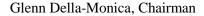


#### **TOWN OF HUDSON**

# Planning Board



Marilyn McGrath, Selectmen Liaison



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6008 · Fax: 603-594-1142

#### PUBLIC MEETING TOWN OF HUDSON, NH APRIL 11, 2018

The Town of Hudson Planning Board will hold a regularly scheduled meeting on Wednesday, April 11, 2018 at 7:00 p.m. in the "Buxton Community Development Conference Room" at Town Hall. The following items will be on the agenda:

- I. CALL TO ORDER BY CHAIRPERSON AT 7:00 P.M.
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. SEATING OF ALTERNATES
- V. MINUTES OF PREVIOUS MEETING(S)
  - 14 March 18 Meeting Minutes Decisions
- VI. CASES REQUESTED FOR DEFERRAL
- VII. CORRESPONDENCE
- VIII. PERFORMANCE SURETIES
- IX. ZBA INPUT ONLY
- X. PUBLIC HEARINGS
- XI. OLD BUSINESS/PUBLIC HEARINGS
- XII. DESIGN REVIEW PHASE
- XIII. CONCEPTUAL REVIEW ONLY
  - A. Abucewicz 4-Lot Subdivision Plan CSB#01-18

63 Kimball Hill Road Map 178/Lot 030

Purpose of Plan: to subdivide Map 178/Lot 030 into 4 lots which contains 27.819 acres. Application Acceptance & Hearing.

B. Reeds Ferry Sheds Change In Use Site Plan CSP#02-18

7 Tracy Lane Map 101/Lot 014

Purpose of Plan: to change the current use to a Manufacturing/Fabrication shop with associated office space. Application Acceptance & Hearing.

#### XIV. NEW BUSINESS/PUBLIC HEARINGS

#### XV. OTHER BUSINESS

A. Request for Driveway Waiver – American Tower Corporation Site Plan, 143 Dracut Road, Map 259/Lot 011.

Reference Memo dated 1 MAR 18 from John J. O'Brien, Deputy Fire Chief, to George Thebarge, Land Use Director.

B. Request for Naming of Private Way – American Tower Corporation Site Plan, 143 Dracut Road, Map 259/Lot 011.

Reference Memo dated 26 MAR 18 from John J. O'Brien, Deputy Fire Chief, to George Thebarge, Land Use Director.

#### XVI. ADJOURNMENT

All plans and applications are available for review in the Planning Office. Comments may be submitted in writing until 10:00 a.m. on the Tuesday prior to the day of the meeting. The public is invited to attend.

George Thebarge, AICP Land Use Director

POSTED: Town Hall, Library & Post Office – 03-30-18

# MINUTES/DECISIONS OF THE PLANNING BOARD MEETING DATE: MARCH 14, 2018

In attendar	nce = X;	Alternates Seated = S	S; Partial Attendance =	P; Excused Absence = E
		Timothy Malley Vice-Chair X		
Jordan Ule Member _	ery _ <u>X</u>	Dillon Dumont Member <u>X</u>	Elliott Veloso Alternate $X$	Ed Van der Veen Alternate $X$
		Marilyn McGrath Select. Rep. <u>X</u>		
		•••••	•••••	•••••
Meeting ca	alled to orde	r at approximately 7:00 p	o.m.	
I. II. III. IV. V.	PLEDGE ROLL CA SEATING	ORDER BY CHAIRPE OF ALLEGIANCE LL OF ALTERNATES ON OF OFFICERS	RSON AT 7:00 P.M.	
VI.	MINUTES	S OF PREVIOUS MEET	TING(S)	
	M	February 18 Meeting M r. Malley moved to a ritten/amended).		ary 18 Meeting Minutes (as
	M	otion seconded by Mr. C	Collins. Motion carried 6/	/0/1 (McGrath)
VII.		CASES REQUESTED FOR DEFERRAL		
VIII.		PONDENCE		
IX.		MANCE SURETIES		
X.	ZBA INPU			
XI.		HEARINGS		
XII.		SINESS/PUBLIC HEAR	INGS	
XIII.				
XIV.	CONCEPTUAL REVIEW ONLY			

#### XV. NEW BUSINESS/PUBLIC HEARINGS

A. Steele Hill Farm, LLC, Site Plan SP#03-18

2 Friel Golf Road Map 234/Lot 001

Purpose of Plan: to show proposed change of use from offices to personal services establishment (salon) with up to ten (10) operators, and show proposed parking lot and septic system improvements. Application Acceptance & Hearing.

Mr. Malley moved to accept the Site Plan application for 2 Friel Golf Road, Map 234/Lot 1.

Motion seconded by Mr. Ulery. All in favor – motion carried.

#### **WAIVER MOTION:**

1) HR 276-11.B (12)(b) – No commercial improvements within 100 feet of a residential property

Ms. McGrath moved to grant the requested waiver of HR 276-11.B (12)(b), no commercial improvements within 100 feet of a residential property, based on the testimony of the Applicant's representative here this evening.

Motion seconded by Mr. Brackett. All in favor – motion carried.

#### **MOTION TO APPROVE:**

Mr. Malley moved to approve the Site Plan entitled: Proposed Site Plan, Steele Farm, LLC, 2 Friel Golf Road, Hudson, NH, prepared by Haynor/Swanson, Inc. 3 Congress St., Nashua, N.H., dated 16 January 2018 (with revisions through 20 Feb. 2018) and consisting of Sheets 1-7 with Notes 1-23:

- 1. All stipulations of approval shall be incorporated into the Notice of Decision, which shall be recorded at the HCRD, together with the Site Plan-of-Record.
- 2. All improvements shown on the Site Plan-of-Record, including Notes 1- 23, shall be completed in their entirety and at the expense of the Applicant or his assigns.
- 3. Prior to the issuance of a final certificate of occupancy, a L.L.S. certified "As Built" site plan shall be provided to the Town of Hudson Land Use Department, confirming that the site conforms to the Planning Board approved site plan.
- 4. All signs, including the proposed free-standing sign, are subject to all requirements of the Zoning Ordinance as determined during the sign permit application process. Note 10 on Sheet 1 shall be revised to this effect.
- 5. The onsite drainage system shall be constructed and maintained in compliance with NHDES requirements for such systems.

- 6. Construction activities involving the subject lot shall be limited to the hours between 7:00 A.M. and 7:00 P.M. No exterior construction activities shall be allowed on Sundays.
- 7. Hours of refuse removal shall be exclusive to the hours between 7:00 A.M. and 7:00 P.M. Monday through Friday only.
- 8. The parking lot shall be constructed with thirty (30) parking spaces and the stormwater treatment shall be expanded accordingly subject to review and approval by Town Engineering and CLD.
- 9. Note 3.A. on Sheet 1 shall be revised to establish a limit of ten (10) suites for salon operators.

Motion seconded by Mr. Ulery. All in favor – motion carried.

B. Derry Road 3-Lot Subdivision SB#04-18

120 & 126 Derry Road Map 156/Lots 015 & 016

Purpose of Plan: to propose the lot consolidation of Map 156, Lots 15 & 16, and subdivide three (3) lots with frontage on Derry Road. Application Acceptance & Hearing.

Ms. McGrath moved to accept the 3-lot subdivision and amended site plan application for 120 Derry Road, Map 156/Lots 015 & 016.

Motion seconded by Mr. Malley. All in favor – motion carried.

#### **WAIVER MOTIONS:**

1) HR 276 – 11.1.B. (12) – No parking or driveways to be located within required building setbacks

Mr. Malley moved to grant the requested waiver of HR 276 - 11.1.B. (12) - No parking or driveways to be located within required building setbacks, based on the testimony of the Applicant's representative, and in accordance with the language included in the submitted Waiver Request Form for said waiver.

Motion seconded by Mr. Ulery. Motion carried -6/1/0 (McGrath)

Mr. Malley moved to approve the subdivision plan and amended site plan entitled: SUBDIVISION PLAT "120 DERRY ROAD", Tax Map 156, Lots 15 & 16, Derry Road (Rte. 102) Hudson, NH, prepared by Jones & Beach Engineers, Inc., 85 Portsmouth Ave., Stratham, NH, dated February 20, 2018, consisting of Sheets S-1 and S-2 and AMENDED SITE PLAN "120 DERRY ROAD", Tax Map 156, Lots 15 & 16, Derry Road (Rte. 102) Hudson, NH, prepared by Jones & Beach Engineers,

Inc., 85 Portsmouth Ave., Stratham, NH, dated 14 AUG 17 (Revised 2-1-18), consisting of Sheet C2-A subject to the following stipulations:

- 1. All stipulations of approval shall be incorporated into the Notice of Decision, which shall be recorded at the HCRD, together with the Subdivision Plan and Amended Site Plan.
- 2. All monumentation shall be set or bonded for prior to the Planning Board endorsing the Subdivision Plan-of-Record.
- 3. The applicant shall install street signs meeting the requirements of the Highway Department for the private road prior to Planning Board endorsing of the Subdivision Plan-of-Record.
- 4. All stipulations of the Site Plan of Record approved by the Planning Board on October 11, 2017 shall remain in effect for the amended site plan, and Note 30 of the amended site plan shall be revised to state that all approval conditions of H.C.R.D 39564 remain in effect.
- 5. Prior to construction of any improvements within the 225-foot utility easement along the north property line of Lot 16, the applicant shall obtain a joint use agreement with the holder of that easement for those improvements.
- 6. The applicant shall record a hold harmless agreement for improvements within the 30-foot sewer easement along the north property line of Lot 16 per the requirements of the Town Engineer prior to the Planning Board endorsing the Subdivision Plan-of-Record.
- 7. All cross easements for the subdivision lots are subject to review and approval by the Town Attorney.
- 8. The plans shall be reviewed by CLD to determine if the creation of the three subdivision lots and amended site plan affect any engineering aspects of the project site.

Motion seconded by Mr. Malley. Motion carried – 5/2/0 (McGrath & Brackett)

XVI. XVII.	OTHER BUSINESS ADJOURNMENT	
	Motion to adjourn by Mr. Malley. So carried.	econded by Ms. McGrath. All in favor – motion
	Meeting adjourned at 8:38 p.m.	William Collins Secretary

Packet: 04/11/18

# 63 Kimball Hill Road Conceptual Plan Review Only

#### STAFF REPORT

April 11, 2018

SITE: 63 Kimball Hill Road - Map 178/Lot 30 - CSP# 01-18

**ZONING:** G

**PURPOSE OF PLAN**: To subdivide Map 178, Lot 30 into 4 lots using a common driveway to access three of the lots. **Conceptual Review Only.** 

**PLAN UNDER REVIEW**: Abucewicz Subdivision Plan (Map 178/Lot 30) 63 Kimball Hill Road, Hudson, NH, prepared by Edward N. Herbert Assoc., Inc., 1 Frost Rd., Windham, NH, dated 19 February 2018 (no revisions) and consisting of Sheets 1 through 10.

