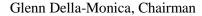


TOWN OF HUDSON

Planning Board



David Morin, Selectmen Liaison



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6008 · Fax: 603-594-1142

PUBLIC MEETING TOWN OF HUDSON, NH JUNE 13, 2018

The Town of Hudson Planning Board will hold a regularly scheduled meeting on Wednesday, June 13, 2018 at 7:00 p.m. in the "Buxton Community Development Conference Room" at Town Hall. The following items will be on the agenda:

- I. CALL TO ORDER BY CHAIRPERSON AT 7:00 P.M.
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. SEATING OF ALTERNATES
- V. MINUTES OF PREVIOUS MEETING(S)
 - 23 May 18 Meeting Minutes Decisions
- VI. CASES REQUESTED FOR DEFERRAL
- VII. CORRESPONDENCE
- VIII. PERFORMANCE SURETIES
- IX. ZBA INPUT ONLY
- X. OLD BUSINESS/PUBLIC HEARINGS
- XI. DESIGN REVIEW PHASE
- XII. CONCEPTUAL REVIEW ONLY
- XIII. NEW BUSINESS/PUBLIC HEARINGS

A. Garage Conversion Conceptual Site Plan CSP# 03-18

114 Dracut Road Map 254/Lot 017

Purpose of Plan: to create an in-law apartment out of the existing space in a detached garage that was once a pet grooming center. Application Acceptance & Hearing.

B. 5 Hudson Park Drive Change of Use Site Plan CSP# 04-18

5 Hudson Park Drive Map 169/Lot 017

Purpose of Plan: to change a portion of the current use from office/warehouse to public charter school, an allowed use in the Industrial zone. Application Acceptance & Hearing.

C. Reeds Ferry Conceptual Site Plan CSP# 05-18

3, 5, & 7 Tracy Lane Map 101/Lots 14, 15, & 16

Purpose of Plan: to internally connect the three parcels that are bisected by the Hudson/Londonderry Town line to create additional parking, storage, and display areas. Application Acceptance & Hearing.

XIV. OTHER BUSINESS

A. Presentation of NRPC Hudson Economic Development Baseline Analysis.

XV. ADJOURNMENT

All plans and applications are available for review in the Planning Office. Comments may be submitted in writing until 10:00 a.m. on the Tuesday prior to the day of the meeting. The public is invited to attend.

George Thebarge, AICP Interim Town Planner

POSTED: Town Hall, Library & Post Office – 06-01-18

MINUTES/DECISIONS OF THE PLANNING BOARD MEETING DATE: MAY 23, 2018

in attendan	ce = X;	Alternates Seated = S	; Partial Attendance = P	; Excused Absence = E	
			William Collins SecretaryX		
			Elliott Veloso Alternate <u>E</u>		
Ethan Mei Alternate _	nhold X	David Morin Select. Rep. <u>X</u>	Roger Coutu Alt. Select. Rep I	<u> </u>	
Meeting ca	alled to ord	er at approximately 7:0)0 p.m.		
I. II. III.		OF ALLEGIANCE	PERSON AT 7:00 P.M	· •	
IV.	SEATING	G OF ALTERNATES			
	Mr. Meinhold seated for Mr. Brackett. Mr. Van der Veen seated for Mr. Dumont. (Mr. Van der Veen stepped down - Mr. Dumont seated at 7:10 p.m.)				
V.	ELECTIO	N OF OFFICERS			
VI.	MINUTES OF PREVIOUS MEETING(S)				
	• 25	April 18 Meeting Min	utes – Decisions.		
		r. Ulery moved to a itten/amended).	pprove the 25 April	18 Meeting Minutes (as	

Motion seconded by Mr. Malley. All in favor – motion carried.

CASES REQUESTED FOR DEFERRAL

VII.

VIII. CORRESPONDENCE

A. Request to Release Belknap Road Impact Fees by Kevin Burns, Road Agent, Town of Hudson Highway Department (Letter dated 04-25-18).

Mr. Malley moved to recommend to the Board of Selectman the release of \$56,272.48, or the entire amount in the account at the time of its release if higher than \$56,272.48, from the Belknap Road Fees Account 250-807, in accordance with the written request for same from the Hudson Highway Department (please see attached memo from Kevin Burns, Road Agent, Town of Hudson Highway Department, dated 25 APR 2018).

Motion seconded by Mr. Meinhold. All in favor – motion carried.

- IX. PERFORMANCE SURETIES
- X. ZBA INPUT ONLY
- XI. PUBLIC HEARINGS
- XII. OLD BUSINESS/PUBLIC HEARINGS
- XIII. DESIGN REVIEW PHASE
- XIV. CONCEPTUAL REVIEW ONLY
- XV. NEW BUSINESS/PUBLIC HEARINGS
 - A. 24 Constitution Drive Site Plan SP# 05-18

24 Constitution Drive Map 170/Lot 034

Purpose of Plan: to show a proposed 1-story 14,460 square-foot industrial building and associated site improvements. Application Acceptance & Hearing.

Mr. Malley moved to accept the Site Plan Application for 24 Constitution Drive – Map 170/Lot 034.

Motion seconded by Mr. Ulery. All in favor – motion carried.

WAIVER MOTIONS:

1) HR 276 – 11.1.B. (12)(c) – No site improvements to be located within 100 feet of a residential district or property

Mr. Malley moved to grant the requested waiver of HR 276 - 11.1.B. (12) (c) – No site improvements to be located within 100 feet of a residential district or property, based on the testimony of the Applicant's representative, and in accordance with the language included in the submitted waiver request.

Motion seconded by Mr. Ulery. All in favor – motion carried.

MOTION TO APPROVE:

Mr. Malley moved to approve the Site Plan entitled: Proposed Industrial Building, 24 Constitution Drive, Hudson, NH, for Princecape Realty, LLC, 33 Constitution Drive, Hudson, NH, prepared by Hayner/Swanson, Inc. 3 Congress St., Nashua, N.H., dated April 2, 2018 (with revisions through May 3, 2018) and consisting of Sheets 1 – 13 with Notes 1 – 23 on Sheet 1:

- 1. All stipulations of approval shall be incorporated into the Development Agreement, which shall be recorded at the HCRD, together with the Site Plan-of-Record.
- 2. All improvements shown on the Site Plan-of-Record, including Notes 1-23, shall be completed in their entirety and at the expense of the Applicant or his assigns.
- 3. Prior to the issuance of a final certificate of occupancy, a L.L.S. certified "As Built" site plan shall be provided to the Town of Hudson Land Use Department, confirming that the site conforms to the Planning Board approved site plan.
- 4. A cost allocation procedure (CAP) amount of \$18,653.00 shall be paid prior to the issuance of a Certificate of Occupancy. Note 21 shall be revised to correct the amount based on light industrial use.
- 5. The onsite drainage system shall be constructed and maintained in compliance with NHDES requirements for such systems.
- 6. Prior to Planning Board endorsement of the plan, it shall be subject to final review by the Town Engineer and CLD.
- 7. Construction activities involving the subject lot shall be limited to the hours between 7:00 A.M. and 7:00 P.M. No exterior construction activities shall be allowed on Sundays.
- 8. Hours of refuse removal shall be exclusive to the hours between 7:00 A.M. and 7:00 P.M. Monday through Saturday only.

Motion seconded by Mr. Dumont. All in favor – motion carried.

XVI. OTHER BUSINESS

- A. Review of Draft Land Use Guidelines
 - 1. Change of Use Review
 - 2. Developments of Regional Impact
 - 3. Wetland Buffers

Mr. Thebarge reviewed the purposes of the draft Land Use Guidelines and the three latest drafts to address these issues.

The Board endorsed moving forward with the draft Change of Use Review guideline with the addition of a statement to address allowing change of tenants in multi-tenant buildings and malls where there is an approved site plan.

The Board endorsed moving forward with the draft Developments of Regional Impact guideline working with NRPC to develop regional guidelines to review projects for potential impacts.

The Board endorsed moving forward with the draft Wetland Buffers guideline and drafting amendments to the Zoning Ordinance to address buffers around poorly drained soils and for streamlining the permitting process.

XVII. ADJOURNMENT

Motion to adjourn by Mr. Malley. Seconded by Mr. Dumont. All in favor – motion carried.

Meeting adjourned at 8:47 p.m.

