



TOWN OF HUDSON

Municipal Utility Committee

David Shaw, Chairman

Marilyn McGrath, Selectmen Liaison



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Hudson Municipal Utility Committee Meeting Minutes

Date of Meeting: May 16, 2023

Member Attendees:

Dave Shaw, Chairman

Dawn Lavacchia, Vice Chairman

Bill Abbott

Dan O'Brien

David Leary

Staff:

Barbara O'Brien, Water Utility

Donna Staffier-Sommers – Sewer Utility

Absent- excused:

Karl Huber, Alternate

Elvis Dhima, Town Engineer

Marilyn McGrath, Selectman Liaison

The monthly meeting of the Town of Hudson Municipal Utility Committee was held Tuesday, May 16, 2023 at 7:00pm in the Board of Selectmen Meeting Room at Hudson Town Hall, 12 School Street Hudson, NH. Donna Staffier-Sommers provided secretarial duties.

1. Elections

The Committee had elections.

Bill Abbott made motion to “nominate and re-elect David Shaw as Chairman and Dawn Lavacchia as Vice Chairman.” David Leary seconded. Motion carried 5-0.

2. Acceptance of minutes

The minutes of the April 18, 2023 Municipal Utility Committee meeting were reviewed. Bill Abbott requests some corrections be made. Revise Item 3 – Water policy review. Bill recommends both the water and sewer policies reference Town Code Chapter 142-3 for membership with the updates recommended.

Bill also pointed out a correction is needed under Old Business- Sewer Utility Section A –Sewer Policy review.

Section II C.b1- Town Engineer needs to be corrected to Section II C.1b1 – Town Engineer.

Motion made by Dave Leary; second by Bill Abbott to “accept the meeting minutes for meeting dated April 18, 2023, with corrections.” Motion carried.

3. Financial Status – Water Utility

A – B. The Expenditure, Revenue and Cash Flow reports for April 2023 were reviewed.

Dave Leary inquired about the large credit to be coming from Pennichuck Water. Dawn replied that the credit will be offset in the new bills.

C. Whitewater Operations Report for April was reviewed without comment

4. Old Business- Water Utility

Water policy review:

The Committee concurs that the Water Policy does not need further review.

5. New Business – Water Utility - None

6. Financial Status – Sewer Utility

A-B The Expenditure, Revenue and Cash Flow reports for April 2023 were reviewed without comment.

7. Old Business – Sewer Utility

A. Sewer Policy review

1. Section II A-6. Engineering & Technical
Item 3 – Change “Maintain and update the sewer atlas” to read: Maintain and update the GIS (Geographic Information System).

Do we have a sewer atlas?

2. Exhibit #2 Organizational Chart

Donna created a new Sewer Organizational Chart reflecting job titles as of 2023. The Committee approved to recommend.

Homework- The Committee will review Sewer Policy book Section III. A-H for the next meeting

8. New Business – Sewer Utility - None

9. Informational - None

9. Remarks by Selectman, members and staff - None

The next meeting is scheduled for Tuesday, June 20, 2023 at 7:00 pm. in the Board of Selectmen meeting room at Town Hall.

Motion by Dawn Lavacchia; second by Dave Leary to adjourn at 7:40 pm. Motion carried.

Donna Staffier-Sommers
Sewer Utility Administrative Aide