#### **ATTACHMENTS:**

1) Conceptual Subdivision Plan Application, together with narrative, date stamped Mar. 14, 2018 – Attachment "A".

#### **STAFF COMMENTS:**

The proposed development consists of splitting the 28-acre lot into four separate lots, with three going to family members and the remainder staying with the existing residence. The lot has adequate road frontage for four lots, but sight distances are limited, and under NHDOT rules, the applicant will only be allowed access at two points on the property. The applicant is proposing access to three of the four lots via a common driveway easement as shown on the subdivision plan. Due to the purpose of providing lots to family members, the applicant will be seeking a waiver of road construction requirements to allow the common driveway access. Concerns from a staff review standpoint would be ensuring that the common driveway is adequate for public safety vehicle access, both in terms of the width of the drive and its steepness. Long-term maintenance of the common driveway is another concern as the lots may eventually be sold to non-family members.

#### APPLICATION TRACKING:

- 14 MAR 2018 Application submitted.
- 11 APR 2018 Conceptual Review hearing scheduled.

#### **RECOMMENDATION:**

For this Conceptual Review, staff recommends for the Planning Board to hold the hearing and receive input from the public. Submission of a full subdivision plan application will follow Planning Board guidance on whether a common driveway and driveway easement are acceptable for this project.

**DRAFT MOTIONS: N/A** 

# CONCEPTUAL SUBDIVISION PLAN APPLICATION FOR PLAN REVIEW TOWN OF HUDSON, NEW HAMPSHIRE

Date of Application: 3-12-18	_ Tax Map # 178 Lot # 30
Name of Project: ABUCEWICZ SUBDIVIO	ON PLAN
Zoning District: G, General Ge	eneral CSB# (For Town Use)
ZBA Action:	,
PROPERTY OWNER:	<u>DEVELOPER:</u>
Name: ABUCEWICZ FAMILIY REV. TRU	JST SAME
Address: 63 KIMBALL HILL ROAD	
Address: HUDSON, NH 03051	
Telephone # 603-759-3291	
Fax #	
Email: Walter Abucewicz <wabucewicz@< td=""><td></td></wabucewicz@<>	
PROJECT ENGINEER	SURVEYOR
Name: Michael Gospodarek	Paul Zarnowski
Address: Edward N. Herbert Assoc. Inc.	
Address: 1 Frost Road, Windham, NH 030	087
Telephone # 603-432-2462	
Fax #603-425-2519	
Email: engineering@enhinc.net	Paul Zarnowski <paul@enhinc.net></paul@enhinc.net>
PURPO	SE OF PLAN:
To subdivide Map 178, Lot 30 inot 4 lots	. The subject parcel is located at 63
`	9 acres.
·	

#### CONCEPTUAL SUBDIVISION PLAN DATA SHEET

PLAN NAME: ABUCEWICZ SUBDIVION PLAN				
PLAN TYPE: <u>CONCEPTUA</u>	L SUBDIVISION 1	PLAN		
LEGAL DESCRIPTION: MAP_	178	LOT 30		
DATE: 3-12-18		_		
Location by Street	63 KIMBALL I	IILL ROAD		
Zoning:	G, General			
Proposed Land Use:	Residential			
Existing Use:	Residential			
Surrounding Land Use(s):	Residential			
Number of Lots Occupied:	One			
Existing Area Covered by Building:	1,010 +/- s.f.			
Existing Buildings to be Removed:	1,043 +/- s.f.			
Proposed Area Covered by Building	5,400 +/- s	f.		
Open Space Proposed:	0			
Open Space Required:	0	•		
Total Area:	S.F.: 1,211,792	_ Acres: _27.819		
Area in Wetland:	522 s.f. Area S	teep Slopes: -		
Required Lot Size:	1 acre			
Existing Frontage:	692.050 ft.			
Required Frontage:	150 ft.			
Building Setbacks:	Required*	<u>Proposed</u>		
Front: Side: Rear:	50 ft. 15 ft. 15 ft.	50 ft. 15 ft. 15 ft.		

Page 2 of 5 Rev Aug 2015

# CONCEPTUAL SUBDIVISION PLAN DATA SHEET (Continued)

Flood Zone Reference:	No Flood Zone  varies from 20 ft. to 15 ft.  Two  -		······································	
Width of Driveways:				
Number of Curb Cuts:				
Proposed Parking Spaces:				
Required Parking Spaces:				
Basis of Required Parking (Use):			·	
Dates/Case #/Description/Stipulations of ZBA, Conservation Commission, NH Wetlands Board Actions: (Attach stipulations on separate sheet)				
			*	
	(FOR TOWN USE)	g (mg, mg, mg, mg, mg, mg, mg, mg, mg, mg,	ar year ward tout been been been	
Data Sheet Checked By:		Date:		

Land Surveyors & Consulting Engineers

# EDWARD N. HERBERT ASSOCIATES, INC.

One Frost Road Windham, NH 03087

# Narrative Description Abucewicz Family Revocable Trust Subdivision Plan:

MAR 14 2018

Project Location: Map 178 - Lot 030, 63 Kimball Hill Road

Date: March 12, 2018

Abucewicz Family Revocable Trust Subdivision consist of 27.819 acres of land located on Kimball Hill Road. This subdivision will create 3 new building lots leaving a remainder lot of 23.205 acres. The purpose of this subdivision is that the owners would like to give the 3 newly created lots to their children, so they may build their own homes and remain close to their family.

The existing house & shed on the remainder lot will remain while the garage on proposed lot 178-34 will be removed. The existing driveway entrance will be abandoned and relocated to to newly created Lot 178-34 and will provide a shared driveway access for Lots 178-030, 34 & 35. Lot 178-33 will have its own driveway access.

#### A. Natural Features:

The property is mostly wooded with mixed hardwood, evergreen, brush with some maintained field and garden area. Slopes are fairly gentle, generally 8-15% from the southerly portion towards Kimball Hill Road. There is one very small isolated pocket of wetland on the north side of the parcel within the newly created Lot 178-034. The area does not include any land within the flood hazard as evident on the current FIRM Map Number 330100C0519D.

The area is partially surrounded with existing residential lots to the north and west. The southerly and easterly sides are mostly currently undeveloped woodland.

The soils within the proposed building lots are acceptable as determined by on site testing. Site Specific Soil Mapping and wetland delineation was performed by Gove Environmental Services, Inc.

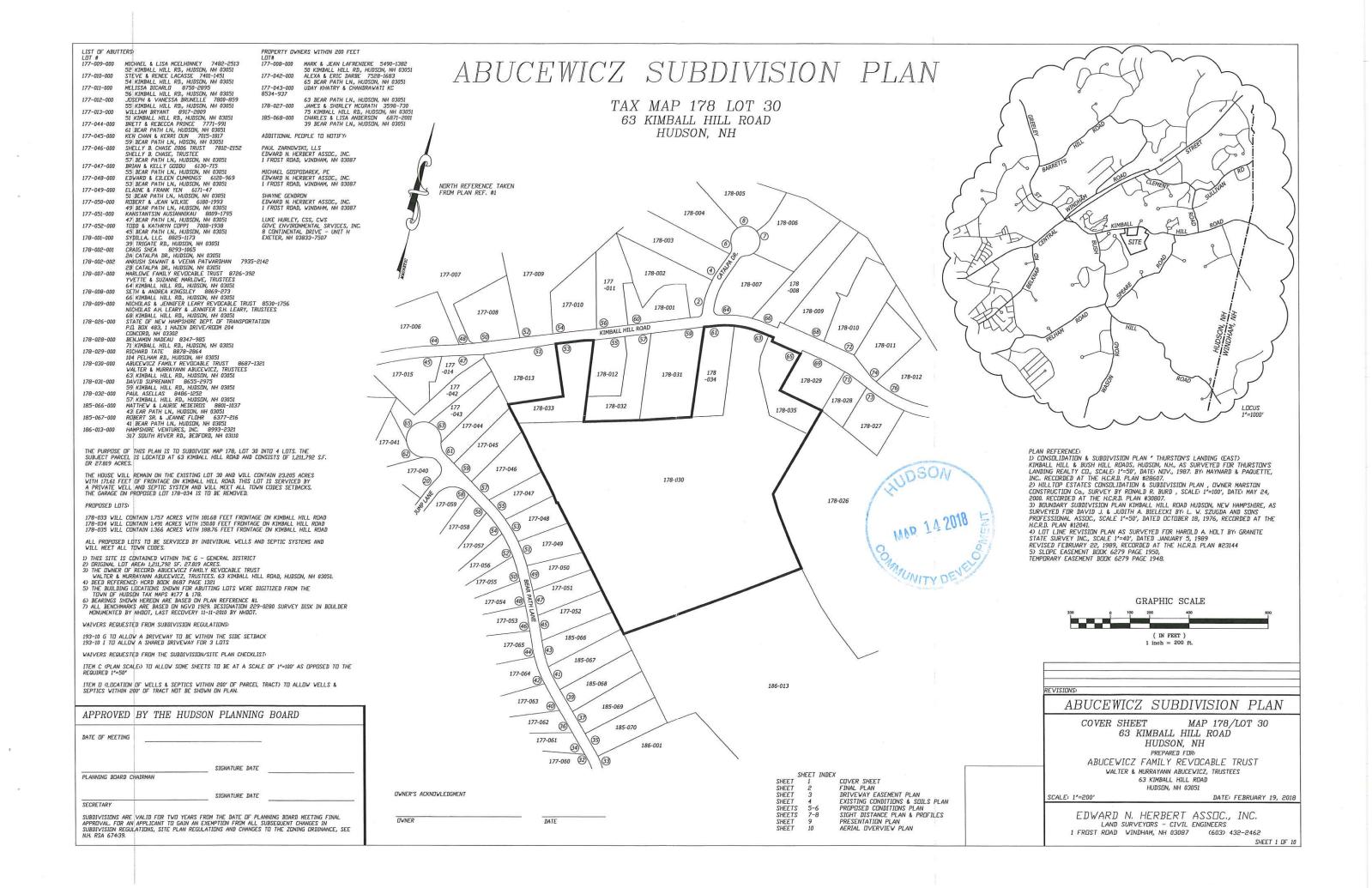
#### B. Residential Use:

