

**MINUTES/DECISIONS OF THE PLANNING BOARD
MEETING DATE: JUNE 13, 2018**

In attendance = X; Alternates Seated = S; Partial Attendance = P; Excused Absence = E

Glenn Della-Monica Chairman <u> X </u>	Timothy Malley Vice-Chair <u> X </u>	William Collins Secretary <u> X </u>	Charles Brackett Member <u> E </u>
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Jordan Ulery Member <u> X </u>	Dillon Dumont Member <u> X </u>	Elliott Veloso Alternate <u> E </u>	Ed Van der Veen Alternate <u> E </u>
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Ethan Meinhold Alternate <u> X </u>	David Morin Select. Rep. <u> X </u>	Roger Coutu Alt. Select. Rep. <u> X </u>
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Meeting called to order at approximately 7:00 p.m.

- I. CALL TO ORDER BY CHAIRPERSON AT 7:00 P.M.
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL

IV. SEATING OF ALTERNATES

Mr. Van der Veen seated for Mr. Brackett.

V. ELECTION OF OFFICERS

VI. MINUTES OF PREVIOUS MEETING(S)

- 23 May 18 Meeting Minutes – Decisions.

Mr. Dumont moved to approve the 23 May 18 Meeting Minutes (as written/amended).

Motion seconded by Mr. Malley. All in favor – motion carried.

- VII. CASES REQUESTED FOR DEFERRAL
- VIII. CORRESPONDENCE
- IX. PERFORMANCE SURETIES
- X. ZBA INPUT ONLY

- XI. PUBLIC HEARINGS
- XII. OLD BUSINESS/PUBLIC HEARINGS
- XIII. DESIGN REVIEW PHASE
- XIV. CONCEPTUAL REVIEW ONLY

- XV. NEW BUSINESS/PUBLIC HEARINGS

- A. Garage Conversion Conceptual Site Plan 114 Dracut Road
CSP# 03-18 Map 254/Lot 017

Purpose of Plan: to create an in-law apartment out of the existing space in a detached garage that was once a pet grooming center. Application Acceptance & Hearing.

Mr. Malley moved to accept the Conceptual Site Plan Application for 114 Dracut Road, Map 254/Lot 017.

Motion seconded by Mr. Ulery. All in favor – motion carried.

WAIVER MOTIONS:

- 1) HR Chapter 275, Article II – Application Procedures

Mr. Malley moved to grant the requested waiver of HR Chapter 275, Article II – Application Procedures for 114 Dracut Road to convert an existing garage into a second dwelling unit based on the testimony of the Applicant’s representative here this evening, and the submitted waiver request form.

Motion seconded by Mr. Ulery. All in favor – motion carried.

MOTION TO APPROVE:

Mr. Malley moved to approve the Site Plan approval for the conversion of an existing garage into a second dwelling unit at 114 Dracut Road, Map 254/Lot 017.

Motion seconded by Mr. Ulery. All in favor – motion carried.

- B. 5 Hudson Park Drive Change of Use Site Plan 5 Hudson Park Drive
CSP# 04-18 Map 169/Lot 017

Purpose of Plan: to change a portion of the current use from office/warehouse to public charter school, an allowed use in the Industrial zone. Application Acceptance & Hearing.

