



TOWN OF HUDSON

Municipal Utility Committee

David Shaw, Chairman

Brett Gagnon, Selectmen Liaison



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Hudson Municipal Utility Committee Meeting Minutes

Date of Meeting: December 7, 2021

Member Attendees:

David Shaw, Chairman

Dawn Lavacchia

Bill Abbott- virtual by Zoom

Elvis Dhima, Town Engineer

Barbara O'Brien, Water Utility

Donna Staffier-Sommers – Administrative Aide

Absent:

Brett Gagnon, Selectman Liaison

The monthly meeting of the Town of Hudson Municipal Utility Committee was held Tuesday, December 7, 2021 at 7:00pm in the Buxton Meeting Room at Hudson Town Hall, 12 School Street Hudson, NH. Secretarial duties were provided by Donna Staffier-Sommers.

The scheduled October 19, 2021 meeting was cancelled due to a lack of a quorum and the November 16, 2021 meeting was rescheduled to December 7, 2021

1. Acceptance of minutes

The minutes of the September 21, 2021 Municipal Utility Committee meeting were reviewed with no comment.

Motion made by Dawn Lavacchia to “accept the meeting minutes for meeting dated September 21, 2021, as written.” Bill Abbott seconded. Motion carried.

2. Financial Status – Water Utility

A – B. The Expenditure and Revenue reports for September & October 2021 were reviewed with no comments.

C. The Cash Flow Report for September 2021 was reviewed.

D. The White Water monthly operations reports for September & October 2021 were reviewed with no comments.

3. Old Business- Water Utility - None

4. New Business – Water Utility

A. Abatements:

1. W-UTL-21-08 - Stauch – 87 Barbara Lane

This water meter was not providing a reading and the usage billed was overestimated by 38 units. We got a good reading when the old meter was exchanged for a new one. Request abatement of \$125.40 (38 x 3.30)

Motion made by Dawn Lavacchia; second by Bill Abbott “to recommend the Board of Selectmen approve abatement request W-UTL-21-08 in the amount of \$125.40 for the reason given.” Motion carried.

2. W-UTL-21-09 Nash Family – 8 Executive Drive

The water usage was overestimated by 70 units when we thought the meter had stopped. The building was vacant after a tenant move. Request abatement of \$231.00 (70 x 3.30).

Motion made by Dawn Lavacchia; second by Bill Abbott “to recommend the Board of Selectmen approve abatement W-UTL-21-09 in the amount of \$231.00 for the reason given”. Motion carried.

3. W-UTL-21-10 Greer – 28 Derry Lane

Water usage was estimated because the owner refused to have an MIU radio on the outside of her house for health reasons. An inside read was taken and found to have been overbilled by 101 units. Request abatement of \$333.30 (101 x 3.30).

Motion made by Dawn Lavacchia; second by Bill Abbott “to recommend the Board of Selectmen approve abatement W-UTL-21-10 in the amount of \$330.30 for the reasons given”.

B. Water Main Acceptance Friars Drive

The Town received a water main acceptance and hold harmless agreement for approximately 920 linear feet of 8 inch and approximately 470 linear feet of 12 inch water main along Friars Drive. There will also be 3 fire hydrants. Both the Town Engineer and DPW Director have reviewed and recommend approval. The water mains will become the property of the Town of Hudson Water Utility.

Motion made by Bill Abbott; second by Dawn Lavacchia “to recommend the Board of Selectmen accept the water main acceptance for Friars Drive as recommended by the Town Engineer and DPW Director.” Motion carried.

5. Financial Status – Sewer Utility

A-C The Expenditure and Revenue reports for September & October 2021 and the Cash Flow Report for September were reviewed with no comment

6. Old Business – Sewer Utility - None

7. New Business – Sewer Utility

A. Abatements:

1. S-UTL-21-09 (10/05/21) Town/Melo, 27 Brody Ln. m/l 184/032/086 Acct. #6945

This property and another incorrectly shared the same meter information in Munismart and both were billed for the same usage. We got an inside read for this property and found it to be overbilled by 409 units. Abatement request \$486.91 (409 x 1.1905). This is the sewer side of an approved water abatement W-UTL-21-07.