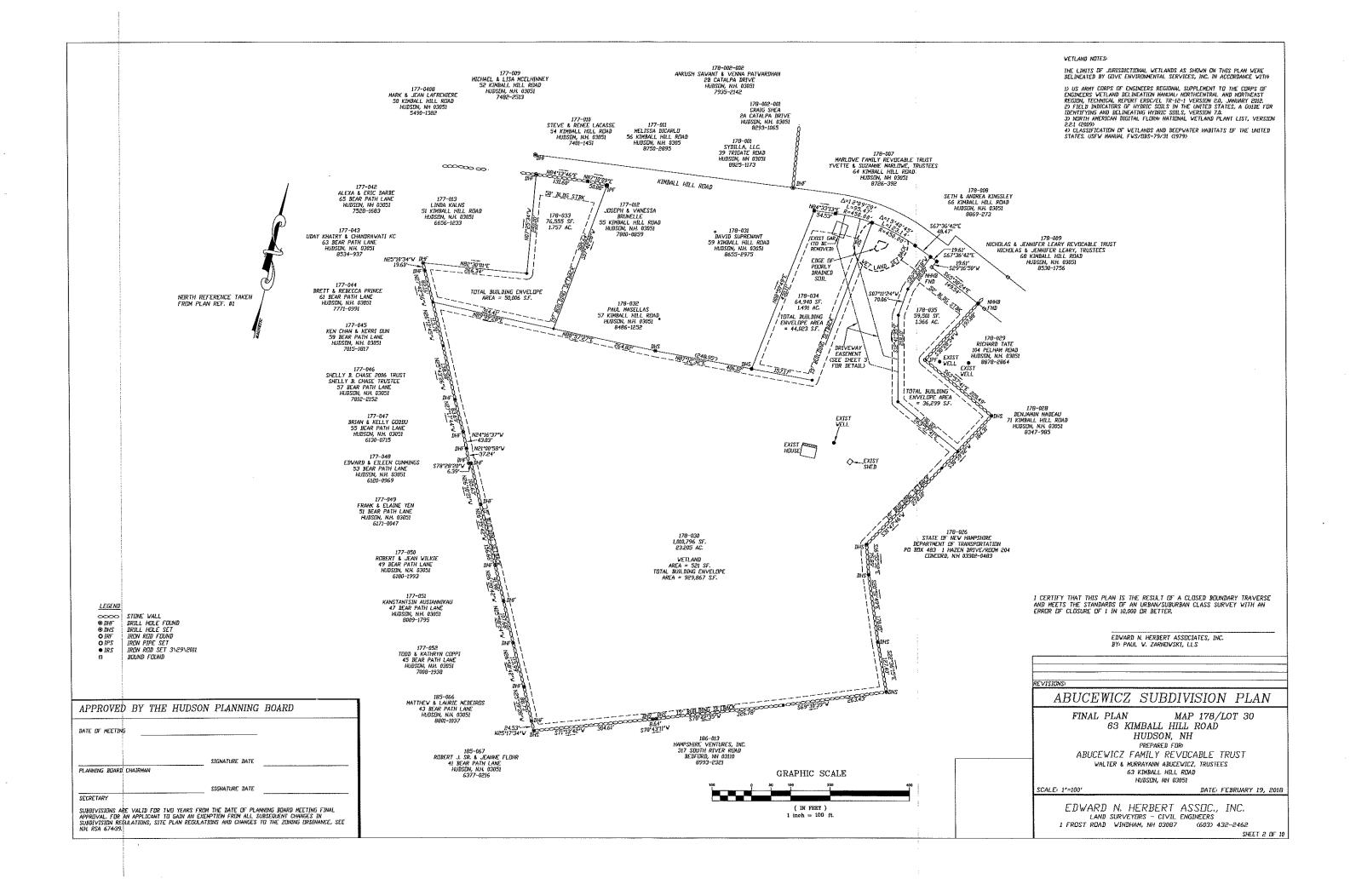
Each lot will be maintained by the individual lot owner. Each lot will have a private well and septic system..

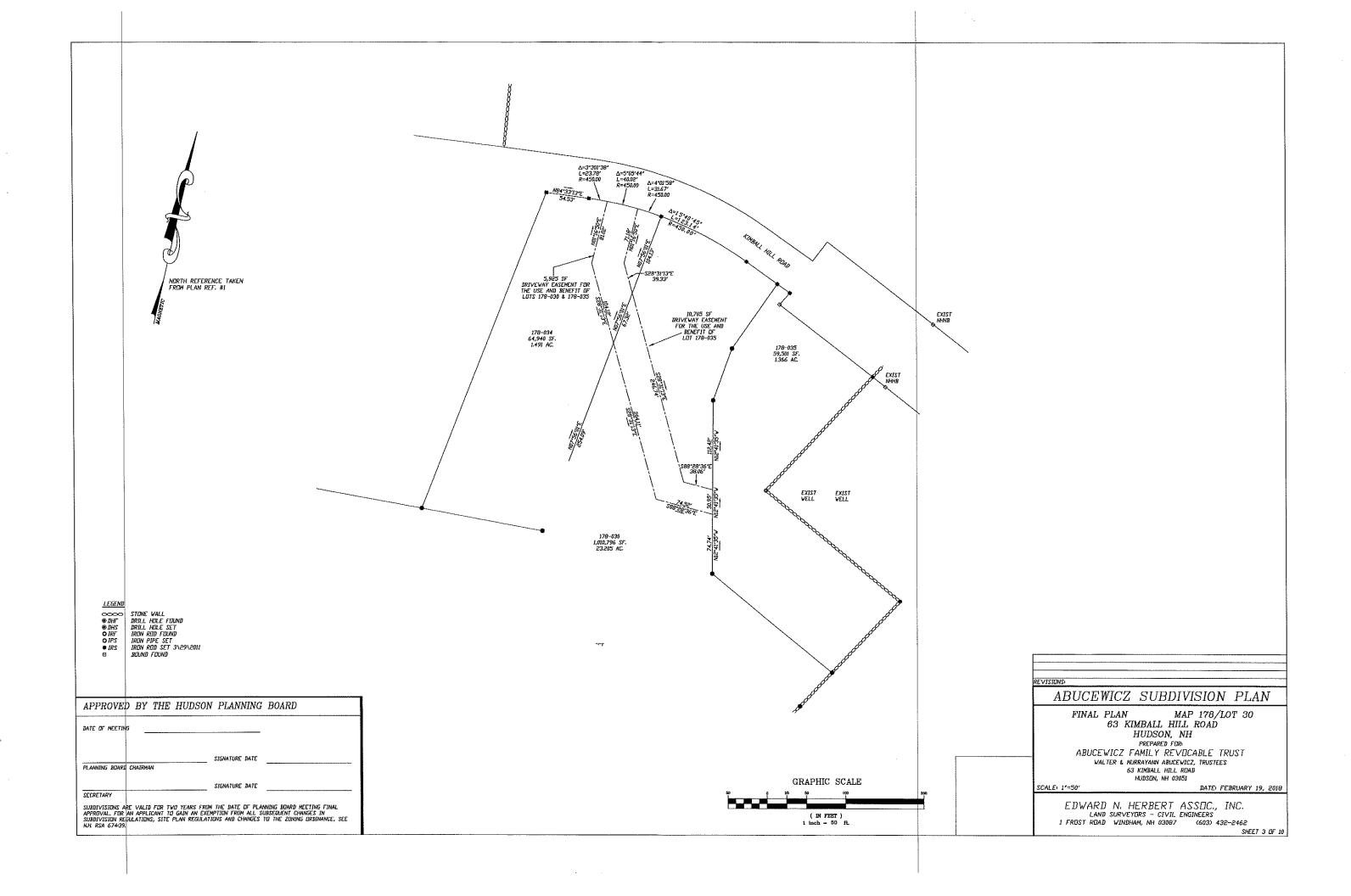
#### C. Lot Areas:

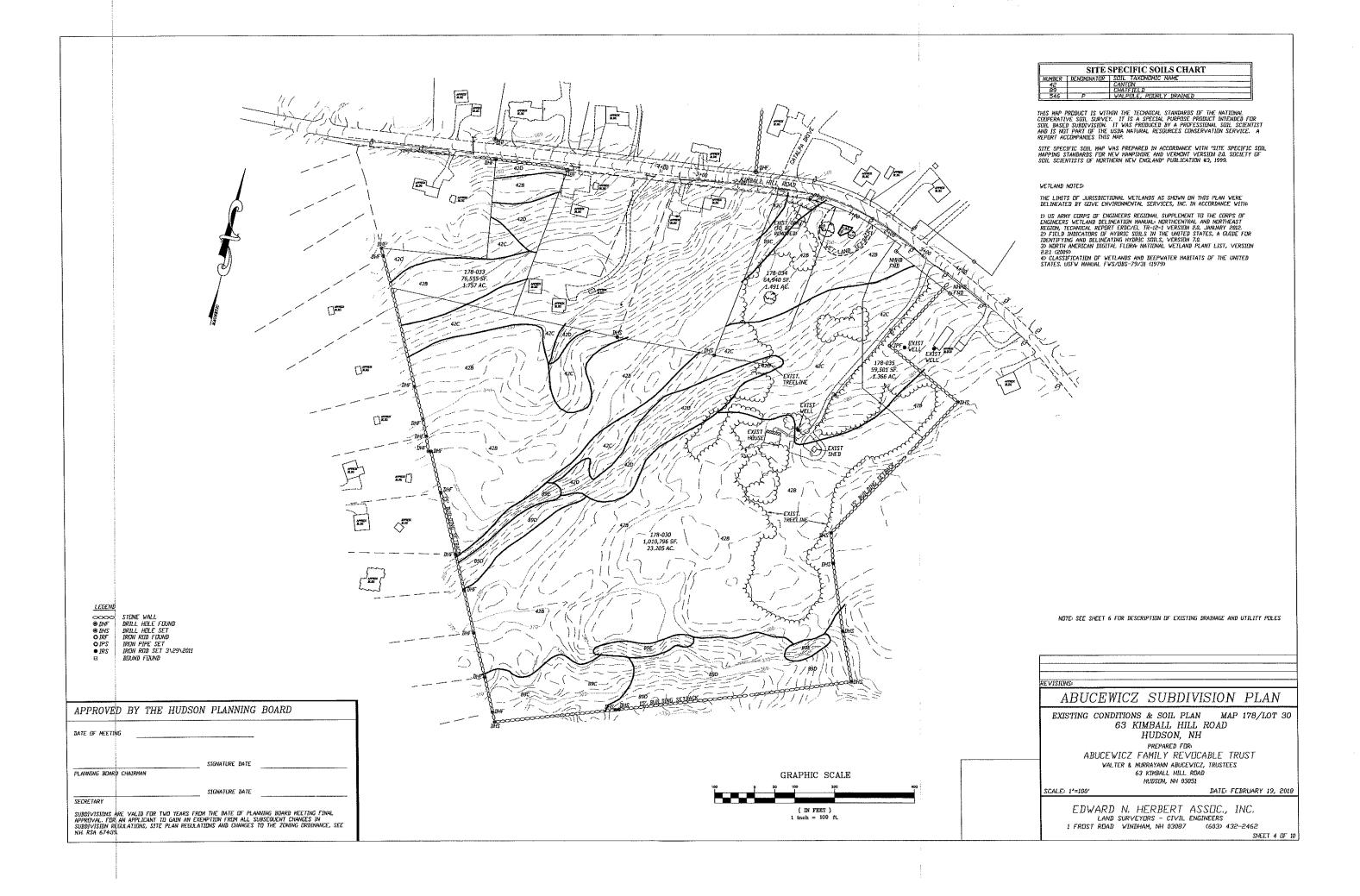
Total Original Parcel area: 1,211,792 S.F. or 27.819 ac.

