

Draft/Proposed Amendment to Bylaws

Elected Member Vacates Office or Alternate Seat and Board Procedure to fill open seat.

1. Member Resignation received; Chairperson is informed as soon as possible.
2. Resignation placed on next Planning Board Meeting
3. Motion to accept the resignation of Member and a vote of acceptance,
4. The Board Authorizes the Town Planner or assigned to immediately post the open position.
5. The Board Authorizes the Chairperson to place on the agenda of the meeting immediately following the meeting of resignation acceptance and the interview of applicants.
6. Following the interview meeting, the Chairperson shall place on the next meeting an agenda for discussion and decision by the Planning Board on the replacement member.