

PLANNING BOARD FY2013 ANNUAL REPORT

In accordance with New Hampshire Planning and Land Use Regulations (RSA 674:1, 5, 35 & 43), the duties and responsibilities of municipal planning boards include:

- Preparing and updating municipal master plans
- Recommending amendments to municipal zoning ordinances
- Preparing Capital Improvement Programs (CIP)
- Updating subdivision and site plan regulations
- Review and approval/disapproval of subdivision and site plans

The Hudson Planning Board meets in Town Hall **two - three times a month, i.e., on the 1st, 2nd, and 4th Wednesdays. On a per-need basis**, the first meeting of the month is typically a workshop meeting, while the other two meetings are focused on reviews of site plans and subdivisions.

Master Plan

The Hudson Master Plan was updated in 2006 and consists of a comprehensive review and analysis of Hudson's past, present and future infrastructure needs and capacities. The Master Plan is available for review at the Rodgers Memorial Library, the Community Development Department Office in Town Hall, and on the NRPC web site at http://www.nashuarpc.org/landuse/landuseproj_hudsonmp.htm.

Capital Improvements Program

The Planning Board is authorized by New Hampshire RSA 674:5-674:7 to develop a Capital Improvements Program (CIP) to rank proposed capital projects for the Town and School District for the upcoming fiscal year. In addition to the proposed projects for the next fiscal year, each town department is requested to look ahead for the next 5 years and list expected capital projects during that time. The CIP report is provided to the Board of Selectmen and Budget Committee as input to the next year's fiscal plan.

A CIP was not produced by the Planning Board for FY2015. The foregoing decision was made by the Board of Selectmen (BOS), taking into consideration the ongoing recession and resulting local fiscal constraints. That is, the BOS determined that it would be prudent for the Town to complete the already approved capital projects before proceeding with planning for additional infrastructure improvement projects. **NOTE: as of this writing, December 2013, it is anticipated that the Board of Selectman will request the Planning Board to conduct a CIP for FY2016.**

Zoning Ordinance Changes

The Planning Board continues to work on updating the Zoning Ordinance and Zoning Maps. Public hearings are held to review the proposed changes. The final version of changes must be approved by a vote of the Town during the Town elections in the spring. During FY2013 the Planning Board did hold public hearings on one board sponsored zoning district amendment and one petitioned zoning district amendment. No zoning amendments were proposed nor petitioned for during FY2013.

Subdivision/Site Plan Regulations

The Planning Board also continues to work on revisions to the Subdivision and Site Plan Regulations. After the board conducts the appropriate public hearings on the regulations, changes to same are voted on and approved by the Planning Board. During FY2013 no changes were made to the subject regulations, as they pertain to filing forms and conducting Planning Board procedures.