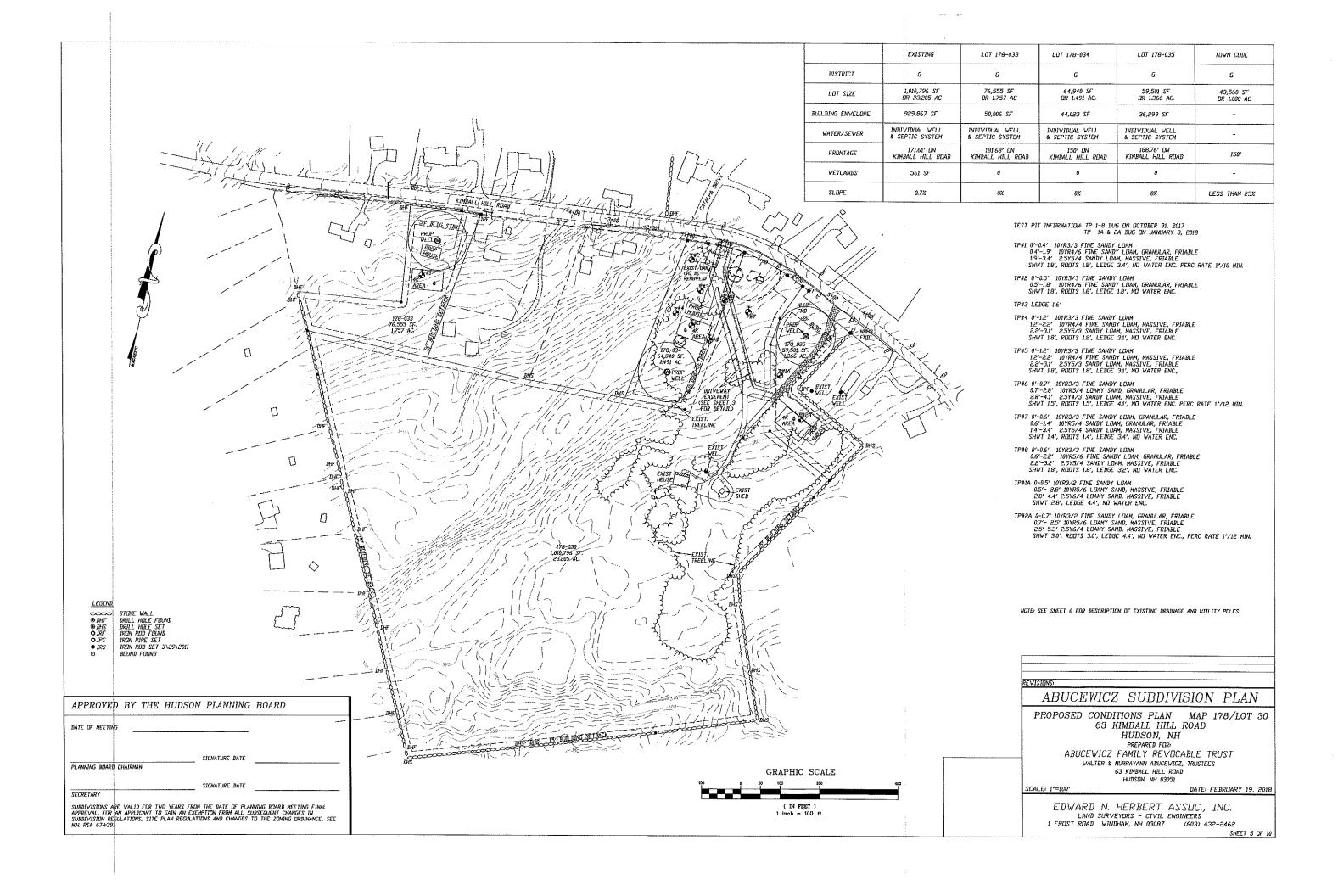
Lot 178-030	1,010,796 S.F. or 23.205 ac.
Lot 178-033	76,555 S.F. or 1.757 ac.
Lot 178-034	64,940 S.F. or 1.491 ac.
Lot 178-035	59.501 S.F. or 1.366 ac.

