



# TOWN OF HUDSON

## Municipal Utility Committee

David Shaw, Chairman

Marilyn McGrath, Selectmen Liaison



12 School Street • Hudson, New Hampshire 03051 • Tel: W- 603-886-6002/ S- 603-886-6029 • Fax: W-603-881-3944 / S -603-598-6481

### Hudson Municipal Utility Committee Meeting Minutes

Date of Meeting: November 21, 2019

#### Member Attendees:

David Shaw, Chairman

Chelsea Prindiville, Vice Chairman

Dalton Perry

Bill Abbott

Marilyn McGrath, Selectman Liaison

Elvis Dhima, Town Engineer

Donna Staffier-Sommers – Administrative Aide

The monthly meeting of the Town of Hudson Municipal Utility Committee was held Thursday, November 21, 2019 at 6:58 pm, in the Board of Selectmen meeting room at Town Hall.

Secretarial duties were provided by Donna Staffier-Sommers. The meeting of November 19, 2019 had been rescheduled due to lack of a quorum.

#### **1. Acceptance of minutes**

The minutes of the October 16, 2019 Municipal Utility Committee meeting were tabled until the next meeting because members did not have their copies.

A motion was made by Bill Abbott to “review the meeting minutes for meeting dated October 16, 2019 at the next meeting.” Chelsea Prindiville seconded. Motion carried.

The agenda was taken out of order and the Committee will review all items requiring a vote.

**4. New Business – Water Utility**

A. Water main acceptance- Autumn Circle map 128 lots 8-1 through 10

The Committee was presented information for the installation of 1900 linear feet of an 8 inch water main along with two fire hydrants to service 10 lots. Included with the Water Acceptance application is a water line easement and a hold harmless agreement. This has been recommended for acceptance by the Town Engineer and the DPW Director.

After review, the Committee found some items that needed correction:

The map is shown as 12B and should be map 128 on water acceptance application.

The water line easement has some errors in the text to be corrected and Marilyn noticed the signature date does not match the date it was notarized. Most likely a typo.

Motion made by Bill Abbott; second by Dalton Perry “to recommend the Board of Selectmen accept the water main for Autumn Drive servicing map 128 lots 08-01 through 10 after necessary changes are made to the documents.” Motion carried.

**7. New Business – Sewer Utility - Abatements**

**A. S-UTL-20-06 (11/12/19) Levesque 15 Falcon Dr m/l 157/051 Acct # 5227**

Applicant requests abatement of sewer charges on the basis of late filing of an auxiliary meter card used to record outside water use. Request abatement of \$41.67 (35 x 1.1905).

**B. S-UTL-20-07 (11/12/19) Brucker 26 Robin Dr. m/l 157/058 Acct # 5077**

Applicant requests abatement of sewer charges on the basis of late filing of an auxiliary meter card used to record outside water use. Request abatement of \$98.81 (83 x 1.1905).

**C. S-UTL-20-08 (11/12/19) Ross 27 Shoreline Dr. m/l 147/001-012 Acct # 6548**

Applicant requests abatement of sewer charges on the basis of late filing of an auxiliary meter card used to record outside water use. Request abatement of \$53.57 (45 x 1.1905).

**D. S-UTL-20-09 (11/13/19) Bardsley 6 Manny Ct. m/l 140/035 Acct #4308**

Applicant requests abatement of sewer charges on the basis of late filing of an auxiliary meter card used to record outside water use. Request abatement of \$47.62 (40 x 1.1905).

Motion made by Bill Abbott; second by Chelsea Prindiville “to recommend the Board of Selectmen approve the above listed abatements: S-UTL-20-06, S-UTL-20-07, S-UTL-20-08 & S-UTL-20-09 for the reasons given.” Motion carried.

**2. Financial Status – Water Utility**

A – C. The Expenditure, Revenue and Cash Flow reports for October 2019 were reviewed with minor comments.

Chelsea Prindiville left the meeting at 7:45pm

E. The White Water monthly operations report for October was reviewed. Elvis reported that many of the ongoing safety issue recommendations have been addressed. The water meters are getting replaced at a better rate and we are seeing a significant reduction in monthly water loss. October was at 7% and the industry standard is around 14 – 15%.

Marilyn inquired about an item shown in the work order completed listing indicating a shut off notice delivered to a restaurant. Was our health officer notified and was the business shut down? Donna & Elvis to follow up. *The business received a disconnection notice and came in and paid cash that day to avoid shut off. Inspectional services is one of many who receive the monthly list of shut offs and Steve Dube follows up on the businesses listed.- dlss*

**3. Old Business- Water Utility** - None

**5. Financial Status – Sewer Utility**

A. The Expenditure, Revenue and Cash Flow reports for October were reviewed with no comments.

B. The balance of capacity is at 69,500 gpd.

**6. Old Business – Sewer Utility** - None

**9. Informational** - none

**10. Remarks by Selectman, members and staff** -

The Committee would like to wish all a Happy Thanksgiving!

Dave wants to recognize Gary Webster, our former Town Engineer who passed away recently and members shared some thoughts. Gary was a longtime Town employee and a valuable source of information. He volunteered countless hours for the good of the community through Town projects and with the American Legion. He had a heart of gold.

The next meeting is scheduled for December 17, 2019 at 7:00 pm.

Motion by Bill Abbott; second by Dalton Perry to adjourn the meeting at 7:51 pm.

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Donna Staffier-Sommers  
Sewer Utility Administrative Aide