



TOWN OF HUDSON

Municipal Utility Committee

David Shaw, Chairman

Marilyn McGrath, Selectmen Liaison



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Hudson Municipal Utility Committee Meeting Minutes

Date of Meeting: April 19, 2022

Member Attendees:

David Shaw, Chairman

Dawn Lavacchia

Bill Abbott

Barbara O'Brien, Water Utility

Donna Staffier-Sommers – Administrative Aide

Absent:

Elvis Dhima, Town Engineer

Marilyn McGrath, Selectman Liaison

The monthly meeting of the Town of Hudson Municipal Utility Committee was held Tuesday, April 19, 2022 at 7:00pm in the Board of Selectmen Meeting Room at Hudson Town Hall, 12 School Street Hudson, NH. Secretarial duties were provided by Donna Staffier-Sommers.

The scheduled January 18, 2022 & February 15, 2022 meetings were cancelled per Covid safety measures enacted by the Board of Selectmen. The March 15, 2022 meeting was cancelled due to lack of a quorum.

1. Acceptance of minutes

The minutes of the December 7, 2021 Municipal Utility Committee meeting were reviewed with no comment.

Motion made by Bill Abbott to “accept the meeting minutes for meeting dated December 7, 2021, as written.” Dawn Lavacchia seconded. Motion carried.

2. Financial Status – Water Utility

A – B. The Expenditure and Revenue reports for November & December 2021 and January, February & March 2022 were reviewed with no comments.

C. The Cash Flow Reports for October & November 2021 were reviewed.

D. The White Water monthly operations reports for November & December 2021 and January, February & March 2022 were reviewed. Bill Abbott inquired about the billable meter exchanges as noted on page 6 of the March report. Whitewater is contracted to exchange 300 water meters and will bill the Town for any additional meters beyond that.

3. Old Business- Water Utility - None

4. New Business – Water Utility

A. Water Main Acceptance Terrace View Drive

The Town received a water main acceptance and twenty-foot Water Easement Deed for the Granite Heights Subdivision. The water main subject to acceptance includes approximately 2275 linear feet of 8 inch main along Terrace View Drive and approximately 515 linear feet of 12-inch water main along Route 111. There will also be four fire hydrants. The Town Engineer and DPW Director have reviewed and recommend their approval. The water mains will become the property of the Town of Hudson Water Utility and come with a one-year warranty from the date of acceptance, February 8, 2022, by the Board of Selectmen.

Because of the meeting restrictions put in place for the pandemic, the Board of Selectmen have previously voted to accept prior to any recommendation of the Municipal Utility Committee so the chairman only needs to sign to officially complete the acceptance.

5. Financial Status – Sewer Utility

A-C The Expenditure and Revenue reports for November & December 2021 and January, February & March 2022 and the Cash Flow reports for October and November 2021 were reviewed. It was noted that the Sewer Utility share of the vaccon truck capital reserve funding was increased from \$15,000 to \$30,000 each year. Was the Town share also increased? Yes

6. Old Business – Sewer Utility - None

7. New Business – Sewer Utility

A. Abatements:

1. S-UTL-22-13 (02/10/22) Rousseau, 5 Kay Court. m/l 140/028 Acct. #5461

Applicant requests an abatement of sewer charges on the basis of late filing of an auxiliary meter card used to record outside water use. Request abatement of \$25.00 (21 x 1.1905)

Motion made by Dawn Lavacchia; second by Bill Abbott “to recommend the Board of Selectmen approve abatement S-UTL-22-13 in the amount of \$25.00 for the reason given.” Motion carried.

2. S-UTL-22-14 (2/15/22) Town/MDP Realty 8 Industrial Dr. m/l 161/041 Acct. #4684

A 2” water meter was replaced with a 5/8” meter on 8/3/21. Customer was overcharged sewer charges through 12/31/21. Request abatement of \$163.43 (8/3 – 9/30/21 \$63.80 & 10/1 – 12/31/21 \$99.63)

Motion made by Bill Abbott; second by Dawn Lavacchia “to recommend the Board of Selectmen approve abatement S-UTL-22-14 in the amount of \$163.43 for the reason given.” Motion carried.

8. Informational – None

9. Remarks by Selectman, members and staff -None

The next meeting is scheduled for May 17, 2022, 2022 at 7:00 pm. in the Board of Selectmen meeting room.

Motion by Dawn Lavacchia; second by Bill Abbott to adjourn at 7:25 pm. Motion carried.

Donna Staffier-Sommers
Sewer Utility Administrative Aide