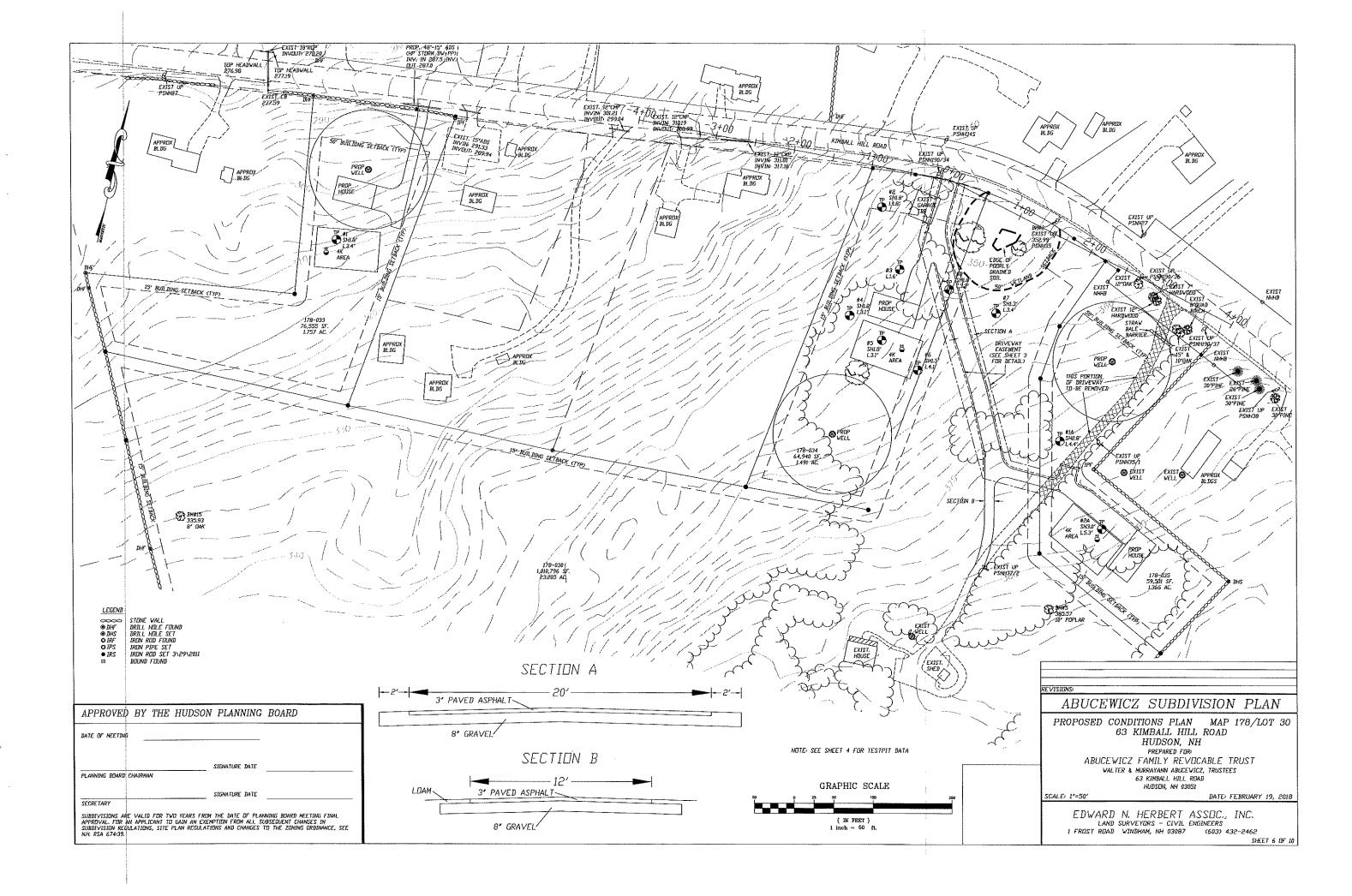


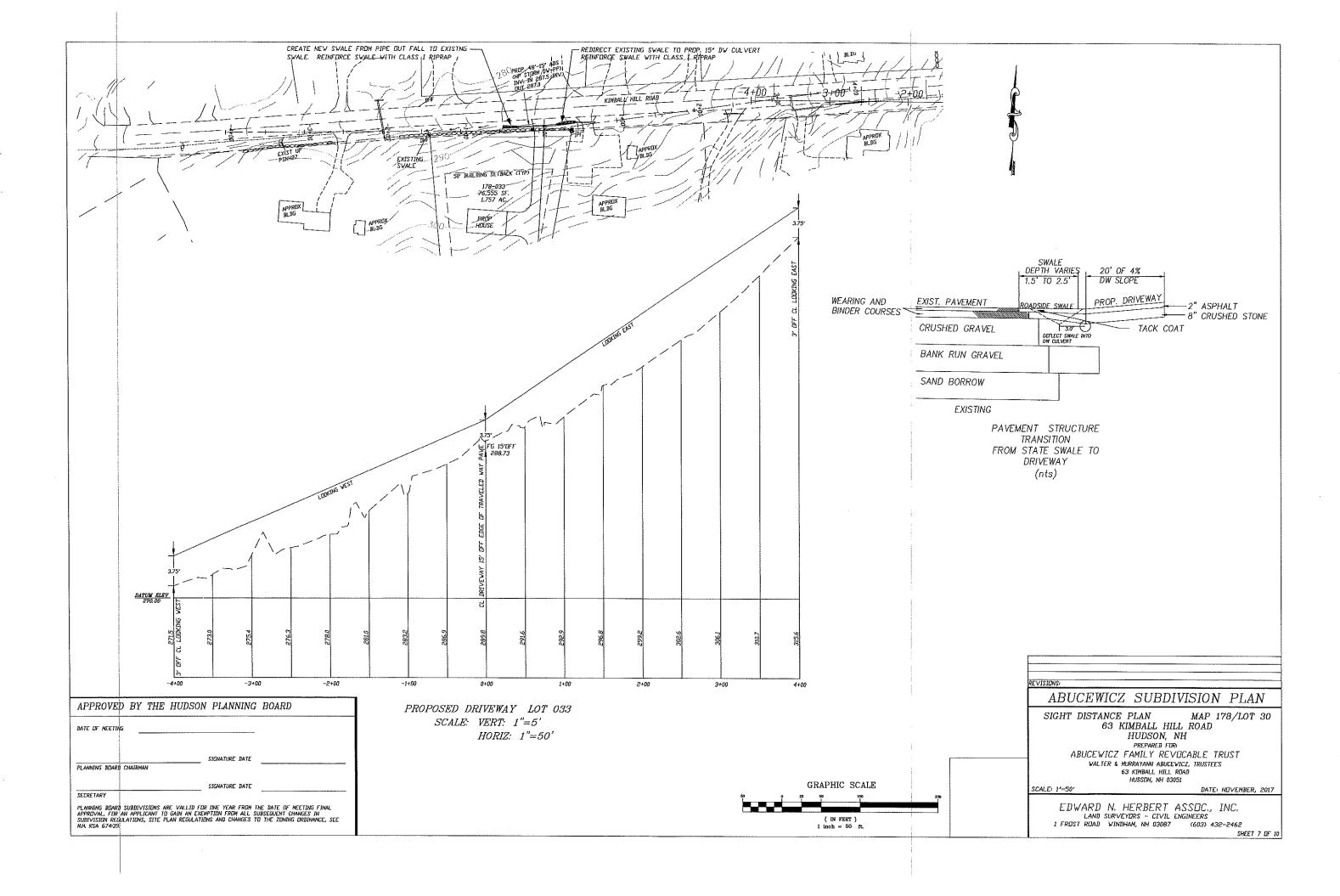


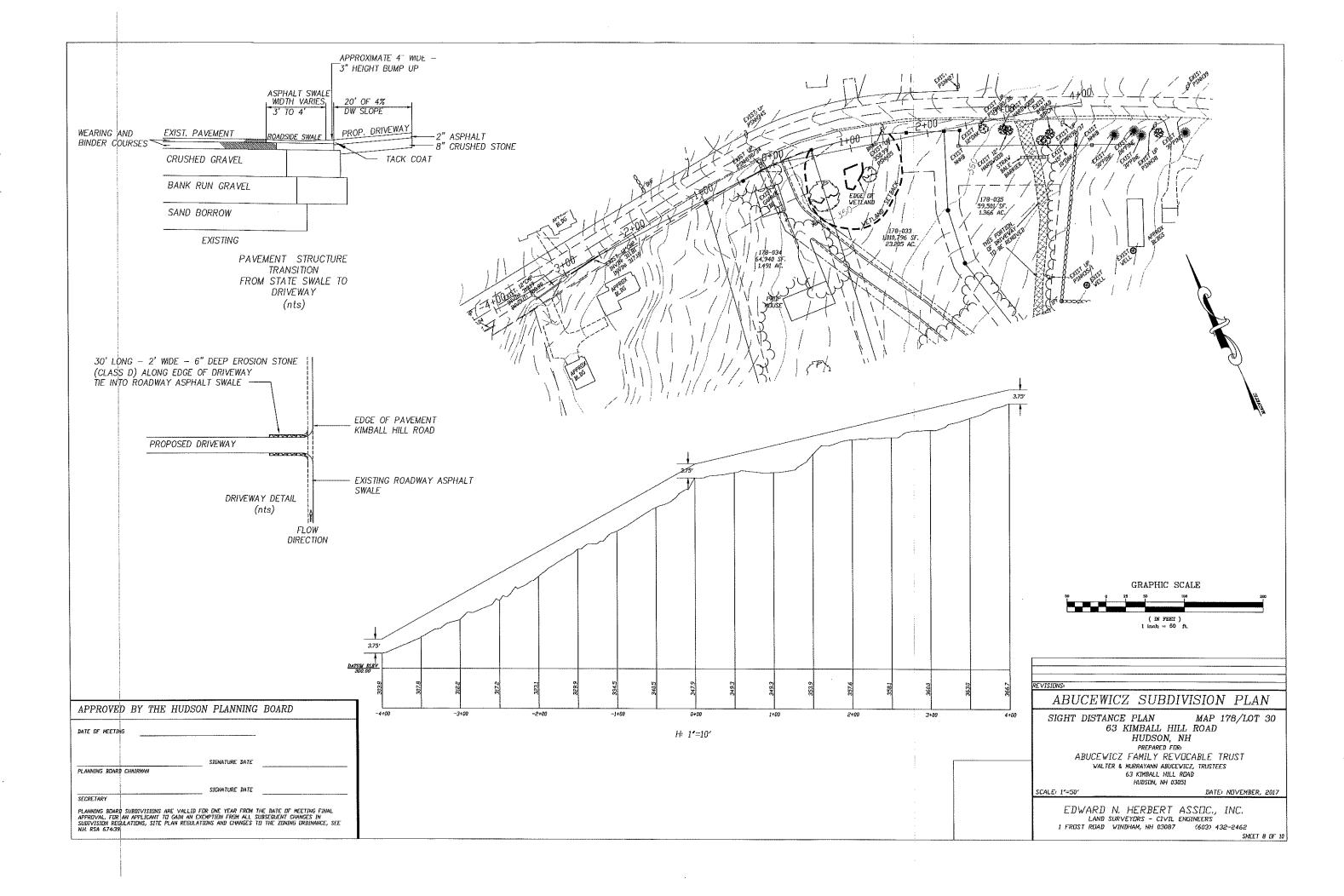


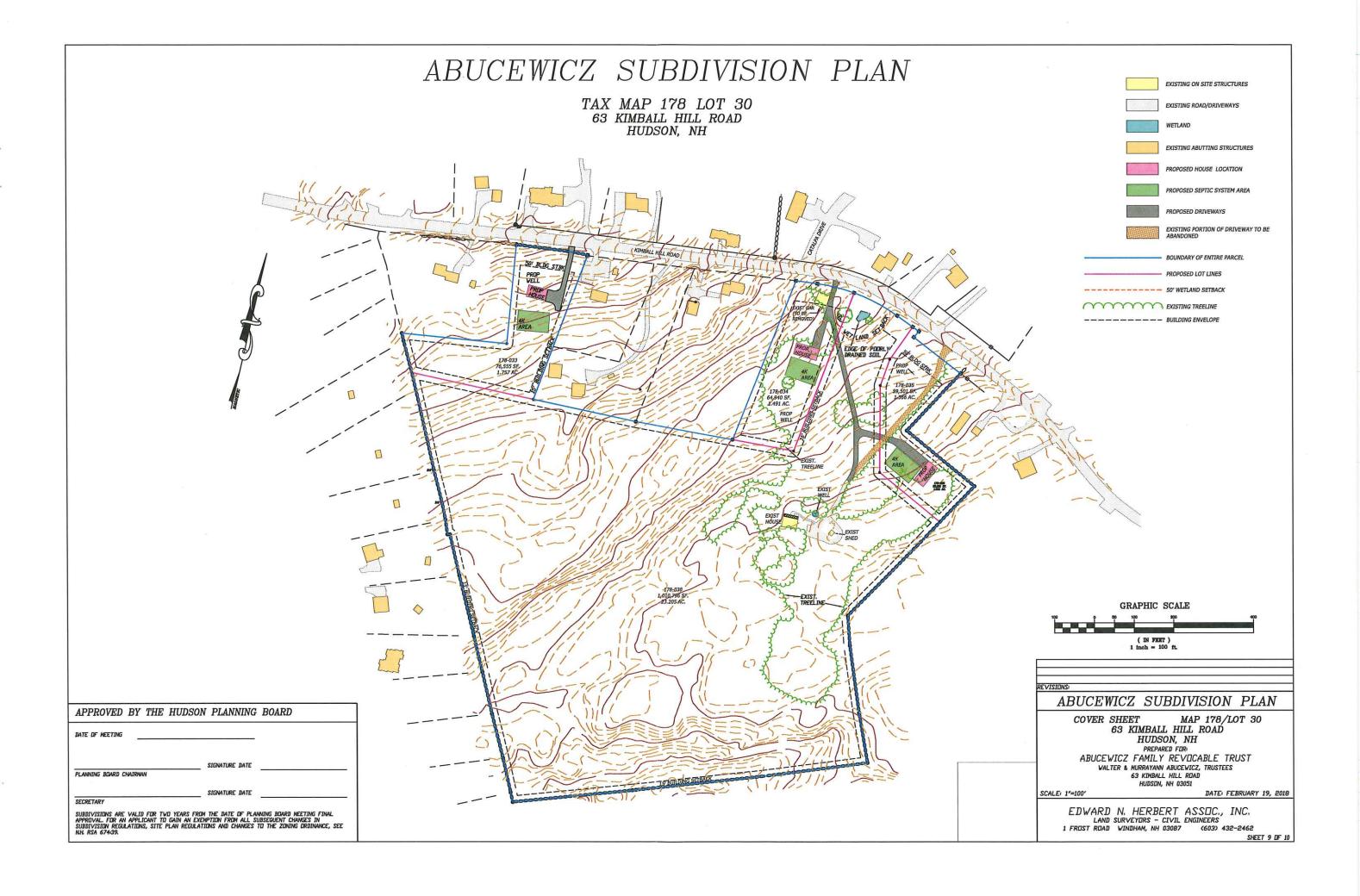


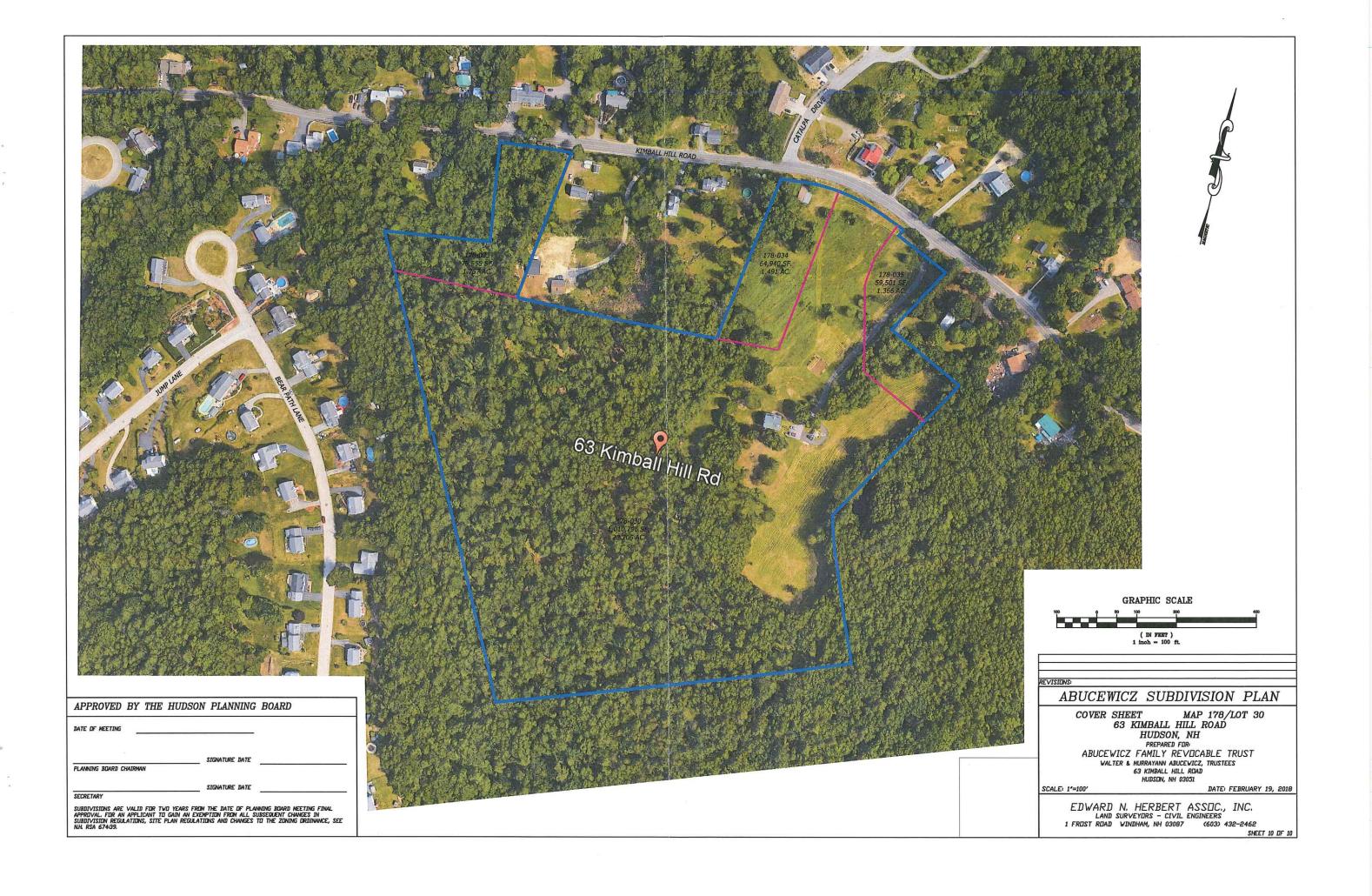












Packet: 04/11/18

## 7 Tracy Lane Change of Use Conceptual Review STAFF REPORT

April 11, 2018

**SITE**: 7 Tracy Lane - Map 101/Lot 14 - CSP# 02-18

**ZONING: B** 

**PURPOSE OF PLAN**: To change use of the site to a manufacturing/fabrication shop with associated office space using two existing buildings with no site changes.

**PLAN UNDER REVIEW**: Existing Conditions Plan (Map 101/Lot 14) 7 Tracy Lane, Hudson, NH, prepared by TFM Engineers, Surveyors, Landscape Architects, 48 Constitution Drive, Bedford, NH, dated 27 DEC 2016 (no revisions) and consisting of Sheet 1.

#### **ATTACHMENTS:**

- 1) Conceptual Site Plan Application, together with narrative, date stamped Mar. 14, 2018 Attachment "A".
- 2) Waiver Request Form seeking waiver of full site plan submissions for change of use, date stamped Mar. 30, 2018 Attachment "B".

#### STAFF COMMENTS:

Reeds Ferry Sheds is expanding and has purchased the nearby property at 7 Tracy Lane to use as a manufacturing site for shed components. No site changes are needed or proposed for the change of use. The applicant received approval for a variance to allow manufacturing in the Business District at the March 22, 2018 meeting of the Zoning Board of Adjustment.

§334-16.1 of the Hudson Zoning Ordinance requires Planning Board site plan approval for a change of use classification or use category. The Planning Board in the past has used the conceptual review process to consider a waiver of full site plan submissions for changes of use where there are no proposed site modifications. At the February 28<sup>th</sup> meeting, the Board unanimously endorsed treating change of use applications where no exterior changes are involved as conceptual reviews with option to waive site plan review submissions.

#### **REQUESTED WAIVERS:**

1) HR 275-8 – Site plan application submissions

#### APPLICATION TRACKING:

- 14 MAR 2018 Application submitted.
- 11 APR 2018 Conceptual Review hearing scheduled.

#### **RECOMMENDATION:**

For this Conceptual Review, staff recommends for the Planning Board to hold the hearing and receive input from the public. Given that no site changes are proposed, the applicant has requested a waiver of formal site plan submissions to allow the change of use.

#### **DRAFT MOTIONS:**

#### **WAIVER MOTION:**

1) HR 275-8 – Site plan application submissions

I move to grant the requested waiver of HR 275-8 – site plan application submissions for Reeds Ferry Sheds to change the use of the buildings and existing site to manufacturing based on the testimony of the Applicant's representative here this evening and the submitted waiver request form.

Motion by:	Second:	Carried/Failed:	
model of.			*******



# CONCEPTUAL SITE PLAN APPLICATION FOR PLAN REVIEW TOWN OF HUDSON, NEW HAMPSHIRE

Date of Application: 3/12/18	Tax Map # 101 Lot # 14
Name of Project: Change In Use Pla	
Zoning District: Business (For Town Use)	
ZBA Action: Variance for Proposed Us	se : Fabrication Shop
PROPERTY OWNER:	DEVELOPER:
Name: SMT 7 Tracey Lane LLC	Same
Address: 3 Tracy Lane	
Address: Hudson, NH 03051	
Telephone # 603-883-1362	
Fax #	
Email:  blanchette@reedsferry.com	
PROJECT ENGINEER	<u>SURVEYOR</u>
Name: Jason Hill, PE;TFMoran Inc.	
Address: 48 Constitution Drive	
Address: Bedford NH 03110	
Telephone # 603-472-4488	
Fax #	
Email: jhill@tfmoran.com	
PUI	RPOSE OF PLAN:
•	g/Fabrication shop with associated office space.
The site contains two existing building  There are no proposed improvements	s to the structures or site infrastructure associated