Motion made by Dawn Lavacchia; second by Bill Abbott “to recommend the Board of Selectmen approve abatement S-UTL-22-09 in the amount of \$486.91 for the reason given.” Motion carried.

2. S-UTL-22-10 (11/08/21) Town/RH Flagstone 8 B Flagstone Dr. m/l 222/005 Acct. #7047

The water readings for the second quarter sewer bill came in at 23 units but the bill was calculated at 251 units resulting in an overbilling of 228 units. Abatement request \$271.43 (228 x 1.1905).

Motion made by Dawn Lavacchia; second by Bill Abbott “to recommend the Board of Selectmen approve abatement S-UTL-22-10 in the amount of \$271.43 for the reason given.” Motion carried.

3. S-UTL-22-11(11/22/21)Town/Nash Fam. 8 Executive Dr m/l 216/009 Acct. #5611

The water use was overestimated by 70 units. We thought there was a faulty water meter but the building was actually vacant after a tenant move. Abatement request \$83.34 (70 x 1.1905). This is the sewer side of Water Utility abatement W-UTL-21-09.

Motion made by Dawn Lavacchia; second by Bill Abbott “to recommend the Board of Selectmen approve abatement S-UTL-22-11 in the amount of \$83.34 for the reason given.” Motion carried.

4. S-UTL-22-12(11/24/21) Town/Greer 28 Derry Lane m/l 147/029/000 Acct. #3956

The water use was estimated because the owner would not allow installation of an MIU radio reader outside their home used to provide water meter readings because of health concerns. We recently got an inside meter read and request an abatement of \$120.24 for the overestimate of 101 units (101 x 1.1905). This is the sewer side of Water Utility abatement W-UTL-21-10.

Motion made by Dawn Lavacchia; second by Bill Abbott “to recommend the Board of Selectmen approve abatement S-UTL-22-12 in the amount of \$120.24 for the reason given.” Motion carried.

B. Sewer Main & Force Main Acknowledgement – Friars Drive

The Town received the application, plans and testing results for this sewer main. It consists of approximately 467 linear feet of 8 inch sewer main, approximately 63 linear feet of 6 inch sewer main, approximately 182 linear feet of 4 inch force main and 3 sewer manholes. This is to be a

private sewer line and allow accessibility to map/lot 209-001 sub lots 001, 1-1 & 1-2. The pumps for the force main are private and contracted with a third party for repairs and maintenance.

Motion made by Dawn Lavacchia; second by Bill Abbott “to recommend the Board of Selectmen accept the sewer acknowledgement of the sewer main at Friars Drive as recommended by the Town Engineer and the DPW Director.” Motion carried.

C. Sewer Main Acceptance- Friars Drive

The Town received application, plans and testing results for the above. It consists of approximately 35 linear feet of 8 inch sewer main and one sewer manhole. This sewer main runs from a proposed sewer manhole to an existing one located within an easement over and across land N-F Rosemarie J. Boyer Trust 162 Lowell Rd, all as shown on a plan entitled “Sewer Easement Plan” recorded at HCRD as Plan No. 40895.

Motion made by Dawn Lavacchia; second by Bill Abbott “to recommend the Board of Selectmen accept the sewer main acceptance of approximately 35 linear feet of 8 inch sewer main as recommended by the Town Engineer and the DPW Director.” Motion carried.

8. Informational – None

9. Remarks by Selectman, members and staff -None

The next meeting is scheduled for January 18, 2022 at 7:00 pm. in the Board of Selectmen meeting room.

Motion by Dawn Lavacchia; second by Bill Abbott to adjourn at 8:15 pm. Motion carried.

Donna Staffier-Sommers
Sewer Utility Administrative Aide

