

**Minutes to the Hudson Cable Utility Committee Meeting  
Tuesday, January 17, 2006**

- 1. CALL TO ORDER** Chairman O'Keefe called the meeting to order at 7:07 pm.
- 2. ATTENDANCE** Present: Denise Babcock, Leo Bernard, Steve Boucher, Rupert Cote, Kathleen MacLean, Michael O'Keefe, Harry Schibanoff. Absent: David Bouchard, Ahmed Elmahdy
- 3. APPROVAL OF THE MINUTES** Leo Bernard motioned to accept the minutes of the December 20, 2005 meeting. Steve Boucher seconded the motion. The minutes were unanimously approved as submitted.
- 4. PUBLIC INPUT:** none
- 5. OLD BUSINESS HCTV Equipment Loan Policies** Chairman O'Keefe reported on the equipment loan policies of other towns with public access television facilities. The Chairman distributed copies of lending forms and procedures to committee members. Dotty Grovenor from Londonderry spoke for other surrounding towns when she stated to the Chairman that other towns do loan equipment, they training people to use the equipment, and they do not require a deposit or loan fees. Steve Boucher stated that in his opinion the whole purpose of public access television is to have people participate, and a fee limits equal access for all people. It was noted that there is no precedent from any surrounding town on what to charge for a fee. Committee members recommended that the committee inform the BOS that they are revisiting the fee situation, and will make future recommendations to them.
 

**Ordering Copies of HCTV Programs** After a discussion by committee members on the various costs associated with making copies of programs, Steve Boucher made a motion to leave the current fee structure in place, and see how it works out. Leo Bernard seconded the motion. The motion was approved on a vote of six members in favor with one opposed.

At this point, Leo Bernard motioned to change the order of the meeting and proceed with the election of officers for the coming year. The motion passed unanimously.
- 6. NEW BUSINESS Election of Committee Officers** Kathleen MacLean nominated Michael O'Keefe as Chairman. Denise Babcock seconded the motion. Michael O'Keefe was elected unanimously as Chairman. Kathleen MacLean nominated Leo Bernard as Vice-Chairman. Harry Schibanoff seconded the motion. Leo Bernard was elected unanimously as Vice-Chairman. Kathleen Maclean nominated Denise Babcock as Clerk. Harry Schibanoff seconded the motion. Denise Babcock was elected unanimously as Clerk.

Chairman O'Keefe reported to the committee that the Library Director was interested in a cable access facility with the library. Proposal would be for a small studio and editing room. HCTV would be able to produce shows in the studio with an adjoining control room. Currently, the capital reserve fund has \$247,000.00 with an additional \$87,000.00 for a total of \$328,531.00 as of July 1, 2006. Ideas for an access facility included:

- (1) Move into the Recreation Center should it become available. Construction costs would be minimal.
- (2) Accept a joint venture with the proposed new library. A facility could be designed from scratch, and the costs for the physical plant would be shared with the library.

Chairman O'Keefe stated that more information about the library proposal would be forthcoming in future meetings.

Kathleen MacLean stated that she would ask the BOS if they would approve paying CUC committee members for technical assistance at the Town Deliberative Session, if needed, and only during this transition time.

Steve Boucher brought up the subject of the outdated information on the HCTV web site. He agreed to update the site. The Clerk will forward the HCTV Policy Manual and Request Forms to Harry Schibanoff for conversion to pdf files that can be used for the update.

Chairman O'Keefe requested approval by the committee to purchase a JVC dv deck. The unit is a demo model. Leo Bernard made the motion to approve the purchase not to exceed \$1,100.00. Kathleen MacLean seconded the motion. The motion was approved unanimously.

**7. REMARKS/OTHER BUSINESS** Leo Bernard announced that he had volunteered to film an Alvirne ice hockey game at Skate 3. Harry Schibanoff remarked on the quality of the bulletin board presentations and that it continues to improve.

**8. ADJOURNMENT** The meeting adjourned at 9:45 pm. The next meeting is scheduled for February 21, 2006 in the Selectmen's Meeting Room.

Submitted by the Clerk, Denise Babcock  
February 21, 2006