with this plan	

#### CONCEPTUAL SITE PLAN DATA SHEET

PLAN NAME:Change In Use Pl	an - Reeds Ferry S	heds	<del></del>
PLAN TYPE: <u>CONCEPTUAL</u>	L SITE PLAN		
LEGAL DESCRIPTION: MAP_	101	LOT 14	magagamaphilimany 364°
DATE: Dec 27, 2016			
	7 Tracy Lane		
Zoning:	Business		
Proposed Land Use:	Fabrication shop &	& office space	
Existing Use:	Hydraulic cylinde	er manufacturing (Mailhot	t Industries)
Surrounding Land Use(s):	Equipment sales	s, Shed sales, retail strip	mall
Number of Lots Occupied:			
Existing Area Covered by Building:	8,000 SF prim	nary / 832 SF accessory	
Existing Buildings to be removed:	None		
Proposed Area Covered by Building:	8,000 SF prima	ary / 832 SF accessory	
Open Space Proposed:	None		
Open Space Required:	None		
Total Area:	S.F. <u>:</u> 93,792	Acres: 2.1532	
Area in Wetland:	0 sf Area St	teep Slopes: 0 sf	
Required Lot Size:	43,560 sf		
Existing Frontage:	384 ft		-
Required Frontage;	150 ft		
Building Setbacks:	Required*	Proposed	
Front: Side:	50 ft	105 ft	~
Side: Rear:	15 ft	68 ft 45 ft	-

# CONCEPTUAL SITE PLAN DATA SHEET (Continued)

Flood Zone Reference:	X	
Width of Driveways:	27' (south); 36' (north) * measured at ROW	
Number of Curb Cuts:	2	
Proposed Parking Spaces:	28	
Required Parking Spaces:	14	
Basis of Required Parking (Use):	Warehousing	
	8000 SF / 600 SF= 14 spaces (1 ADA)	
Dates/Case #/Description/Stipulations of ZBA, Conservation Commission, NH Wetlands Board Actions:	ZBA Variance for use is pending.	
(Attach stipulations on separate sheet)	Applicant is meeting with ZBA on 3/22/18	
	For Office Use	
Data Sheet Checked By:	Date:	



Civil Engineers
Structural Engineers
Traffic Engineers
Land Surveyors
Landscape Architects
Scientists

March 11, 2018 Revised March 16, 2018

George Thebarge Planning Department Town of Hudson NH 12 School Street Hudson NH 03051

Re:

Proposed Change in Use

Map 101 Lot 14 - 7 Tracy Lane, Hudson, New Hampshire

Dear Mr. Thebarge:

On behalf of our client, Reeds Ferry Sheds, TFMoran is submitting plans and supporting documents relative to the proposed change in use of 7 Tracy Lane to permit fabrication/manufacturing. We respectfully request that this application be considered for acceptance and public hearing at the April 11 Planning Board meeting, if possible.

Reeds Ferry Sheds currently manufactures wooden sheds at 3 Tracy Lane, a few hundred feet from the proposed site. That facility is currently at production capacity and must either move all operations to an entirely new location or provide additional production capacity nearby. By moving truss assembly and plywood cutting to the 7 Tracy Lane property, the 3 Tracy Lane facility could increase its output, and allow Reeds Ferry Sheds to employ 6-8 additional employees.

The prior occupant/owner of the property, Mailhot Industries, performed repair and assembly of hydraulic pistons at the 7 Tracy Lane property for many years. The current owner, Reeds Ferry Sheds, proposes to convert the use of the two primary onsite structures (5700 sf and 2300 sf) to fabrication/manufacturing and accessory office space. The facility will be used for assembly of trusses, cutting of plywood, as well as employee parking and storage of inventory (one-piece buildings) and equipment.

All work will take place indoors, the size of the building will not change, and the appearance of the building will be improved, consistent with the look of our property at 3 Tracy Lane and 2 Rebel Road. The existing fire alarm system in the building will be replaced to bring it up to code and ensure it is working properly.

The site is currently served by a private on-site septic and water well. The sewer/water consumption will be domestic use only; there will be no process water used at the facility.