William Collins Secretary

Packet: 06/13/18

114 Dracut Rd Site Plan Approval Conceptual Review

STAFF REPORT

June 13, 2018

SITE: 114 Dracut Rd - Map 254/Lot 17 - CSP# 03-18

ZONING: R2 & G1

PURPOSE OF PLAN: To create an in-law apartment out of the existing space in a detached garage that was once a pet grooming center.

PLAN UNDER REVIEW: Mortgage Inspection Plan 114 Dracut Road, Hudson, NH, for Dominique Construction prepared by Reney, Moran & Tivnan Registered Land Surveyors, 75 Hammond St., Worcester, Mass. dated 30 JANUARY 2018.

ATTACHMENTS:

- 1) Conceptual Site Plan Application, together date stamped Mar. 14, 2018 together with mortgage survey plan and septic system design drawings Attachment "A".
- 2) Zoning Determination #18-64 by Zoning Administrator Bruce Buttrick dated May 3, 2018 Attachment "B".

STAFF COMMENTS:

The applicant is seeking to convert an existing detached garage last used as a pet grooming center into a separate dwelling unit on the same premises as his single family home. Zoning Ordinance §334-16. C. (2)(e) allows multiple single family dwellings on the same property with Planning Board site plan approval. Both the single family home and the garage that will be converted to a residence have existing septic systems adequate for the proposed use. There is also adequate parking for the two residences.

Given that there will be no exterior site modifications, the applicant is requesting a waiver of the site plan submission requirements.

REQUESTED WAIVERS:

1) HR Chapter 275, Article II – Application Procedures

APPLICATION TRACKING:

- 8 MAY 2018 Application submitted.
- 13 JUN 2018 Conceptual Review hearing scheduled.

RECOMMENDATION:

For this Conceptual Review, staff recommends for the Planning Board to hold the hearing and receive input from the public. Given that no site changes are proposed, the applicant has requested a waiver of formal site plan submissions to allow the conversion of the garage to create a second dwelling unit.

a second dwelling un	11.		
DRAFT MOTIONS	S :		
WAIVER MOTION	N :		
1) HR 275, Arti	cle II – Application Proced	lures	
Road to convert an e	xisting garage into a secon	ticle II – Application Procedures for 114 Dracu ad dwelling unit based on the testimony of the d the submitted waiver request form.	ıtt
Motion by:	Second:	Carried/Failed:	
MOTION TO APP	ROVE:		
I move to grant site punit at 114 Dracut Re	~ ~	ersion of an existing garage into a second dwell	ling
Motion by:	Second:	Carried/Failed:	

CONCEPTUAL SITE PLAN APPLICATION FOR PLAN REVIEW TOWN OF HUDSON, NEW HAMPSHIRE

Date of Application: 5-8-18	Tax Map # 254 Lot # 917
Name of Project: DYALLE ROAD	Garage Conversion
Zoning District:	General CSP# 03-18
ZBA Action: ZD # 18-104	
PROPERTY OWNER:	DEVELOPER:
Name: ROLAND DOMINIQUE	
Address: 114 Pracot Rd	
Address:	
Telephone # 508 414 2700	
Fax # #	
Email: dominiqué conste	yphoo.com
PROJECT ENGINEER	SURVEYOR
Name:	
Address:	
Address:	
Telephone #	
Fax #	
Email:	

PURPOSE OF PLAN:

My Property on 114 dracti Pd 155.19 Acres

and has A 5 Bedroom house And A Two cargarage

And Pet Growning Center That 15 Expeting.

we do Not want to change the Foot print of

The buildings we are requesting to Remove the

Pet Grooning center And Make A IN Law Apartment

For my son - The Pet Grooning has AN Approved

Septic System Also has water And Electric

CONCEPTUAL SITE PLAN DATA SHEET

PLAN NAME:	
PLAN TYPE: <u>CONCEPTUA</u>	L SITE PLAN
LEGAL DESCRIPTION: MAP_	LOT
DATE:	
Location by Street	114 dr ACJT 5T-
Zoning:	
Proposed Land Use:	Residential + business
Existing Use:	
Surrounding Land Use(s):	ResidenTiAl
Number of Lots Occupied:	
Existing Area Covered by Building:	
Existing Buildings to be removed:	
Proposed Area Covered by Building	
Open Space Proposed:	· · · · · · · · · · · · · · · · · · ·
Open Space Required:	
Total Area:	S.F.: Acres: 5-/8
Area in Wetland:	Area Steep Slopes:
Required Lot Size:	
Existing Frontage:	
Required Frontage:	
Building Setbacks:	Required* Proposed
Front: Side:	900'I
Rear:	900 I

RENEY, MORAN & TIVNAN

REGISTERED LAND SURVEYORS 75 HAMMOND STREET - FLOOR 2 WORCESTER, MA 01610-1723 PHONE: 508-752-8885 FAX: 508-752-8895

RMT@HSTGROUP.NET

A Division of H. S. & T. Group, Inc.

REGISTRY HILLSBOROUGH

REGISTRY FILLSBURGUED MEASURE—
BASED UPON DOCUMENTATION PROVIDED, REQUIRED MEASURE—
MENTS WERE MADE OF THE FRONTAGE AND BUILDING(S) SHOWN
ON THIS MORTGAGE INSPECTION PLAN, IN OUR JUDGEMENT ALL
VISIBLE EASEMENTS ARE SHOWN AND THERE ARE NO VIOLATIONS
OF ZONNO REQUIREMENTS REZARDING STRUCTURES TO PROPERTY
LINE OFFSETS (UNLESS OTHERWISE NOTED IN DRAWING BELOW).
NOTE: NOT DEFINED ARE ABOVEGROUND POOLS, ORNEWAYS,
OR SHEDS WITH NO FOUNDATIONS. THIS IS A MORTGAGE
INSPECTION PLAN; NOT AN INSTRUMENT SURVEY, DO NOT USE TO
ERECT FENCES, OTHER BOUNDARY STRUCTURES, OR TO PLANT
SHRUBS, LOCATION OF THE STRUCTURES(S) SHOWN HEREON IS EITHER
IN COMPLIANCE WITH LOCAL ZONING FOR PROPERTY LINE OFFSET
REQUIREMENTS, OR IS EXEMPT FROM VOLATION ENFORCEMENT
ACTION, UNLESS OTHERWISE NOTED. THIS CERTIFICATION IS
NON-TRANSFERABLE. THE ABOVE CERTIFICATIONS ARE MADE
WITH THE PROMISION THAT THE INFORMATION PROVIDED IS ACCURATE
AND THAT THE MEASUREMENTS USED ARE ACCURATELY LOCATED
IN RELATION TO THE PROPERTY LINES.

CERTIFIED TO: LOWELL FIVE CENT SAVINGS BANK

MORTGAGE INSPECTION PLAN

NAME DOMINIQUE CONSTRUCTION. LLC

LOCATION 114 DRACUT ROAD

HUDSON, NH

SCALE 1'' = 200'DATE 1/30/18

DEED BOOK/PAGE 8542/2122

PLAN BOOK/PLAN 24099

WE CERTIFY THAT THE BUILDING(S) ARE NOT WITHIN THE SPECIAL FLOOD HAZARD AREA. SEE FEMA MAP:

ono 09-25-09

JOB

非

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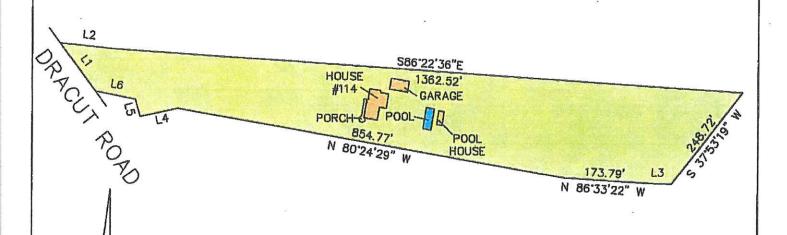
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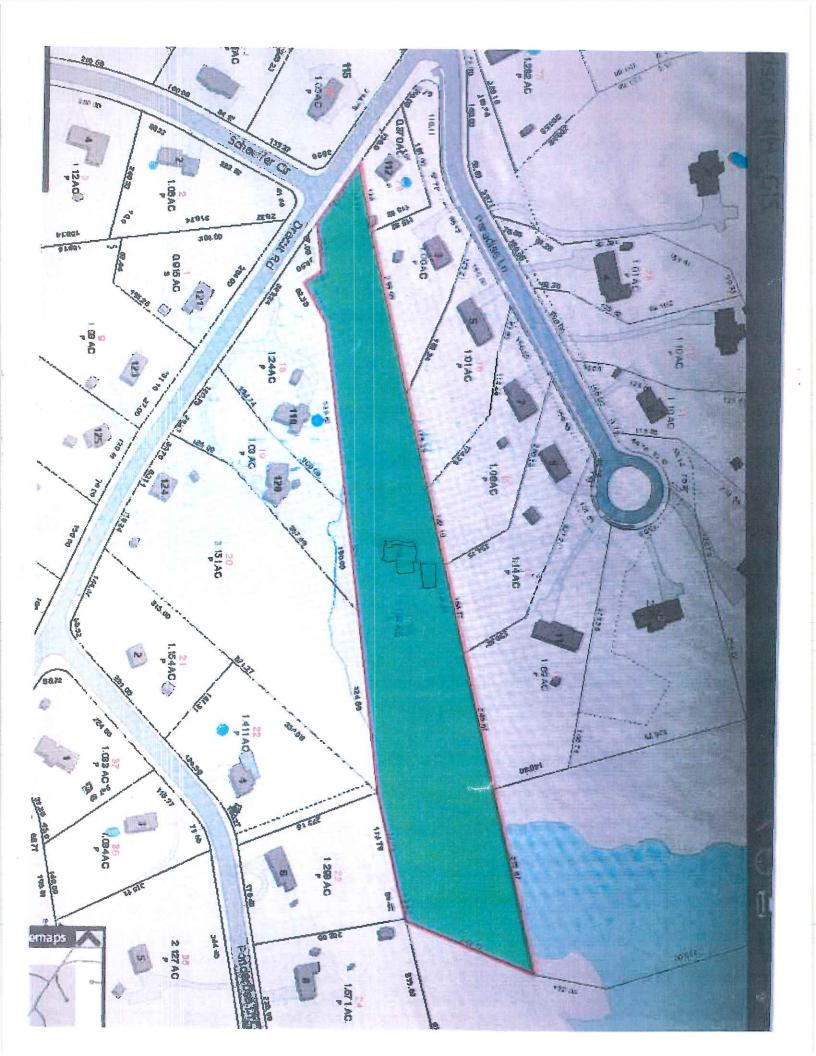
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FLOOD HAZARD ZONE HAS BEEN DETERMINED BY SCALE AND IS NOT NECESSARILY ACCURATE. UNTIL DEFINITIVE PLANS ARE ISSUED BY FEMA AND/OR A VERTICAL CONTROL SURVEY IS PERFORMED, PRECISE ELEVATIONS CANNOT BE DETERMINED.

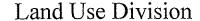


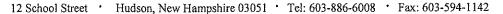
LINE TABLE				
LINE	LENGTH	BEARING		
L1	130.15	N37'02'20"W		
L2	125.55	S84°26'15"E		
L3	59.60	N87°53'36"W		
L4	82.50	S77°27'05"W		
L5	38.50	N15°57'59"W		
L6	88.20	N79°12'06"W		





TOWN OF HUDSON







Zoning Determination #18-64

May 3, 2018

Roland Dominique 114 Dracut Road Hudson, NH 03051

Re:

114 Dracut Road Map 254 Lot 017

Districts: Residential Two (R-2) and General One (G-1)

Dear Mr. Dominique,

Your request: Can you convert an existing detached garage to create an additional dwelling unit within the garage, in addition to the existing dwelling unit in the house.

Zoning Review / Determination:

This lot is bisected with 2 zones: R-2 in front and the majority of the parcel with the 2 structures in the G-1 district.

According to our records this property is an existing non-conforming lot regarding frontage having 130.15 ft where 150 ft is required. The lot area is conforming in both zones. This lot has two structures: A single family dwelling and a detached garage.

The conversion of the garage into another (additional) dwelling unit would require a site plan review approval by the Planning Board, per §334-16 C (2) (e): "No more than one single family home or duplex shall be constructed on one lot without Planning Board site plan approval."

Sincerely,

NOTE: this determination may be appealed to the Hudson Zoning Board of Adjustment within 30 days of the receipt of this letter.

Bruce Buttrick, MCP

Zoning Administrator/Code Enforcement Officer

(603) 816-1275

bbuttrick@hudsonnh.gov

cc:

Zoning Board of Adjustment

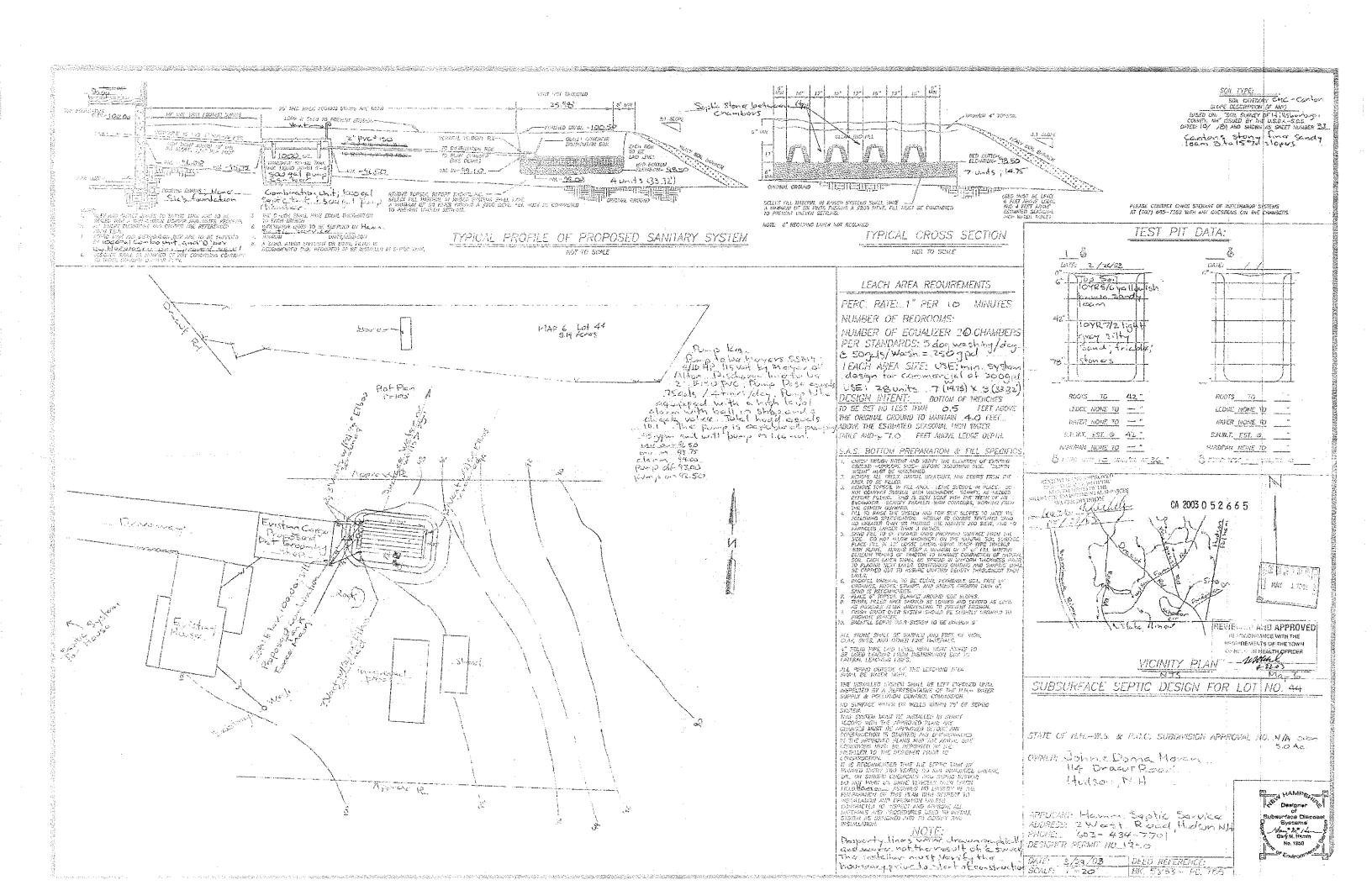
J. Michaud, Town Assessor

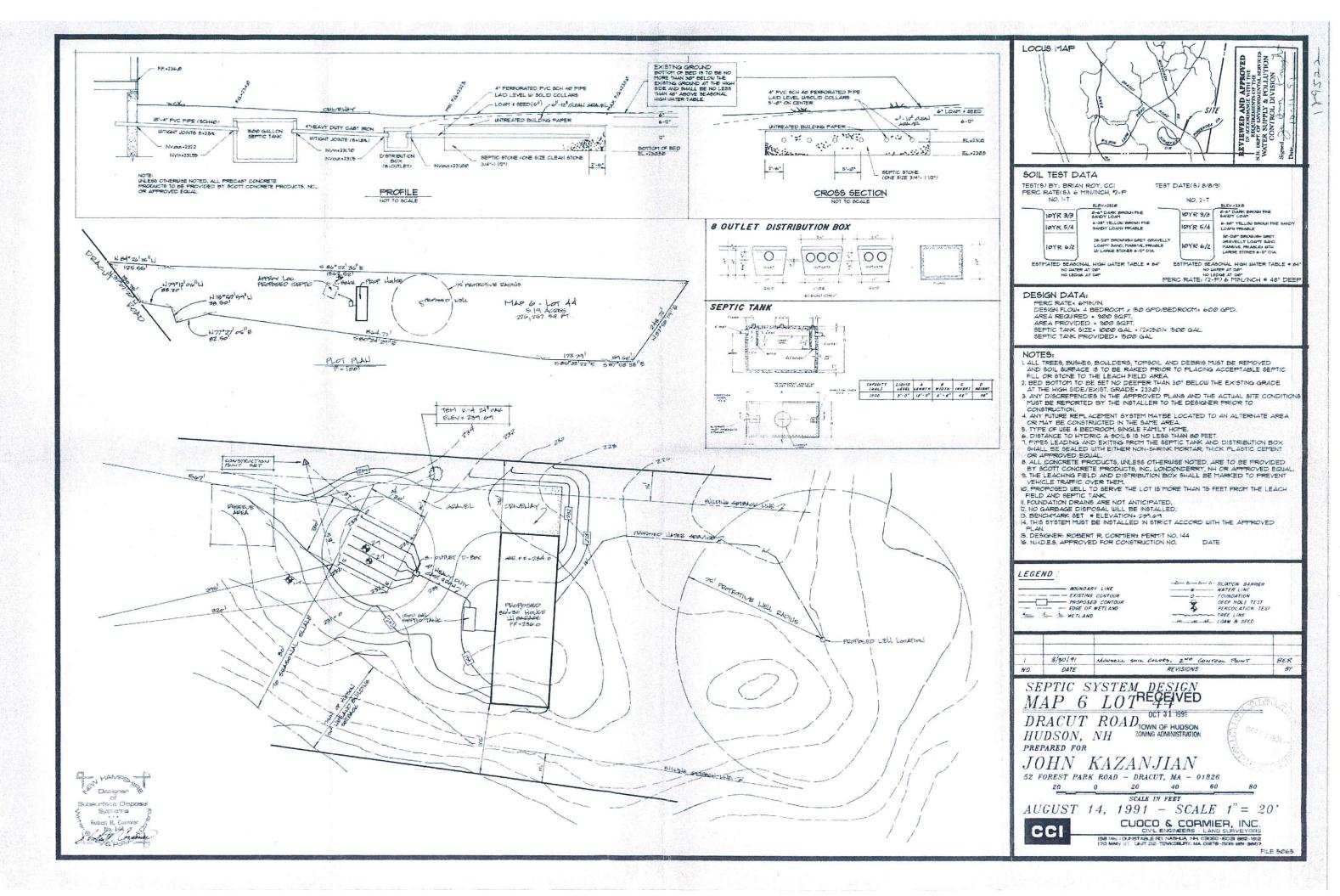
G. Thebarge, Interim Planner

Owner

Selectmen: N. Martin and D. Morin

File





Packet: 06/13/18

5 Hudson Park Drive Site Plan Approval Conceptual Review

STAFF REPORT

June 13, 2018

SITE: 5 Hudson Park Dr - Map 169/Lot 17 - CSP# 04-18

ZONING:

I

PURPOSE OF PLAN: Tenant change of a small portion of the existing warehouse to school.

PLAN UNDER REVIEW: Century Park, Hudson NH, (Map 169/Lot 17), prepared for Century Park LLC, 1 Wall St., Hudson, NH by The Dubay Group, Inc. 84 Ranger Rd., Windham, NH, dated 15 May 2018 and consisting of Sheets 1-3.

ATTACHMENTS:

- 1) Conceptual Site Plan Application, together date stamped Mar. 16, 2018 together cover letter and conceptual plans Attachment "A".
- 2) Zoning Determination #18-72 by Zoning Administrator Bruce Buttrick dated May 24, 2018 Attachment "B".

STAFF COMMENTS:

The applicant is seeking to convert an existing vacant warehouse to a public charter school. The existing parking lot will be repaved and restriped for a new circulation and parking arrangement, and some landscaping and fencing will be installed.

Given the limited site modifications needed, the applicant is requesting a waiver of the site plan submission requirements.

REQUESTED WAIVERS:

1) HR Chapter 275, Article II – Application Procedures

APPLICATION TRACKING:

- 8 MAY 2018 Application submitted.
- 13 JUN 2018 Conceptual Review hearing scheduled.

RECOMMENDATION:

For this Conceptual Review, staff recommends for the Planning Board to hold the hearing and receive input from the public. Given that limited site changes are proposed, the applicant has requested a waiver of formal site plan submissions to allow the conversion of the garage to create a second dwelling unit.

DRAFT MOTION	S:		
WAIVER MOTIO	N:		
1) HR Chapter	275, Article II – Applicatio	n Procedures	
5 Hudson Park Driv	e to convert an existing war	apter 275, Article II – Application Procedure rehouse unit into a charter school based on the this evening and the submitted waiver required.	he
Motion by:	Second:	Carried/Failed:	
MOTION TO APP	PROVE:		
	plan approval for the chang Park Drive, Map 169/Lot 1	ge of use of an existing warehouse into a cha	ırter
Motion by:	Second:	Carried/Failed:	



CONCEPTUAL SITE PLAN APPLICATION FOR PLAN REVIEW TOWN OF HUDSON, NEW HAMPSHIRE

Date of Application:	15 May 2018 Tax Map # 169 Lot # 17
Name of Project:	Tenant change at 5 Hudson Park Drive
Zoning District: (For Town Use)	I General CSP# 04-18
ZBA Action:	
<u>PROP</u>	ERTY OWNER: DEVELOPER:
Name: Century	Park, LLC (same via long term lease)
Address: One W	all Street
Address: Hudson	n, NH 03051
Telephone #578-1	1705
Fax # (use	email)
Email: srussel	ll@chartwellproperties.com
PROJECT ENGINEE	
Name: The Dubay	Group, Inc. Karl Dubay, PE, Tim Sutherland, LLS
Address: 84 Range	Road
Address: Windham	n, NH 03087
Telephone #458-64	462
Fax # (use em	nail)
	hedubaygroup.com
	PURPOSE OF PLAN:
Tenant o	change of a small portion of the existing warehouse building to school.

CONCEPTUAL SITE PLAN DATA SHEET

PLAN NAME: Tenant change	at 5 Hudson Park	Drive	
PLAN TYPE: <u>CONCEPTUA</u>	L SITE PLAN		
LEGAL DESCRIPTION: MAP_	169	LOT	17
DATE:15 May 2018			
Location by Street	5 Hudson Park	Drive	
Zoning:	I - Industrial		
Proposed Land Use:	Warehouse & S	chool (perm	uitted uses)
Existing Use:	Warehouse (per	mitted use)	
Surrounding Land Use(s):	Office, retail, w	arehouse, S	tate Lands, mixed use
Number of Lots Occupied:	(existing lot)		A
Existing Area Covered by Building:	79 KSF per tax	card	
Existing Buildings to be removed:	(retain existing	g) -	
Proposed Area Covered by Building:	(retain existir	ng)	
Open Space Proposed:	(retain existin	ng)	
Open Space Required:	(existing lot o	of record wi	th no change proposed)
Total Area:	S.F.: 226 KSF	Acres:	5.2 per tax card
Area in Wetland: (none who	ere occupied Area	Steep Slope	s: (none where occupie
Required Lot Size:	30 KSF (wtr &	swr)	
Existing Frontage:	205 LF		
Required Frontage:	150 LF		
Building Setbacks:	Required*		Proposed
Front: Side: Rear:	50 FT 15 15		retain existing retain existing retain existing

CONCEPTUAL SITE PLAN DATA SHEET (Continued)

Flood Zone Reference:	n/a per map 33011C0519D 09-25-2009
Width of Driveways:	Retain existing 12-24 ft Retain existing dedicated curbcut serving warehouse.
Number of Curb Cuts:	Retain existing two curbcuts for school and existing overflow parking
Proposed Parking Spaces:	31 striped 10' x 20' spaces plus plenty of overflow existing paved areas. School use is what is reasonably anticipated by Board. Proposed is more than 5 spaces per classroom, not including existing paved overflowers.
Required Parking Spaces: Basis of Required Parking (Use)	Also plenty of queueing spaces are provided for safe dropoff/pickup. Retain 1 per truck for wholesale warehouse = 12 (no on site employees)
Dates/Case #/Description/Stipul of ZBA, Conservation Commiss NH Wetlands Board Actions: (Attach stipulations on separate sheet)	
	For Office Use
Data Sheet Checked By	Brooke Date: 5/16/18



The Dubay Group, Inc.

