



TOWN OF HUDSON

Municipal Utility Committee

David Shaw, Chairman

Marilyn McGrath, Selectmen Liaison



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Hudson Municipal Utility Committee Meeting Minutes

Date of Meeting: October 18, 2022

Member Attendees:

Dawn Lavacchia, Vice Chairman

Bill Abbott

Dan O'Brien

David Leary

Staff:

Barbara O'Brien, Water Utility

Donna Staffier-Sommers – Administrative Aide

Absent:

David Shaw, Chairman – excused

Marilyn McGrath, Selectman Liaison at BOS meeting

Elvis Dhima, Town Engineer at BOS meeting

The monthly meeting of the Town of Hudson Municipal Utility Committee was held Tuesday, October 18, 2022 at 7:00pm in the Buxton Meeting Room at Hudson Town Hall, 12 School Street Hudson, NH. Donna Staffier-Sommers provided secretarial duties. Dawn Lavacchia performed Chair duties in the absence of David Shaw.

1. Acceptance of minutes

The minutes of the September 20, 2022 Municipal Utility Committee meeting were reviewed with no comment.

Motion made by Dan O'Brien to "accept the meeting minutes for meeting dated September 20, 2022 as written." David Leary seconded. Motion carried.

2. Financial Status – Water Utility

A – B. The Expenditure and Revenue reports for September 2022 were reviewed. Bill Abbott questioned why line 5592-401 Large Operating Equipment was so high at \$530,000. *This includes both the Gordon Street water tank maintenance contract at \$155,000 and The Marsh Road Tank/Booster Station rebuilt (construction) at \$375,000.*

C. Cash flow report has not been updated since July 2022

D. The White Water monthly operations report for September was reviewed without comment.

3. Old Business- Water Utility - None

4. New Business – Water Utility - None

5. Financial Status – Sewer Utility

A-B The Expenditure and Revenue reports for September were reviewed with no comments.

C. Cash Flow report has not been updated since July.

6. Old Business – Sewer Utility - None

7. New Business – Sewer Utility - None

8. Informational – None

9. Remarks by Selectman, members and staff

Bill Abbott recommends that the Committee review the policies and procedures for both water and sewer and update where needed. This has not been done in many years. The Committee plans to review a couple of chapters at the next meeting.

The next meeting is scheduled for November 15, 2022 at 7:00 pm. in the Board of Selectmen meeting room at Town Hall.

Motion by David Leary; second by Dan O'Brien to adjourn at 7:39 pm. Motion carried.

Donna Staffier-Sommers
Sewer Utility Administrative Aide