#### Traffic Impacts

The traffic patterns at the site will be similar to the traffic patterns of the previous facility, that is, a relatively low volume of cars and trucks to and from the site on a daily basis. All employees will be first shift. There will be 6 to 7 employees in the truss/plywood area, typically arriving before 6AM and

48 Constitution Drive Bedford, NH 03110 Phone (603) 472-4488 Fax (603) 472-9747 www.tfmoran.com



leaving around 3:30 PM. Two office workers will arrive between 8 and 9AM and leave between 5PM and 6PM.

No additional vendor truck delivery is anticipated; if a vendor truck is delivering to 7 Tracy, it will likely already be delivering product to 3 Tracy, and then delivering the balance to 7 Tracy. Some occasional product may be moved from time to time by smaller company-owned vehicles between the two sites, typically less than once daily.

#### **Parking Impacts**

The site contains an existing parking field capable of providing 28 standard parking spaces. The parking requirement under Hudson Land Development Control Regulations for land use "Manufacturing" is 14 spaces, which will be adequate for the proposed use.

Attached is a completed Site Plan Application and supporting documents. We trust this information and the enclosed existing conditions plans will be adequate for your consideration of our request, and we look forward to meeting with the Board to review this proposal in detail.

Sincerely, TFMORAN INC.

Jason S. Hill, PE Civil Project Manager

Enclosures

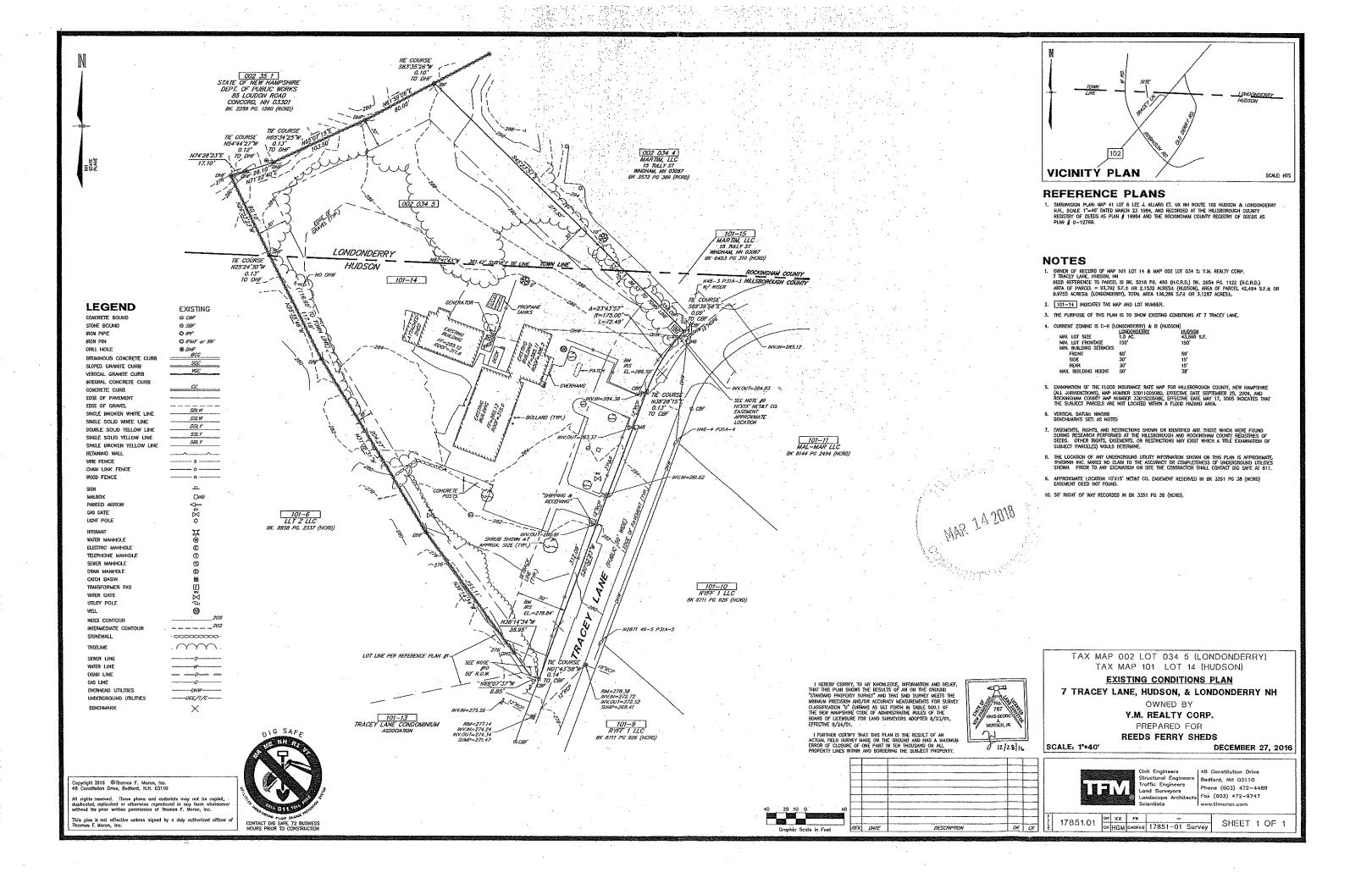
# SUBDIVISION/SITE PLAN WAIVER REQUEST FORM

DIMOTTE E PENI	WALVER REQUEST	I. OTCIVI
Town of Hudson	, New Hampshire	11.4

Name of Subdivision/Site Plan: Change In Use Plan-SMT 7 Tracey Lane LLC Street Address: 7 Tracy Lane, Hudson NH I <u>Timothy Carleton, of SMT 7 Tracey Lane LLC</u> hereby request that the Planning Board waive the requirements of item HR 275-8, Application Submission of the Subdivision/Site Plan Checklist in reference to a plan presented by TFMoran Inc. dated December 27, 2016 for property tax map(s) 101 and lot 14 in the Town of Hudson, NH. As the aforementioned applicant, I, herein, acknowledge that this waiver is requested in accordance with the provisions set forth in RSA 674:36, II (n), i.e. (For Subdivisions) and RSA 674:44, III (e) (For Site-Plans). Without the Planning Board granting said waiver, it would pose an unnecessary hardship upon me (the applicant), and the granting of this waiver would not be contrary to the spirit and intent of the Subdivision/Site Plan regulations. Hardship reason(s) for granting this waiver (if additional space is needed please attach the appropriate documentation hereto): There are no proposed building footprint changes or exterior/site improvements to the site as a result of this project. As such, a complete application of the regular site plan requirements is not prudent or feasible and would result in an unnecessary financial hardship to the applicant. Reason(s) for granting this waiver, relative to not being contrary to the Spirit and Intent of the Subdivision/Site Plan regulations: (if additional space is needed please attach the appropriate documentation hereto): There is no significant change to the proposed use of the property. The Zoning Board has granted a Use Variance to permit the manufacturing use on the property. The building has been historically utilized in a similar manner, as such no improvements are necessary to the site or building to allow this use. For these reasons, granting the waiver is not contrary to the Spirit and Intent of the Site Plan Regulations. Signed: Applicant or Authorized Agent Planning Board Action:

Waiver Granted

Waiver Not Granted



Packet: 04/11/2018

# American Tower Corporation Driveway Grade Waiver and Private Way Name Staff Report

11 April 2018

SITE: 143 Dracut Road - Map 259/Lot 11

ZONING: R2 & G1

**PURPOSE OF PLAN**: To seek a waiver of the maximum driveway grade from 10 percent to 10.9 percent and to approve the access drive as a private way for 911 addressing purposes.

**PLAN UNDER REVIEW ENTITLED:** American Tower, Hudson, NH, ATC Site #: 202096, 143 Dracut Rd., Hudson, NH, prepared by: Patrick P. Barry, NH LPE, Site Plan and Profile dated: 15 NOV 17, last revised 13 MAR 18, consisting of Sheet C401 (said plan attached hereto).

#### **ATTACHMENTS:**

- 1) Driveway Waiver request form Attachment "A".
- 2) Memo from Deputy Fire Chief John O'Brien dated 4/26/17 citing NFPA 1141 Sec 5.2.4 driveway grade maximum of 10 percent Attachment "B".
- 3) Memo from Deputy Fire Chief John O'Brien dated 3/1/18 stating Fire Department acceptance of 10.9 percent driveway grade with 8 percent grade at the base approach Attachment "C".
- 4) Emails from 3/6/2018 to 3/8/2018 related to street addressing for 911 system Attachment "D".

**REQUESTED WAIVERS:** HR 193-10. Driveway design criteria.

#### STAFF COMMENTS/ ISSUES:

The Planning Board approved the site plan and conditional use permit for American Tower to install a wireless telecommunications tower at 143 Dracut Road in August of last year. Stipulation #5 made the approval subject to final engineering review. Town Engineering and the Fire Department determined that the proposed grade of 14 percent for the tower access road was not in compliance with driveway design standards and would not provide adequate access for emergency services. As a result, the applicant submitted a new design reducing the grade steepness from 14 percent down to 10.9 percent. As indicated in the March 1, 2018 memo from Deputy Fire Chief O'Brien, the Fire Department is accepting of the proposed road grade and supports granting the requested waiver.

The second issue that came up is the need for a street address for the tower for 911 purposes. To address this concern, the driveway that serves the existing home and will serve the proposed tower will be designated as a private way on the same plan to be approved by the Planning Board.

**RECOMMENDATION:** For this hearing, staff recommends consideration of the road grade waiver and street naming request in accordance with the below-cited DRAFT motions.

#### APPLICATION TRACKING:

- 2 MAR 18 Driveway Waiver Request form submitted.
- 11 APR 18 Planning Board review scheduled.

#### **DRAFT MOTIONS:**

#### **WAIVER MOTION:**

1) HR 193-10. Driveway design criteria

I move to grant the requested waiver of HR 193-10 driveway design criteria, based on the testimony of the Applicant's representative, and in accordance with the language included in the submitted Waiver Request Form for said waiver.

