



TOWN OF HUDSON

Municipal Utility Committee

David Shaw, Chairman

Marilyn McGrath, Selectmen Liaison



12 School Street • Hudson, New Hampshire 03051 • Tel: W- 603-886-6002/ S- 603-886-6029 • Fax: W-603-881-3944 / S -603-816-1294

Hudson Municipal Utility Committee Meeting Minutes

Date of Meeting: January 17, 2023

Member Attendees:

Dave Shaw, Chairman

Dawn Lavacchia, Vice Chairman

Bill Abbott

Dan O'Brien

David Leary

Karl Huber- Alternate

Staff:

Elvis Dhima, Town Engineer

Barbara O'Brien, Water Utility

Donna Staffier-Sommers – Administrative Aide

Absent: excused

Marilyn McGrath, Selectman Liaison

The monthly meeting of the Town of Hudson Municipal Utility Committee was held Tuesday, January 17, 2023 at 7:00pm in the Board of Selectmen Meeting Room at Hudson Town Hall, 12 School Street Hudson, NH. Donna Staffier-Sommers provided secretarial duties. The meeting scheduled for December 20, 2022 was postponed because of a light agenda.

The Committee welcomed Karl Huber as an alternate member to the Committee. Karl was appointed by the Board of Selectmen on January 10, 2023.

1. Acceptance of minutes

The minutes of the November 15, 2022 Municipal Utility Committee meeting were reviewed with no comment.

Motion made by Bill Abbott; second by Dan O'Brien to "accept the meeting minutes for meeting dated November 15, 2022 as written." Motion carried.

2. Financial Status – Water Utility

A – B. The Expenditure, Revenue and Whitewater operation reports for November & December 2022 were reviewed with no comments.

Elvis informed the Committee that there will be a \$400,000 credit coming from Pennichuck Water for an over charge. The calculation is retroactive back to July 2021 and restarts the current contract from that date. This credit will go back to the Water Fund.

C. No cash flow report was provided.

3. Old Business- Water Utility - None

4. New Business – Water Utility

A. Water main extension at Robinson Road & Christina Drive

Elvis presented this proposed water agreement to the Committee. It consists of installation of approximately 1,600 linear feet of a 12-inch main along Robinson Road and Christina Drive. It will connect two existing 12-inch mains located on Robinson Road and Christina Drive and will close that loop.

Motion made by Dawn Lavacchia; second by Bill Abbott “to recommend the Board of Selectmen accept the proposed water line agreement for the water main extension along Robinson Road and Christina Drive”. Motion carried.

5. Financial Status – Sewer Utility

A-B The Expenditure and Revenue reports for November and December 2022 were reviewed.

Bill asked about the \$1,435.00 expense shown on line 5562-241 printing. This is the cost to print the brochures sent out with the October sewer bills. The brochures highlighted “What’s Flushable”.

The sewer lines and pump stations have been having maintenance issues with residents disposing ‘flushable’ wipes etc. down the toilet. This brochure is an attempt to educate the public of misleading labels and the damage flushing disposable items can cause in the sewer system and leach fields. Elvis stated that the Town has already noticed a reduction in maintenance problems.

Elvis also mentioned that the Sewer Utility will be continuing efforts to line sewer mains in areas with high inflow infiltration.

C. No cash flow report was provided.

6. Old Business – Sewer Utility - None

7. New Business – Sewer Utility - None

8. Informational

The Committee was presented with copies of clearing interfund transactions made from the water and sewer funds to the general fund.

The Committee also received an updated Committee roster.

The Committee decided to put off the review of the Water and Sewer policies until the February meeting.

9. Remarks by Selectman, members and staff

Bill asked about the change to no envelopes being included with the water bills. Barbara explained that because of the price increase of paper, a financial decision was made to eliminate the return envelope to help reduce costs. Envelopes are provided at the in house drop box for anyone that needs one.

Karl informed Elvis that it appears a potential sinkhole may be developing in an area in the Shepherds Hill Development. His concern is that it may be a safety issue when it gets covered in snow. It became more noticeable when Whitewater recently did a hydrant flush. He will e-mail Elvis the details along with a photo. Elvis said that he will take a look at it.

The next meeting is scheduled for February 21, 2022 at 7:00 pm. in the Board of Selectmen meeting room at Town Hall.

Motion by Dawn Lavacchia; second by Dan O'Brien to adjourn at 7:45 pm. Motion carried.

Donna Staffier-Sommers
Sewer Utility Administrative Aide

