



# TOWN OF HUDSON

## Municipal Utility Committee

David Shaw, Chairman

Marilyn McGrath, Selectmen Liaison



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### Hudson Municipal Utility Committee Meeting Minutes

Date of Meeting: August 15, 2023

#### Member Attendees:

Bill Abbott  
Dan O'Brien  
David Leary  
Karl Huber- Alternate

#### Staff:

Barbara O'Brien, Water Utility  
Donna Staffier-Sommers – Sewer Utility

#### Absent- excused:

Dave Shaw, Chairman  
Dawn Lavacchia, Vice Chairman  
Elvis Dhima, Town Engineer  
Marilyn McGrath, Selectman Liaison

The monthly meeting of the Town of Hudson Municipal Utility Committee was held Tuesday, August 15, 2023 at 7:00pm in the Board of Selectmen Meeting Room at Hudson Town Hall, 12 School Street Hudson, NH. Donna Staffier-Sommers provided secretarial duties.

Bill Abbott sat in for Dave Shaw and presided as acting chairman.  
Karl Huber sat in for Dawn Lavacchia.

#### **1. Acceptance of minutes**

The minutes of the July 18, 2023 Municipal Utility Committee meeting were reviewed.

Motion made by Dan O'Brien; second by Dave Leary to "accept the meeting minutes for meeting dated July 18, 2023, as written." Motion carried.

**2. Financial Status – Water Utility**

A – B. The Expenditure, Revenue and Cash Flow reports for July 2023 were reviewed.

There was a question regarding the over expenditure of line 5592-252 – Professional Services. The budgeted amount covers the Whitewater contract but it appears that we are being billed separately for items not part of the contract.

C. Whitewater Operations Report for June was reviewed with minor discussion.

**3. Old Business- Water Utility - None**

**4. New Business – Water Utility - None**

**6. Financial Status – Sewer Utility**

A-B The Expenditure, Revenue and Cash Flow reports for July 2023 were reviewed.

Karl inquired about the Professional services lines for sewer.

Department 5561- 252 covers mortgage research for sewer liens and the mailing service that stuffs and mails our sewer bills each quarter. Department 5562-252 covers sampling and analyzing services at the Flume along with sewer pump station generator and load bank testing.

**7. Old Business – Sewer Utility**

The Committee postponed the review of the Sewer Policy book section III.I –P until the next meeting in order to include the input of absent Committee members.

**8. New Business – Sewer Utility -**

A. Abatements

**1. S-UTL-24-01 Bolduc 5 Parkhurst Dr m/l 205-072-000 Acct#6400**

The applicant requests abatement of sewer utility charges on the basis of late filing of an auxiliary meter card used to record outside water use. Request abatement of \$20.24

(17 x 1.1905).

2. S-UTL-24-02 (7/20/23 ) Miller, 15 Shoreline Dr. m/l 147/001/006 Acct. #6541

The applicant requests abatement of sewer utility charges on the basis of late filing of an auxiliary meter card used to record outside water use. Request abatement of \$73.81 (62 x 1.1905).

3. S-UTL-20-03 (8/10/23 Wilkie, 49 Bear Path Lane m/l 177/050/000 Acct. #5626

The applicant requests abatement of sewer utility charges on the basis of late filing of an auxiliary meter card used to record outside water use. Request abatement of \$42.86 (36 x 1.1905).

Motion made by David Leary; second by Dan O'Brien "to recommend the Board of Selectmen approve abatement S-UTL-24-01 in the amount of \$20.24, abatement S-UTL-24-02 in the amount of \$73.81 and abatement S-UTL-24-03 in the amount of \$42.86 for the reasons given." Motion carried.

**9. Informational** - None

**10. Remarks by Selectman, members and staff**

Bill shared an experience he had with the Town Engineer Elvis Dhima and the Sewer Utility crew, who came out to inspect and clear out a clogged sewer line on Town property near his home. He remarked about the quality of the equipment used and the professionalism of the staff. He went on to say that Hudson is very fortunate to have this great group of guys work for the Town.

The next meeting is scheduled for Tuesday, September 19, 2023 at 7:00 pm. in the Board of Selectmen meeting room at Town Hall.

Motion by Dave Leary; second by Karl Huber to adjourn at 7:52 pm. Motion carried.

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Donna Staffier-Sommers  
Sewer Utility Administrative Aide

