



# TOWN OF HUDSON

## Municipal Utility Committee

David Shaw, Chairman

Marilyn McGrath, Selectmen Liaison



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### Hudson Municipal Utility Committee Meeting Minutes

Date of Meeting: September 20, 2022

#### Member Attendees:

David Shaw, Chairman

Dawn Lavacchia, Vice Chairman

Dan O'Brien

David Leary

Marilyn McGrath, Selectman Liaison

#### Staff:

Elvis Dhima, Town Engineer

Barbara O'Brien, Water Utility

Donna Staffier-Sommers – Administrative Aide

#### Absent:

Bill Abbott- excused

The monthly meeting of the Town of Hudson Municipal Utility Committee was held Tuesday, September 20, 2022 at 7:00pm in the Board of Selectmen Meeting Room at Hudson Town Hall, 12 School Street Hudson, NH. Secretarial duties were provided by Donna Staffier-Sommers.

#### 1. Acceptance of minutes

The minutes of the August 16, 2022 Municipal Utility Committee meeting were reviewed with no comment.

Motion made by Dan O'Brien to "accept the meeting minutes for meeting dated August 16, 2022, as written." Dawn Lavacchia seconded. Motion carried.

**2. Financial Status – Water Utility**

A – B. The Expenditure and Revenue unaudited reports for August 2022 were reviewed with no comments.

C. Cash flow report for July 2022 was reviewed with no comments.

D. The White Water monthly operations report for August was reviewed. Dawn asked Elvis about new copper/iron regulations and how Hudson is responding to them. New regulations are requiring cities and towns to test for lead in the water system at each service address. Elvis says that Hudson will address this by testing at each end of a street with another test in the middle to avoid tearing up the streets and lawns more than necessary. They will test individual service lines if the numbers come in high.

E. The Water Utility FY 24 Budget request is not complete.

**3. Old Business- Water Utility - None**

**4. New Business – Water Utility**

A. Water main acceptance – Heritage Landing – Massie Circle map 140 lots 2 & 3

The Committee reviewed a water main acceptance for this 47-unit condominium development and clubhouse off Greeley Street. There will be approximately 1870 linear feet of 8 inch main, 65 lf of 6 inch main and 316 lf of 4 inch main along with 7 fire hydrants within the development. The water main comes with a one-year warranty from the date of acceptance by the Board of Selectmen. The Town Engineer and DPW Director have recommended acceptance.

Motion made by Dawn Lavacchia; second by Dan O’Brien “to recommend the Board of Selectmen accept the Heritage Landing water main and seven hydrants as recommended by the Town Engineer and DPW Director.” Motion carried.

**5. Financial Status – Sewer Utility**

A-B The Expenditure and Revenue reports for August were reviewed with no comments.

C. Cash Flow report has not been updated.

- D. The FY 24 Sewer Utility budget request is not complete.

The City of Nashua recently responded to our request for a breakdown of anticipated capital expenses for the wastewater treatment plant. We should have something from them this Friday.

**6. Old Business – Sewer Utility - None**

**7. New Business – Sewer Utility**

- A. Sewer Main Acknowledgment –Heritage Landing- Massie Cir. map 140 lots 2 & 3

The Committee reviewed a sewer main acknowledgment for this 47 unit plus clubhouse development having private sewer. The sewer main includes approximately 2300 linear feet of 8 inch sewer main, 425 lf of 4 inch force-main and 20 sewer manholes. The sewer main, force-main, pump station and manholes will remain private and the responsibility of Heritage Landing Association. The Town Engineer and DPW Director recommend acceptance of the acknowledgement.

Motion made by Dawn Lavacchia; second by Dan O'Brien "to recommend the Board of Selectmen accept the Heritage Landing sewer acknowledgment as recommended by the Town Engineer and DPW Director." Motion carried.

- B. Abatements

1. S-UTL-23-03 Superior 2 Harvest View Circle m/l 137/004/000 Acct #5641

Applicant requests an abatement of sewer charges on the basis of late filing of an auxiliary meter card used to record outside water use. Request an abatement of \$20.24 (17 x 1.1905). The meter card was received within 30 days of the 7/21/22 billing.

Dawn Lavacchia made motion; second by David Leary "to recommend the Board of Selectmen grant abatement S-UTL-23-03 in the amount of \$20.24 for the reason given." Motion carried.

2. S-UTL-23-04 Hosking 34 Cedar Street m/l 197/129/000 Acct #1211

Applicant requests an abatement of sewer charges on the basis of late notification of a pool fill. Request abatement of \$23.81 (20 x 1.1905).

Motion made by Dan O'Brien; second by Dawn Lavacchia "to recommend the Board of Selectmen grant abatement S-UTL-23-04 in the amount of \$23.81 for the reason given." Motion carried.

**8. Informational –**

- A. An updated Committee roster and FY 24 budget schedule was provided.

**9. Remarks by Selectman, members and staff**

Selectmen McGrath plans to bring some of the "What Not to Flush" brochures to the next BOS meeting to help address the continued problem the sewer system is having caused by those flushing so called "flushable" items. She also plans to discuss some benefits to residents from the Town's favorable fire operation and infrastructure insurance rating.

The next meeting is scheduled for October 18, 2022 at 7:00 pm. in the Buxton meeting room at Town Hall. The Selectmen will also be reviewing the water and sewer budget requests that night. Elvis will be there to present the budgets to the BOS.

Motion by Dawn Lavacchia; second by David Leary to adjourn at 7:55 pm. Motion carried.

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Donna Staffier-Sommers  
Sewer Utility Administrative Aide

