



TOWN OF HUDSON

Planning Board



Timothy Malley, Chairman

Robert Guessferd, Selectmen Liaison

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-594-1142

MINUTES/DECISIONS OF THE PLANNING BOARD

MEETING DATE: APRIL 12, 2023

In attendance = X	Alternate Seated = S	Partial Attendance = P	Excused Absence = E
Tim Malley Chair <u>X</u>	Jordan Ulery Vice-Chair <u>X</u>	Brian Etienne Secretary <u>X</u>	Victor Oates Member <u>X</u>
James Crowley Member <u>X</u>	George Hall Alternate <u>X</u>	Michael Lawlor Alternate <u>X</u>	
Bob Guessferd Select. Rep <u>X</u>	Dave Morin Alt. Select. Rep. <u>E</u>	Brian Groth Town Rep. <u>X</u>	

- I. CALL TO ORDER BY CHAIRPERSON AT 7:00 P.M.
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. SEATING OF ALTERNATES
Mr. Lawlor seated for open member position.

- V. MINUTES OF PREVIOUS MEETING(S)
 - 22 March 2023 Meeting Minutes

Mr. Ulery moved to approve the March 22, 2023 minutes.

Motion seconded by Mr. Oates. All in favor - Motion carried 6/0/1 (Guessferd abstained).

VI. NEW BUSINESS

- A. Vital Delivery Solutions

SP# 02-23	21 West Road
	Map 101/Lot 004

Purpose: to change use of existing site from machine shop to warehouse. Application acceptance & public hearing.

Mr. Etienne moved to accept the site plan application for the Vital Delivery Solutions Site Plan SP# 02-23, 21 West Road, Map 101/Lot 004.

Motion seconded by Mr. Ulery. All in favor -motion carried 7/0/0.

Karl Dubay, Dubay Group, presented the project with applicant Matt Koszowski.

Public input opened @ 7:45 P.M.

There being no public input, public input closed @ 7:45 P.M.

Mr. Crowley moved to approve the site plan application for the Site Plan / Vital Delivery Solutions, LLC, Map 101 Lot 004, 21 West Road, Hudson, New Hampshire; prepared by: The Dubay Group, Inc. 136 Harvey Road, Bldg. 101B, Londonderry, NH 03053; prepared for: Vital Delivery Solutions LLC, 57 Harvey Road, Londonderry, NH 03053; consisting of 3 sheets including a cover sheet and general notes 1-9 on Sheet 3; dated March 15, 2023; last revised, March 20, 2023; subject to, and revised per, the following stipulations:

1. All stipulations of approval shall be incorporated into the Notice of Decision, which shall be recorded at the HCRD, together with the Plan.
2. Prior to the Planning Board endorsement of the Plan, it shall be subject to final administrative review by Town Planner and Town Engineer.
3. Hours of refuse removal shall be exclusive to the hours between 7:00 A.M. and 7:00 P.M., Monday through Friday only.

Motion seconded by Mr. Ulery. Motion carried 6/1/0 (Oates)

VII. OTHER BUSINESS

- A. Continuance of Public Hearing from 3/22/23 – Historic Resources Chapter of Master Plan, adoption of updated chapter with updated mapping and inventory. Full text is available for inspection at the Planning Department at Hudson Town Hall.

Public input opened @ 7:50 P.M.

Ruth Sessions, 68 Schaeffer Circle – notes that the Alvirne Chapel is missing.

Mr. Ulery made a motion to continue the public hearing on the Historic Resources Chapter of the Master Plan to April 26, 2023.

Motion seconded by Mr. Crowley. All in favor – motion carried 7/0/0.

- B. Workshop – Community Facilities Chapter of Master Plan.

Mr. Etienne made a motion to schedule a public meeting on the Community Facilities Chapter of the Master Plan to April 26, 2023.

Motion seconded by Mr. Ulery. All in favor – motion carried 7/0/0.

- C. Zoning Ordinance Review Committee

The Board discussed the need for a joint zoning & planning board subcommittee to review the zoning ordinance for potential improvements. Recommendation was Two (2) Zoning Board Members, three (3) Planning Board Members, and one (1) Selectman. Mr. Malley, Mr. Oates, and Mr. Etienne, all volunteered from the Planning Board.

D. Planning Board Bylaws Discussion

The board discussed the bylaw changes specific to filling vacated seats, and what the procedures to fill them are.

Mr. Etienne moved to table the discussion on the Planning Board Bylaws, on the topic of vacancies, to the May 24, 2023 Planning Board meeting.

Motion seconded by Mr. Ulery. All in favor – motion carried 7/0/0.

Mr. Crowley moved to schedule a workshop for the Planning Board Bylaws on June 14, 2023.

Motion seconded by Mr. Etienne. All in favor – motion carried 7/0/0.

E. Election of Planning Board Officers

Mr. Ulery moved to nominate Mr. Malley as Chairman. Motion seconded by Mr. Etienne. All in favor – motion carried 7/0/0.

Mr. Crowley moved to nominate Mr. Oates as Vice-Chairman. Motion seconded by Mr. Oates. Motion failed 2/5/0 (Ulery, Etienne, Lawlor, Guessferd, Malley opposed)

Mr. Ulery moved to nominate himself, Mr. Ulery, as Vice-Chairman. Motion seconded by Mr. Etienne. Motion carried 5/2/0 (Oates & Crowley opposed).

Mr. Crowley moved to nominate Mr. Etienne as Secretary. Motion seconded by Mr. Guessferd. Motion carried 6/1/0 (Oates).

VIII. ADJOURNMENT

Mr. Crowley moved to adjourn. Motion seconded by Mr. Lawlor. Motion carried 7/0/0. Meeting adjourned at 9:01 P.M.

Brian Etienne
Secretary

*Mr. Crowley moved to accept the minutes on 04/26/23.
Motion seconded by Mr. Hall. Motion carried 6/0/0.*

Note: Planning Board minutes are not a transcript. For full details on public input comments, please view the meeting on HCTV (Hudson Community Television).