84 Range Road, Windham, NH 03087 (603) 458-6462 thedubaygroup.com

MEMORANDUM

MAY 16 2018

To: Hudson Planning Board

Date: 15 May 2018

From: Karl Dubay

Re: 5 Hudson Park Drive, Lot 169-17

Tenant Change

A portion of the existing building at 5 Hudson Park Drive will be changed from office/warehouse to public charter school, an allowed use in the zone. Town staff have been very helpful in coordinating the fitup including coordination with the fire inspector.

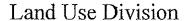
The building and site are well-suited for the tenant change in Century Park. All codes will be in compliance. Access to the park is excellent. The existing pavement striping will be refreshed back to the original one-way conditions and parking configuration, which will serve the school well. The existing lawn in the front of the school will be cleaned up and include playground fencing, and the existing lighting fixtures will be updated.

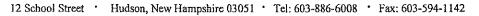
The school will focus on STEM (science/technology/engineering/math), is scheduled to open in the Fall with a total of six classrooms (K through 3), and is fully approved by the State. It is a free public school and will efficiently serve Hudson and surrounding communities. We are inviting Hudson families in upcoming parent information nights. Applications from families are very strong, recognizing the alternative choice in education. The school will be a vibrant partner in the Hudson community, as well as Century Park, where several STEM-based companies are located.

The tenant change is straightforward and the existing site easily accommodates the use with no additional pavements or new site work. Thus, in working with Town Staff, we respectfully ask that the Board waive the site plan process, with the condition that we continue to work with the Fire Inspector to ensure delivery of the fitup to code. We look forward to opening and being welcomed as another high quality school in Hudson!



TOWN OF HUDSON







Zoning Determination #18-72

May 24, 2018

Sandra Russell Century Park, LLC 1 Wall Street Hudson, NH 03051

Re.

5 Hudson Park Drive

Map 169 Lot 017

District: Industrial (I)

Dear Ms. Russell,

Your request: Can you have a public charter school at this location?

Zoning Review / Determination:

This is a permitted use (C7) in the Table of Principal Uses §334-21. You would need a site plan review with Planning Board approval.

Sincerely,

Zoning Administrator/Code Enforcement Officer

(603) 816-1275

bbuttrick@hudsonnh.gov

cc:

Zoning Board of Adjustment

J. Michaud, Town Assessor

G. Thebarge, Interim Planner

Selectmen: N. Martin and D. Morin

File

NOTE: this determination may be appealed to the Hudson Zoning Board of Adjustment within 30 days of the receipt of this letter.



COMMUNITY DEVELOPMENT DEPAREMENT

12 School Street Hudson, NH 03051 (603)886-6005 www.hudsonnh.gov



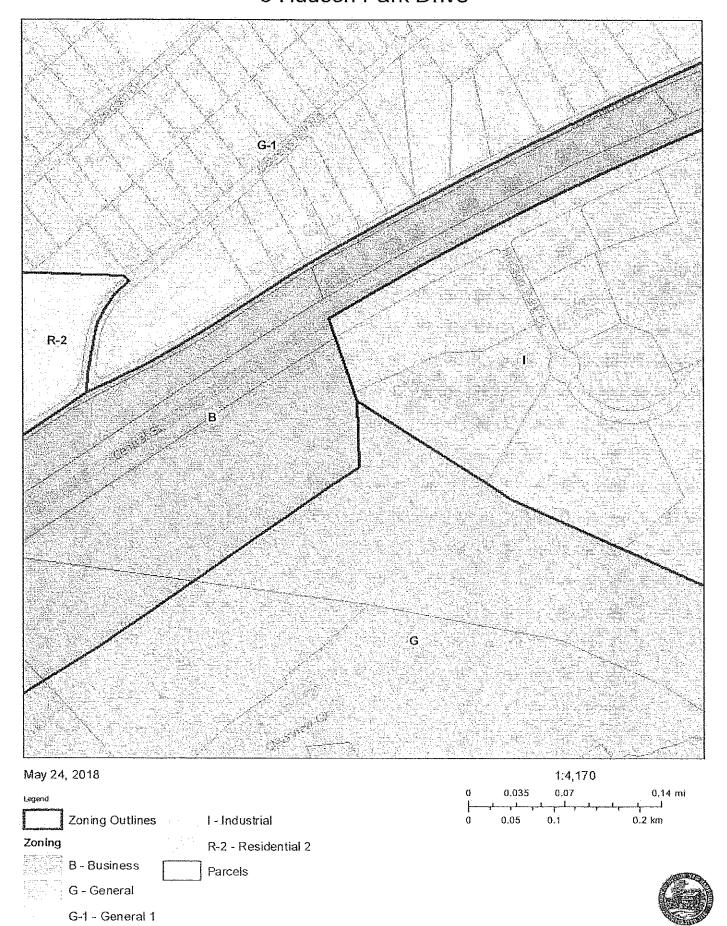
Town of Hudson

REQUEST FOR ZONING and/or PLANNING INFORMATION / DETERMINATION

Date of request	05/24/2018			
Property Location	5 Hudson Park Drive, Hudson, NH			
	Map 170 Lot 40			
Zoning District if known	Industrial			
□ 2	Type of Request Coning District Determination □ Use Determination □ Set-Back Requirements □ Process for Subdivision/ Site Plan if required □ Other			
Description of re	equest / determination: (Please attach all relevant documentation)			
Currently design for the existi	Public Charter School Currently developing floor plan layout and life safety system design for six (6) classroom public charter STEM school within the existing building at 5 Hudson Park Drive on the ground level and will be coordinating the details with the Hudson Fire Department for September 2018 occupancy.			
Applicant Cont	act Information:			
Name: Address:	Sandra Russell, Century Park, L.L.C. 1 Wall Street Hudson, NH 03051 578-1705 srussell@chartwellproperties.com			
	For Office use			
ATTACHME	NTS: TAX CARD () GIS 🗹			

ATTACHMENTS: TAX CARD	010 1:/		
ATTACHMENTS: TAX CARD	G12 A		
NOTES:			
THE Account of the State of the	A CANADA		
ZONING DETERMINATION LETTE	ER SENT L'DATE	: 527-18	
			

5 Hudson Park Drive







Engineers

Planners

Surveyors TheDubayGroup.com

REVISIONS:
REV: DATE: COMMENT: BY:

DRAWN BY: WA
CHECKED BY: KRD
DATE: MAY 15, 2018
SCALE: NONE
FILE: 5 HUDSON PARK DRIVE
DEED REF: -

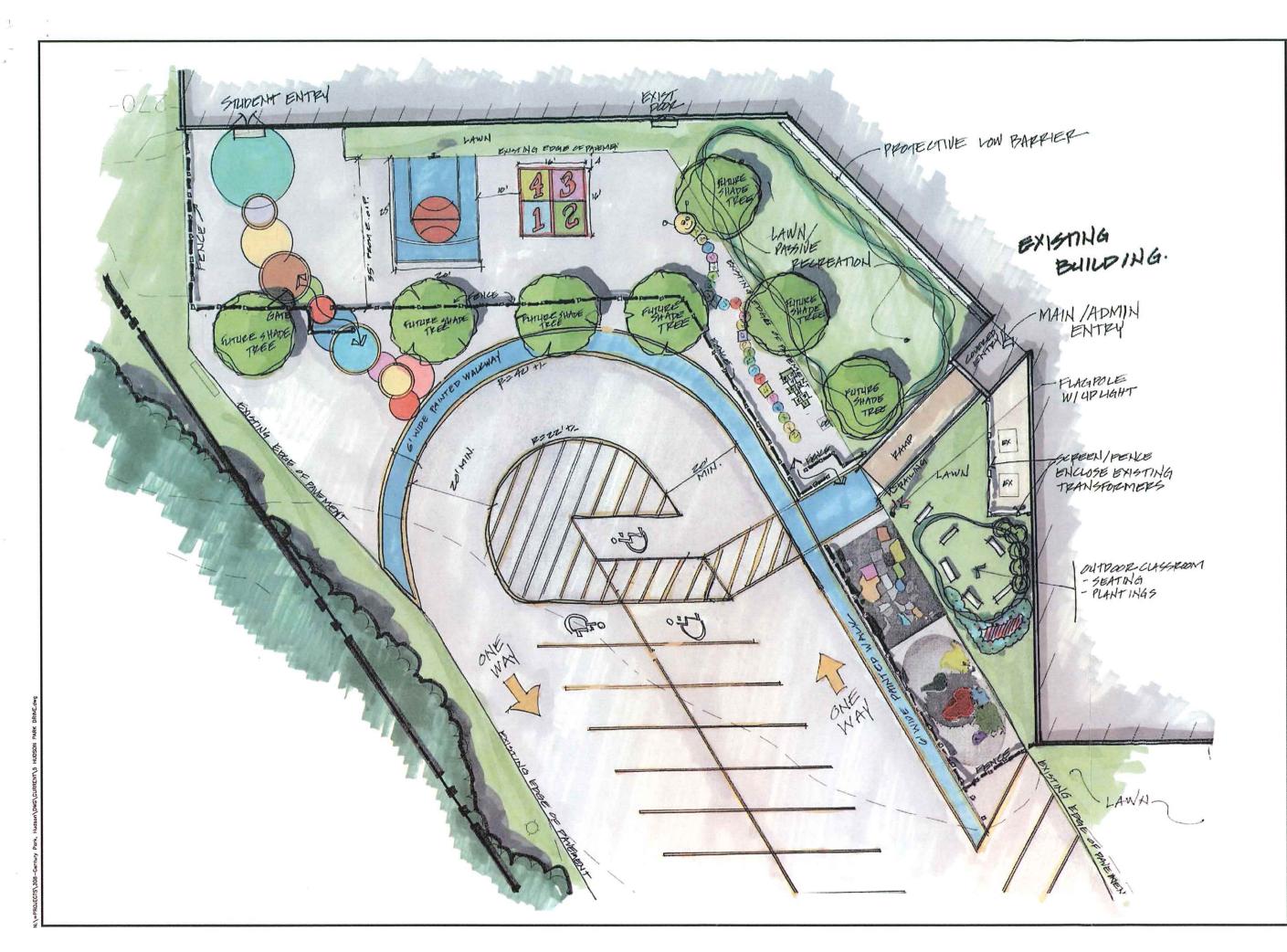
CENTURY PARK HUDSON, NH 169-17 5 HUDSON PARK DRIVE HUDSON, NH

CENTURY PARK L.L.C. 1 WALL STREET HUDSON, NH 03051

SHEET TITLE:

SCHOOL FACADE RENDERING

PROJECT #308 SHEET 1 of 3





The Dubay Group, Inc.

84 Range Road Windham, NH 03087 603-458-6462

Engineers

Surveyors

TheDubayGroup.com



1 INCH =10 FEET

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DATE: MAY 15, 2018
SCALE: 1"=10"
FILE: 5 HUDSON PARK DRIVE
DEED REF:

PROJECT:

CENTURY PARK HUDSON, NH

169-17 5 HUDSON PARK DRIVE HUDSON, NH

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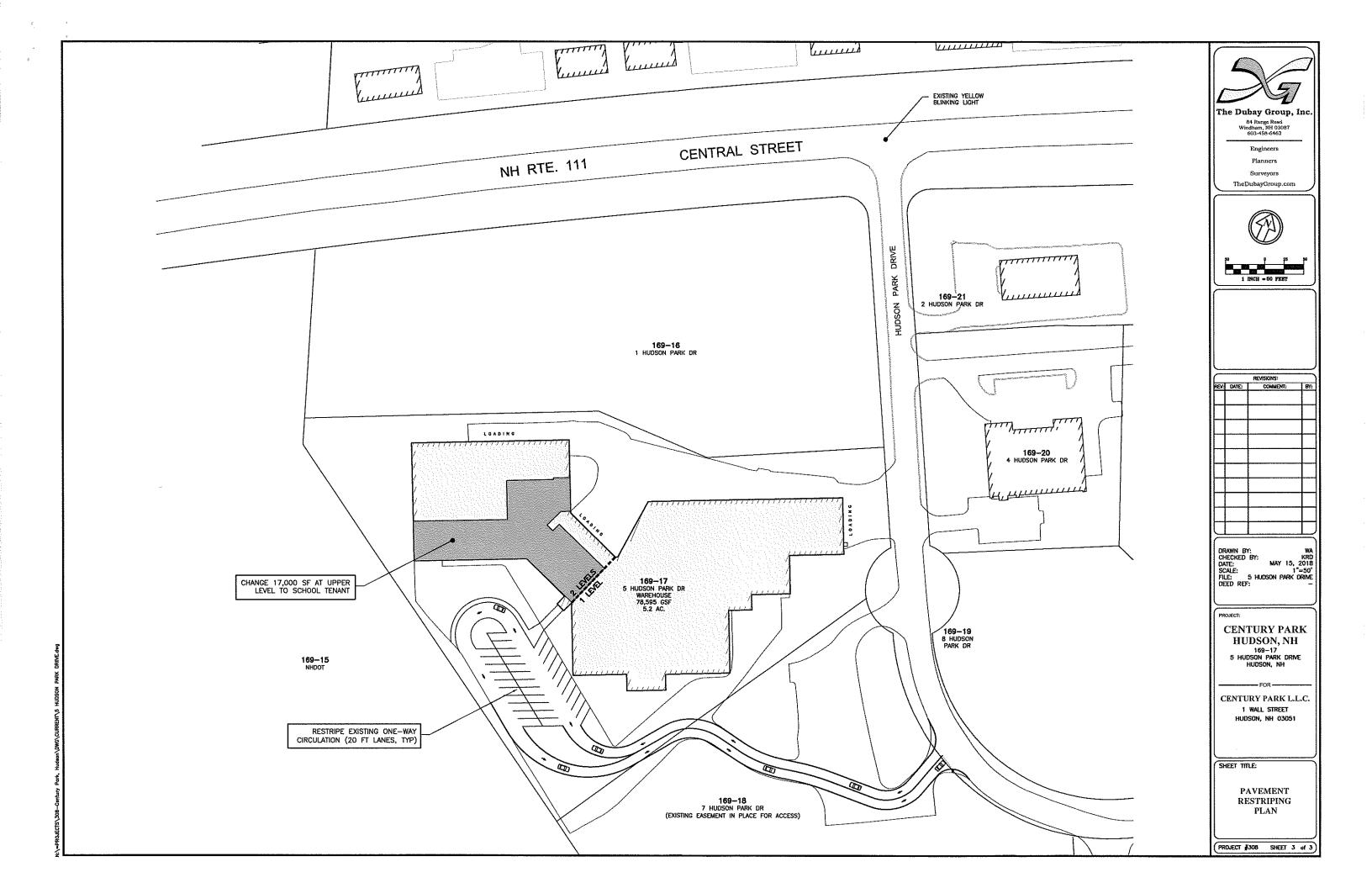
CENTURY PARK L.L.C.

1 WALL STREET HUDSON, NH 03051

SHEET TITLE:

PLAY YARD & RESTRIPING PLAN

PROJECT #308 SHEET 2 of 3



Packet: 06/13/18

3, 5, & 7 Tracy Lane Site Plan Conceptual Review STAFF REPORT

June 13, 2018

SITE: 3, 5, & 7 Tracy Lane - Map 101/Lot 14, 15, & 16 - CSP# 05-18

ZONING: B

PURPOSE OF PLAN: To construct new parking, driveway connectors, covered storage, and a building addition, with most of the improvements occurring in Londonderry. New employee parking, pavement to access truck parking and rear of buildings, and new display areas occur on Lot 14 in Hudson.