Motion by: Second: Carried/Failed:

PRIVATE WAY A	APPROVAL MOTION:	
Rd., Hudson, NH, p	repared by: Patrick P. Barry	ver, Hudson, NH, ATC Site #: 202096, 143 Dracur, NH LPE, Site Plan and Profile dated: Novembe sisting of Sheet C401 subject to the following
* *		ign meeting the requirements of the Highway Planning Board endorsing of the site plan.
Motion by:	Second:	Carried/Failed:

#### DRIVEWAY WAIVER REQUEST FORM Town of Hudson, New Hampshire



Street Address:
I E Michael Eacho hereby request that the Planning Board waive the requirements of item 10% grade of Chapter 193 Driveways in reference to a plan presented by Frank Wenz and Patrick Barry (name of surveyor and engineer) dated 1/3/2018 for property tax map(s) 259 and lot(s) 11 in the Town of Hudson, NH.
As the aforementioned applicant, I, herein, acknowledge that this waiver is requested in accordance with the provisions set forth in RSA 674:36, II (n), i.e. (For Subdivisions) and RSA 674:44, III (e) (For Site-Plans). Without the Planning Board granting said waiver, it would pose an unnecessary hardship upon me (the applicant), and the granting of this waiver would not be contrary to the spirit and intent of the Driveway regulations.
Hardship reason(s) for granting this waiver (if additional space is needed please attach the appropriate documentation hereto):
This waiver is regarding a driveway extension onto an existing driveway for a tower access with
emergency vehicle turnaround. There is not enough length between the existing driveway and the
compound to achieve the 10% grade. We have reduced the grade from +14% to 10.9%. The access is further hindered by steep slopes on one side and an abutter on the other side.
Reason(s) for granting this waiver, relative to not being contrary to the Spirit and Intent of the
Subdivision/Site Plan regulations: (if additional space is needed please attach the appropriate
documentation hereto):
This access has been chosen because it is existing and is the only path down the slope; it will
require minor upgrade and minor impact to the surroundings. This will provide access to our wireless site. The site will be accessed less than 2 times per month via small van or truck post-construction.  Visits by emergency vehicles would be rare due to lack of occupancy and flammables.
Signed: Embal Earle
Applicant or Authorized Agent
Planning Board Action:
Waiver Granted
Waiver Not Granted



### **TOWN OF HUDSON**

#### FIRE DEPARTMENT

#### INSPECTIONAL SERVICES DIVISON



#### 12 SCHOOL STREET, HUDSON, NEW HAMPSHIRE 03051

Emergency Business Fax 911 603-886-6005 603-594-1142 Robert M. Buxton Chief of Department

26 April, 2017

To: John Cashell
Town Planner

Fr: John J. O'Brien Deputy Fire Chief

Re: Site Plan review ATC wireless facility 143 Dracut Rd Map 259 Lot 011

A Site plan review was conducted by this office for the above proposed development. Fire Department requirements are listed below.

Access Gate. A Fire Department approved Knox Box shall be installed at gate. This shall contain a key for emergency access.

Site Access. NFPA 1141 Sec 5.2.4 limits road grades to no more than 10 percent. On your plans are depicted a 14 per cent grade. Fire Apparatus including ambulances may not be able to access the facility due to this grade.

In addition a sufficient turnaround for fire equipment must be provided at the end of the gravel road. The depicted area is insufficient for Fire or ambulance use.

Attached to the site plan approval shall be a stipulation that space shall be made available on this tower for the Town of Hudson to improve communication infrastructure. This space shall be at no cost to the Town of Hudson. This stipulation shall be in perpetuity.

If you have any questions email jobrien@hudsonnh.gov or call 886-6021

John J.O'Brien Deputy Fire Chief Town of Hudson N.H



# **TOWN OF HUDSON**

#### FIRE DEPARTMENT

#### INSPECTIONAL SERVICES DIVISON

# II C II

#### 12 SCHOOL STREET, HUDSON, NEW HAMPSHIRE 03051

Emergency Business Fax

911 603-886-6005 603-594-1142 Robert M. Buxton Chief of Department

1 March, 2018

To: George Thebarge

Fr: John J. O'Brien Deputy Fire Chief

Re: Waiver request for driveway 143 Dracut Rd. Map 259/Lot 11

The Hudson Fire Dept. does not object to the waiver to allow a 10.9 % grade where 10% is required.

The angle of approach at the base must not exceed 8%. This will prevent bottoming of ambulances and fire apparatus.

If you have questions feel free to email jobrien@hudsonnh.gov or call 603-886-6021

John J.O'Brien Deputy Fire Chief Town of Hudson N.H

#### Thebarge, George

From:

Thebarge, George

Sent:

Thursday, March 8, 2018 10:26 AM

To:

'Michael Eacho'

Cc:

Dhima, Elvis; O'Brien, John; Triolo, Joe

Subject:

FW: Addressing Question

#### Michael,

We can hopefully get this resolved in one stop at the Planning Board. Can you prepare a plan or have one prepared that lays out an names the shared driveway/private way on the plan that gets approved for the driveway grade waiver? We can have the agenda indicate that in addition to the driveway grade waiver, the Planning Board is approving the private way for 911 purposes.

#### George

From: Triolo, Joe

Sent: Thursday, March 8, 2018 9:53 AM

To: Thebarge, George <gthebarge@hudsonnh.gov>

Subject: FW: Addressing Question

#### FYI George

From: Triolo, Joe

Sent: Wednesday, March 7, 2018 8:15 AM

To: 'Michael Eacho' < Michael . Eacho@americantower.com>

Cc: O'Brien, John < jobrien@hudsonnh.gov>; Dube, Steve < SDube@hudsonnh.gov>

Subject: FW: Addressing Question

#### Michael,

Since we don't have any numbers to assign we will need to name the driveway and assign a new address to each building and the new cell phone tower. Please have the owner submit some names they would like to use so we can approve them. Thank you

#### Joe Triolo

From: Susan Merritt [mailto:smerritt@e911.nh.gov]

Sent: Tuesday, March 6, 2018 4:34 PM To: Triolo, Joe < <a href="mailto:JTriolo@hudsonnh.gov">JTriolo@hudsonnh.gov</a>

Cc: O'Brien, John < jobrien@hudsonnh.gov>; Dube, Steve < SDube@hudsonnh.gov>

Subject: RE: Addressing Question

#### Hi Joe

You could name this shared driveway -- we show a house at #143, and do the other buildings on the lot need their own address? The cell tower will need its own address --

Susan

From: Triolo, Joe [mailto:JTriolo@hudsonnh.gov]

Sent: Tuesday, March 06, 2018 4:28 PM

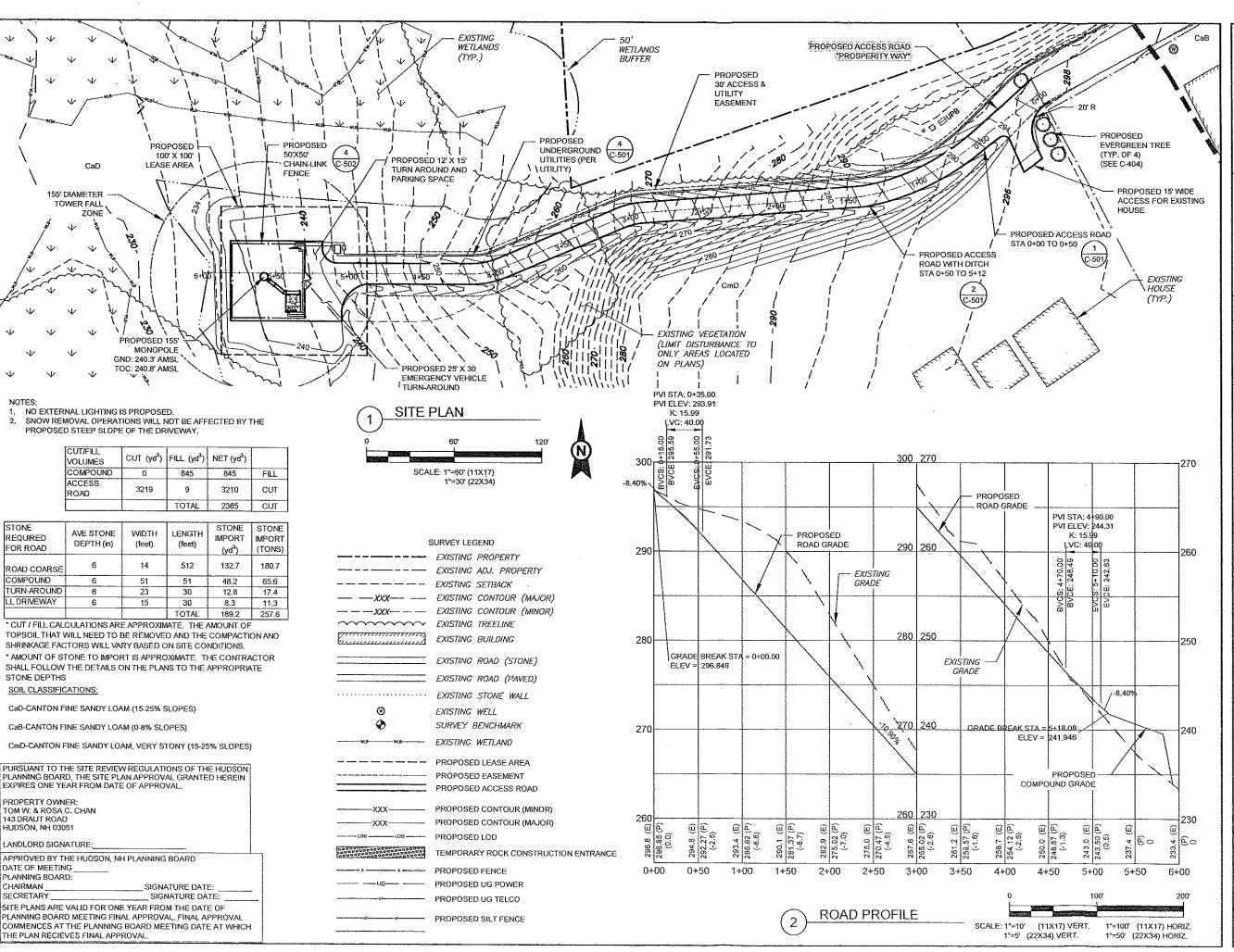
To: Susan Merritt

**Cc:** O'Brien, John; Dube, Steve **Subject:** Addressing Question

Sue,

At 143 Dracut road they are building a cell tower. There are currently 4 buildings on this lot and they're adding a cell tower, the existing neighboring homes are 141 and 145 Dracut road. What are your thoughts for addressing this? Thanks

Joe





AMERICAN TOWER\*

dba SPECIALTY TOWER SERVICES

3500 REGENCY PARKWAY
SUITE 100
CARY, NC 27518
PHONE: (919) 468-0112

COA: 1571

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1	REV.	DESCRIPTION	BY	DATE
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	<u>/2\</u> _	REV GRADING	KF	12/20/17
	<u>A</u> _	UPDATE ROAD NAME	JDC	03/13/18
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	<del></del>			

ATC SITE NUMBER:

202096

ATC SITE NAME:

HUDSON 3 NH

SITE ADDRESS: 143 DRACUT RD HUDSON, NH 33011

SEAL:



Authorized by "EOR"
Mar 13 2018 5:09 PM COSIGN

L			
DRAWN BY:	NRP		
APPROVED BY:	РРВ		
DATE DRAWN:	11/15/17		
ATC JOB NO:	12157702		

SITE PLAN & PROFILE

SHEET NUMBER:

REVISION 4

C-401