

# Town of Hudson, NH



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**Section:** Department of Public Works  
**Subject:** Job Description

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|-------------------------------------|------------------------------------|
| <b>Title – Truck Driver-Laborer</b> | <b>Revision Dates: 04/03/2025</b>  |
| <b>Union- Teamsters 633</b>         |                                    |
| <b>Origination Date: 06/30/1990</b> | <b>Review Frequency: As Needed</b> |

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A. Accountability

Under the supervision of the Street Foreman

B. General Duties & Responsibilities

Performs semi-skilled and skilled operation of heavy-duty trucks and/or light duty motor equipment on a full time or predominant basis; performs general laboring functions incidental to operation of assigned equipment.

C. Specific Duties & Responsibilities

1. Regularly operates one or more of the following pieces of equipment: backhoe, chainsaw, front-end loader, street sweeper, snowplow and wing, or a similar piece of equipment. Services equipment and makes minor field repairs and adjustments; reports need for any repair to supervisor. Operates on an emergency and seasonal basis, trucks and equipment for winter snow removal and other seasonal clean-up operations.
2. Execute traffic control plans by placing, removing, covering and uncovering traffic control signs, cones, barricades, and other traffic control devices. Direct traffic when necessary.
3. Shovel materials into areas inaccessible to equipment, and compact mix using rakes and hand tampers.

4. Signal operators of construction equipment to facilitate alignment and movement of materials.
5. Observes winter storm road conditions and independently determines appropriate action for plowing and spreading of abrasives and chemicals based on training and policy.
6. Must respond immediately in performing winter maintenance and/or other traffic emergency activities as needed on a 24-hour per day basis, throughout the entire year.
7. Maintains hand and power tools to ensure readiness and proper operation; repairs and troubleshoots issues as necessary.
8. When not engaged in equipment operation, performs various semi-skilled tasks essential to Public Works and Utilities operations such as mowing, sweeping, raking, digging, cleaning culverts, cutting brush, laying asphalt, maintains cemetery and park.
9. Seasonal duties include plowing and hauling snow and spreading salt and sand. Operating tractors, limbing trees, laying pipe, building and cleaning catch basins, placing snow fence, sweeping streets, oiling and painting roads, making and placing road signs, patching roads and maintaining and reconstructing roads are illustrations of Spring, Summer and Fall activities.
10. Trouble shoot problems including those caused by storms, accidents.
11. Other duties as assigned including helping other town departments and projects.

D. Knowledge, Skills & Abilities

1. Promote, execute, and adhere to the Town safety programs.
2. Operating **heavy-duty trucks** (e.g., dump trucks, garbage trucks, snowplows).
3. Handling **light-duty motor equipment** (e.g., pickup trucks, small tractors).
4. Performing **routine maintenance** on vehicles and equipment.
5. Operate equipment, such as pneumatic hammers, vibrators, tampers, and skid steer when needed.
6. Ability to perform strenuous physical work under adverse weather conditions.
7. Ability to understand, and follow oral and written instructions.

E. Minimum Qualifications

1. High School diploma or equivalent.
2. Two years' experience in operating heavy –duty trucks and/or light duty motor driven equipment.
3. Possess CDL B at time of application or within 6 months of employment.
4. Undergo and pass a background check.

5. Pass a pre-employment and random drug tests.
6. Must completed a probationary period of 1 year probation.

F. Abilities

**Physical Activity Requirements**

**PRIMARY PHYSICAL REQUIREMENTS**

|                    |                       |
|--------------------|-----------------------|
| LIFT up to 10 lbs: | Regularly Required    |
| LIFT 11 to 25 lbs: | Regularly Required    |
| LIFT 26 to 50 lbs: | Occasionally Required |
| LIFT over 50 lbs:  | Occasionally Required |

|                     |                       |
|---------------------|-----------------------|
| CARRY up to 10 lbs: | Regularly Required    |
| CARRY 11 to 25 lbs: | Regularly Required    |
| CARRY 26 to 50 lbs: | Occasionally Required |
| CARRY over 50 lbs:  | Occasionally Required |

|                              |                    |
|------------------------------|--------------------|
| REACH above shoulder height: | Regularly Required |
| REACH at shoulder height:    | Regularly Required |
| REACH below shoulder height: | Regularly Required |

|            |                       |
|------------|-----------------------|
| PUSH/PULL: | Occasionally Required |
|------------|-----------------------|

**HAND MANIPULATION**

|                         |                                      |
|-------------------------|--------------------------------------|
| Grasping:               | Regularly Required                   |
| Handling:               | Regularly Required                   |
| Torqueing:              | Regularly Required                   |
| Fingering:              | Regularly Required                   |
| Controls and Equipment: | Regularly Required                   |
| Environment:            | Inside <u>90%</u> Outside <u>10%</u> |

**OTHER PHYSICAL CONSIDERATIONS**

|            |                    |
|------------|--------------------|
| Twisting:  | Regularly Required |
| Bending:   | Regularly Required |
| Crawling   | Regularly Required |
| Squatting  | Regularly Required |
| Kneeling:  | Regularly Required |
| Crouching: | Regularly Required |
| Climbing:  | Regularly Required |
| Balancing: | Regularly Required |

**WORK SURFACE(S)**

|                          |   |
|--------------------------|---|
| Counter tops and desks   | √ |
| Flooring (various types) | √ |
| Uneven surfaces          | √ |
| Sloped Surfaces          | √ |
| Snow or icy surfaces     | √ |
| Grass/Pavement           | √ |
| Vehicle Interiors        | √ |

**DURING AN 8 HOUR DAY,  
EMPLOYEE IS REQUIRED TO-**

|       | <u>Consecutive Hours</u> |   |   |   |   |   |   |   | <u>Total Hours</u> |   |   |   |   |   |   |   |
|-------|--------------------------|---|---|---|---|---|---|---|--------------------|---|---|---|---|---|---|---|
| Sit   | 1                        | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 1                  | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| Stand | 1                        | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 1                  | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| Walk  | 1                        | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 1                  | 2 | 3 | 4 | 5 | 6 | 7 | 8 |

(Percentage spent daily)

|  |                          |                           |
|--|--------------------------|---------------------------|
| Job Title: Construction Maintenance Repair III | Revised Date: 06/26/2019 | Approved Date: 07/16/2019 |
|--|--------------------------|---------------------------|