PLAN UNDER REVIEW: Conceptual Site Plan "A", 3, 5, & 7 Tracy Lane, Londonderry & Hudson NH, prepared for Reeds Ferry Sheds by TFM, 48 Constitution Dr., Bedford, NH, dated 5 March 2018 and consisting of Concept A.

ATTACHMENTS:

1) Conceptual Site Plan Application, together date stamped Mar. 29, 2018 together cover letter and conceptual plan – Attachment "A".

STAFF COMMENTS:

Reeds Ferry Sheds owns three parcels that straddle the Hudson/Londonderry town line. The company has assembled and sold sheds from their primary facility at 3 Tracy Lane for many years. They recently purchased and obtained Hudson ZBA and Planning Board approvals to change the use of 7 Tracy Lane for their business. They have now obtained the intervening property at 5 Tracy Lane and are preparing a master plan to incorporate all three parcels into one interconnected business site.

Hudson has site plan jurisdiction for the driveway entrances for all three parcels and also for the majority of the development site on Lot 14. The master plan development proposal indicates a major expansion of pavement on the 7 Tracy Lane parcel to obtain access to the rear of the building, new truck parking on the Londonderry portion of the property, and an employee parking area that straddles the town line. The conceptual master site plan also shows product

display areas that extend into the front property setbacks, which will require a waiver by the Planning Board.

APPLICATION TRACKING:

- 29 MAY 2018 Application submitted.
- 13 JUN 2018 Conceptual Review hearing scheduled.

RECOMMENDATION:

For this Conceptual Review, staff recommends for the Planning Board to hold the hearing and receive input from the public. Conceptual review provides opportunity for the Board to discuss the project informally, before a formal site plan application is submitted to identify issues that may come up.

CONCEPTUAL SITE PLAN APPLICATION FOR PLAN REVIEW TOWN OF HUDSON, NEW HAMPSHIRE

Date of Application: 23 May 2018	Tax Map #101 Lot #14/15/16
Name of Project: Reeds Ferry Small Buildin	ngs
Zoning District: Business (For Town Use)	General CSP#
ZBA Action: Variance (light manufacturing	use)
PROPERTY OWNER:	<u>DEVELOPER:</u>
Name: SMT Tracey Lane Holdings, LLC (L	ots 15-16)
SMT 7 Tracey Lane LLC (Lot 14) Address: 3 Tracy Lane, Hudson NH 03051	
Address:	
Telephone # 603-883-1362	
Fax #	
Email: Iblanchette@reedsferry.com	
PROJECT ENGINEER	SURVEYOR
Name: TFMoran Inc Jason Hill	TFMoran Inc James Oneil
Address: 48 Constitution Drive	48 Constitution Drive
Address: Bedford NH 03110	Bedford NH 03110
Telephone #603-472-4488	603-472-4488
Fax #	
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<u>PUR</u>	POSE OF PLAN:
Construct 18 truck parking spaces at Lot 14 (work t	o occur on Londonderry portion of property).
W. H. H. Carlotte	ortion of work to occur on Londonderry portion of property)
Construct internal connector driveways to connect p	parcels 14-16 (work to occur on Londonderry portion of property).
Convert portion of parking lot to covered storage are	ea at Lot 15 (work to occur on Londonderry portion of property).
Construct previously approved 2000 SF building ad	dition at Lot 15 (work to occur on Londonderry portion of property).
Additional display space at Lot 14 (portion of work	to occur on Londonderry portion of property) and Lot 15 (work to occur on
Londonderry portion of property.	

CONCEPTUAL SITE PLAN DATA SHEET

PLAN NAME: Reeds Ferry Small Buildings			
PLAN TYPE: <u>CONCEPTUAL SITE PLAN</u>			
LEGAL DESCRIPTION: MAP_	101	LOT 14, 15, 16	
DATE:May 23, 2018			
Location by Street	3, 5, 7 Tracy Lane		
Zoning:	Business District		
Proposed Land Use:	Light Manufacturing		
Existing Use:	Light Manufacturing		
Surrounding Land Use(s):	Business / light industrial		
Number of Lots Occupied:	3		
Existing Area Covered by Building:	7,500 SF approx (Lot 14)		
Existing Buildings to be removed:	None		
Proposed Area Covered by Building:	7,500 SF approx ((Lot 14)	
Open Space Proposed:	>40%		
Open Space Required:	40%		
Total Area:	S.F.: 38,722 Lot 16	Acres: 2.15 Lot 14 0.889 Lot 16	
Area in Wetland:	O Area Steep Slopes: O		
Required Lot Size:	43,560 sf		
Existing Frontage:	>150 ft		
Required Frontage:	150 ft		
Building Setbacks:	Required*	Proposed	
Front:	50 ft	> 50 ft	
Side:	15 ft	> 15 ft	
Rear:	15 ft	> 15 ft	



May 25, 2018

George Thebarge Planning Department Town of Hudson NH 12 School Street Hudson NH 03051



Re:

Proposed Site Plans Narrative

Map 101 Lot 14 - 7 Tracy Lane, Hudson, New Hampshire

Dear Mr. Thebarge:

On behalf of our client, Reeds Ferry Sheds, TFMoran is submitting plans and supporting documents relative to the proposed site plans for Tax Map 101 Lots 14, 15, and 16 located at 3, 5, and 7 Tracy Lane in Hudson. Because the properties are bisected by the Hudson/Londonderry town line, portions of the subject development include adjacent properties in Londonderry, as depicted on the attached Conceptual Plans. We respectfully request that this application be considered for conceptual hearing at the June 13 Planning Board meeting.

Reeds Ferry Sheds currently manufactures wooden sheds at 3 Tracy Lane, a few hundred feet from the proposed site. That facility is currently at production capacity and must either move all operations to an entirely new location or provide additional production capacity nearby. In March 2018 the Hudson Zoning Board granted a variance to allow the truss cutting operation to be moved to the 7 Tracy Lane property (Lot 14). By moving truss assembly and plywood cutting to the 7 Tracy Lane property, the 3 Tracy Lane facility could increase its output, and allow Reeds Ferry Sheds to employ 6-8 additional employees.

To further increase its production capacity and maximize storage and operational functionality, the former New England Gymnasium site (Lot 15) was purchased recently. As such, improvements will be made to the site to accommodate the change in use. These improvements include construction of a formerly approved 2,000 SF building addition at the front of the building. Additionally, a portion of the parking lot will be converted to a covered storage rack for building materials. All of the proposed improvements to this property are located in the Londonderry portion of the site.

Additionally, 18 truck parking spaces will be constructed on Lot 14- on the Londonderry portion of the property. 12 new employee parking spaces will also be constructed here- with a portion of these new spaces being located on the Londonderry portion of the property.

The three parcels will internally connected via three new- service drives- on the Londonderry portion of the property.

Outdoor display areas will be created along the frontages of Lots 14 and 15 for shed displays similar to the current display at 3 Tracy Lane.

48 Constitution Drive Bedford, NH 03110 Phone (603) 472-4488 Fax (603) 472-9747 www.tfmoran.com All of the properties are currently served by private on-site septic and water wells. The sewer/water consumption will be domestic use only; there will be no process water used at the facility.

Traffic Impacts

The project will not increase the volume of truck traffic serving the sites. In fact, a reduction in truck traffic along Tracy Lane is anticipated due to the interconnectivity of the parcels. The delivery vehicles can travel on the private driveway system to access the three parcels which will have a positive affect on the traffic operations.

The traffic patterns at the site will be similar to the traffic patterns of the previous facility, that is, a relatively low volume of cars and trucks to and from the site on a daily basis. All employees will be first shift. There will be 6 to 7 employees in the truss/plywood area, typically arriving before 6AM and leaving around 3:30 PM. Two office workers will arrive between 8 and 9AM and leave between 5PM and 6PM.

No additional vendor truck delivery is anticipated; if a vendor truck is delivering to 5 and 7 Tracy, it will likely already be delivering product to 3 Tracy, and then delivering the balance to 5 and 7 Tracy. Some occasional product may be moved from time to time by smaller company-owned vehicles between the three sites, typically less than once daily.

Parking Impacts

When everything is complete, we should have the following at each location:

3 Tracy - 13 office workers, 14 shop workers. Minimal customer visits on weekends. There is no proposed change to the parking at this property.

