

## **VIII. Public Input on Non-Agenda Items**

The Chair shall enforce such order and decorum as may be necessary for conduct of the Board's business while maximizing opportunities for public input on matters within the powers and duties of the Planning Board with the exception of any application that is currently pending before the Board or over which the Board has continuing jurisdiction. The Chair shall establish such rules of parliamentary procedure as are necessary.

1. Except for public hearings duly designated as such by action of the Planning Board, public participation at meetings of the Planning Board shall be limited to the Public Input segment of the agenda of Planning Board meetings.
2. Public comment shall be limited to three minutes per person. An individual's time may not be given or traded to other speakers or reserved for other portions of the meeting.
3. Attendees may not address the Planning Board unless recognized by the Chair or the presiding officer.
4. Any individual wishing to speak during the Public Input segment shall raise his or her hand. When recognized by the Chair or the presiding officer, the individual must stand and state his or her name, address, and, if appropriate, group affiliation and must state the subject that he or she will be addressing.
5. Public comments during this segment cannot be on any matter on the agenda that evening, any matter that is currently pending before the Board, on any application approved by the Board but not yet signed and/or recorded or on any approved project that is actively under development.
6. Comments by speakers must be addressed to the Planning Board.
7. Comments must be brief and related to legitimate Planning Board business.
8. The Chair or the presiding officer shall act as timekeeper or may designate another Member or staff to act as timekeeper.
9. Speakers must observe proper decorum. Any statements made during Public Input shall not involve personal, impertinent, or slanderous attacks on individuals, regardless of whether the individual so attacked is an elected official, a town official or employee, or a member of the general public.
10. The use of profane, vulgar, inflammatory, threatening, abusive, or disparaging language or racial or ethnic slurs shall not be tolerated.
11. No candidate for office or supporter of any candidate for office shall take advantage of Public Input to solicit votes or for making political speeches.