in trying to get them to develop some programming. The Facilitator and Mr. Rupert have been having discussion with the Seniors.

Mr. O'Keefe stated that HCTV would be filming Candidates Night on March 7 at the Community Center.

**8. ADJOURNMENT** The meeting adjourned at 8:30 PM. The next meeting is scheduled for February 21, 2006 in the Selectmen's Meeting Room.

Submitted by the Ad Hoc Clerk, Harry A. Schibanoff  
February 23, 2006