5 Tracy – 3-5 office workers, 10-12 shop workers. We don't anticipate having any customers going to that location, except maybe as overflow during our spring sale for a few weeks in March. 5 Tracy (Lot 15) contains an existing parking field capable of providing 85 spaces. The storage rack system will eliminate 32 spaces therefore remaining parking capacity is 53 spaces. The parking requirement under Hudson Land Development Control Regulations for land use "Manufacturing" is 20 spaces, which will be adequate for the proposed use.

7 Tracy – 3 employees at beginning and end of day only. They will be service employees who are on the road daily but start and end their day at this location. 7 Tracey (Lot 14) contains an existing parking field capable of providing 28 standard parking spaces. Additionally, 12 new spaces will be constructed on the lot. The parking requirement under Hudson Land Development Control Regulations for land use "Manufacturing" is 14 spaces, which will be adequate for the proposed use.

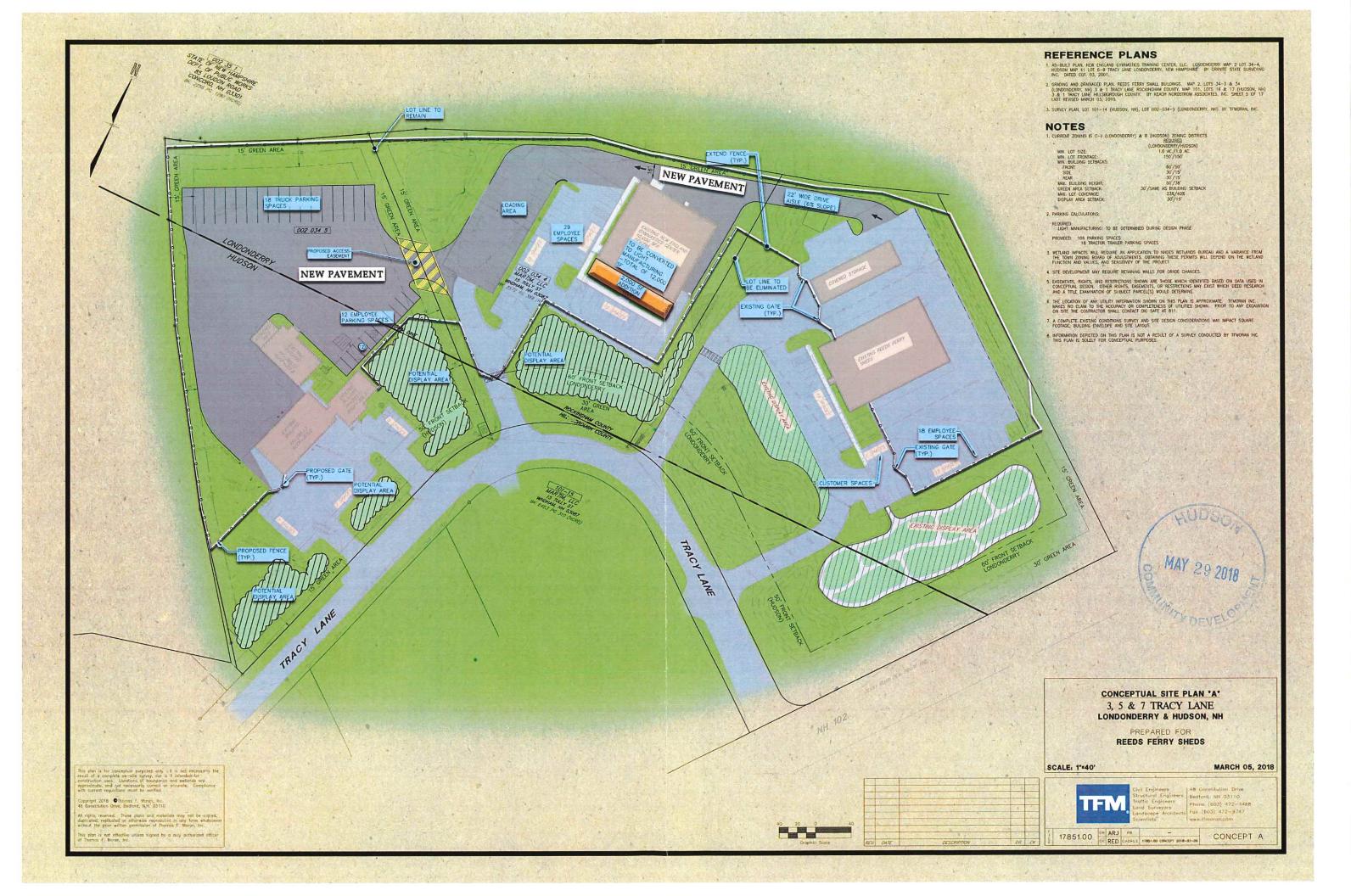
Attached is a completed Site Plan Application and supporting documents. We trust this information and the enclosed conditions plans will be adequate for your consideration of our request, and we look forward to meeting with the Board to review this proposal in detail.

Sincerely,

TFMORAN INC.

Jason S. Hill, PE Civil Project Manager

Enclosures



NRPC Report Hudson Economic Development Analysis

Staff Report 13 June 2018

ATTACHMENTS:

- Attachment "A" Synopsis of Nashua Regional Planning Commission report on economic development analysis of Hudson's Business and Industrial Areas.
- Attachment "B" Hudson Economic Development Analysis Map

DISCUSSION:

I am attaching a synopsis of the NRPC economic development analysis report of Hudson's business and industrial areas and a map that illustrates the study's findings. The goal of this research was to establish a baseline understanding of the opportunities and challenges Hudson faces as well as the benefits and costs of economic development. From this baseline understanding the community could begin to set specific goals for:

- 1. Increasing development in existing business and industrial areas;
- 2. Expanding development into new business and industrial areas;
- 3. Pursuing both strategies simultaneously or sequentially.

An example of how such an economic development program might proceed from the baseline data would be to identify optimum locations for expanding into new business and industrial areas based on parameters developed in the analysis. The Town could consider working with the property owners and stakeholders to develop master plans for future development of those locations that would address zoning, neighborhood impacts, traffic, and infrastructure needs. Having master plans in place for strategic properties or development areas would proactively position the community to attract business and industry prospects and to act effectively to facilitate development if such prospects approach the Town.

Another example would be to implement recommendations put forth in the 2016 "Plan to Optimize Hudson's Economic Future." That report called for the Town to negotiate with Nashua for increased sewer treatment capacity. If the Town were successful in that effort or other efforts to increase sewer capacity, it could earmark capacity for expansion of businesses within the existing industrial parks and/or allocate capacity to new business and industrial areas.

The Town could also be selective on the types of business and industrial uses it pursues and supports in an economic development program. A starting assumption is that higher property value, low traffic generating, high wage-paying industries would have the most benefit with the least impact. Policies of the Town could specifically favor those types of uses over lower property value, high traffic, and low wage-paying uses.

To effectively pursue economic development for Hudson will require that the Town provide funds to contract for outside consulting assistance and/or apply for funding through various grant programs. The Town has a limited fund that was donated for the express purpose of pursuing economic development that was used for this project.

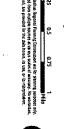
Hudson Economic New Hampshire Development Assessment





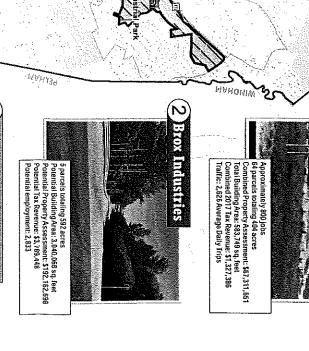




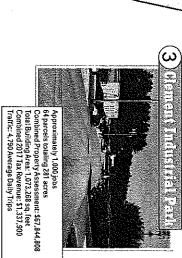




Continental Paving & Vicinity



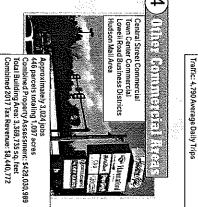
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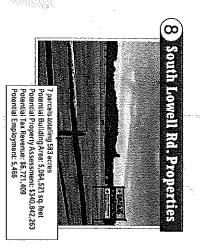


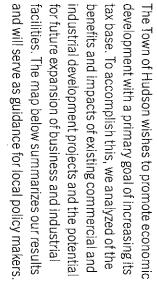
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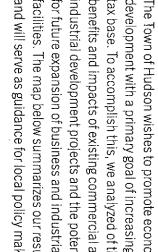
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rea: 781,800 sq. feet 1sessment: \$52,614,141 e: \$3,789,448 t: 844









Potential Development Area

