



TOWN OF HUDSON

Municipal Utility Committee

David Shaw, Chairman

Marilyn McGrath, Selectmen Liaison



12 School Street • Hudson, New Hampshire 03051 • Tel: W- 603-886-6002/ S- 603-886-6029 • Fax: W-603-881-3944 / S -603-598-6481

Hudson Municipal Utility Committee Meeting Minutes

Date of Meeting: March 19, 2019

Member Attendees:

Bill Abbott
Dalton Perry
David Shaw, Chairman
Donna Staffier-Sommers – Administrative Aide

Absent:

Chelsea Prindiville, Vice Chairman
Marilyn McGrath, Selectman Liaison
Elvis Dhima, Town Engineer

The monthly meeting of the Town of Hudson Municipal Utility Committee was held Tuesday, March 19, 2019 at 7:02 pm, in the Board of Selectmen meeting room at Town Hall. Secretarial duties were provided by Donna Staffier-Sommers.

1. Acceptance of minutes

The minutes of the February 19, 2019 Municipal Utility Committee meeting were reviewed.

A motion was made by Bill Abbott to “accept the meeting minutes for meeting dated February 19, 2019, as presented.” Dalton Perry seconded. Motion carried. Dave Shaw abstained.

3. Financial Status – Water Utility

A – D. The Cash Flow report for February 2019 and the Expenditure & Revenue reports for February 2019 were reviewed with minor comments.

The Whitewater monthly report for February was reviewed. The Committee noticed that this one includes a report of unaccounted water. There were some questions that the Committee hopes Elvis will help explain at the next meeting.

4. Old Business- Water Utility -None

5. New Business – Water Utility

A. Abatements

1. W-UTL-19-02 Town/April Metalworks 31 Sagamore Pk Rd. m/l 227-003 #3506101001

A new water meter was replaced and the read was set up with extra digits resulting in an over billing of 338 units. Request abatement of \$1115.40 (338 x 3.30).

After review, the Committee chose to defer the abatement for clarification of high use from August through October.

6. Financial Status – Sewer Utility

- A. The cash flow report for February 2019 and the Expenditure and Revenue reports for February 2019 were reviewed with minor comments. Donna to contact Kathy Carpentier, Finance Director for her recommendation to request funds from the NWWTP capital reserve fund to replace this FY expenditures or should we absorb the cost in our checkbook and leave the funds for investment.
- B. The balance of capacity is at 69,500 gpd.

7. Old Business – Sewer Utility - None

8. New Business – Sewer Utility

A. Abatement

1. S-UTL-19-07 Town/Hudson NH Holdings CVS 46 Morgan Rd m/l 156-015 #3717

Customer was overbilled sewer flow because the water meter was set up with a 4 digit read and it should have been 3 digits. Billed for 316 units and it should have been 48. Request abatement of difference \$319.05 (268 x 1.1905).

Motion made by Bill Abbott; second by Dalton Perry “to recommend the Board of Selectmen approve abatement S-UTL-19-07 in the amount of \$319.05 for the reason given.” Motion carried.

9. Informational

- A. Dalton Perry provided the Committee with a 12 month profit and loss statement for both water and sewer.

10. Remarks by Selectman, members and staff –

Bill Abbott noted that the Vaccon truck warrant article recently passed at the polls.

The next meeting is scheduled for April 16, 2019 at 7:00 pm.

Meeting adjourned at 7:40 pm.

Donna Staffier-Sommers
Sewer Utility Administrative Aide