

Hudson Recreation Department's



SUMMER PROGRAM

Hudson Recreation Department Summer Program

Location: Community Center

Address: 12 Lions Ave

Program Phone (once the program is open):
603-594-1155

Website: www.hudsonnh.gov/recreation

Recreation Director: Chrissy Peterson

Email: cpeterson@hudsonnh.gov

Phone: 880-1600

Recreation Administrative Aide:

Naomi Busnach

Email: nbusnach@hudsonnh.gov

Phone: 880-1600





This booklet contains information regarding various aspects of our Summer Program. It is important that you read this booklet thoroughly to understand the basics and beyond of our program. If you have any questions or comments regarding anything in this booklet, please do not hesitate to ask.



Where is does it take place?

Our Summer Program takes place at the Hudson Community Center, located at 12 Lions Ave, Hudson, NH 03051. Please note that the phone number for the program **is not** the same as the Recreation Department offices. To contact staff at the Summer Program once in operational status, call 603-594-1155.



Who can attend the program?

The program is offered to both residents and nonresidents, ages six through fourteen. Birth Certificates are required for all six year olds. In addition, a valid license is required as a residence verification due to different rates for in town vs out of town participants.



Who works at the Summer Program?

The Summer Program is one of the Recreation Department's most treasured programs that we offer to the community. The staff includes the Recreation Director, Chrissy Peterson, Administrative Aide, Naomi Busnach, and the seasonally hired summer staff that consist of a Counselors and Counselors in Training. Our staff members are background checked, and CPR Certified.



Dates and Hours of the Program

The 2024 program will begin on Monday June 24 and concludes on Thursday, August 15, 2024. The program runs Monday through Friday, with the exception to July 4th week and the first and last week of the program,, from 9:00am-4:00pm. We do offer the option for Before and After Hours Care for an additional fee if needed. *Please see that section for those details.*

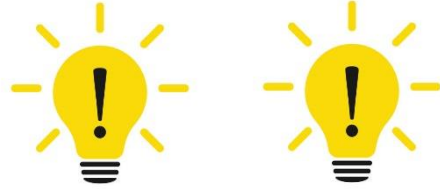


Refund Policy

Whether purchasing a full summer program or a ten-day pass, please weigh your options ahead of time. Neither program is transferrable and non-refundable. After the first day of camp, there is no refund. During camp, there is no refund for camper illness, missed days, vacations, or dismal from the program. **Full payment is due at the time of registration.** Refunds will not be given to anyone who registers a child who is not 6 years old or falsifies residency. .

There are NO Refunds given for Field Trips, lunch option, roller-skating, or Before and After Care.

GENERAL INFORMATION



▪ **MEDICAL**

Our Counselors are capable of handling First Aid situations that may arise during the day. We are NOT allowed to dispense any medications without a written note from your doctor. This pertains to bee sting kits, allergy medications, asthma medications, etc. **ALL MEDICATION MUST BE IN THE ORIGINAL PHARMACY DISPENSER WITH THE CHILD'S NAME, DRUG NAME AND DIRECTIONS CLEARLY LABELED.**

- ✓ IF YOUR CHILD HAS ANY MEDICAL PROBLEMS THAT WE SHOULD BE AWARE OF, PLEASE SPEAK TO THE staff.
- ✓ Please note that we **DO NOT** have medical personal on staff and cannot administer injections, beyond an epi-pen.
- ✓ Following the last day of the program, any medications left behind will be disposed of immediately.

▪ **LUNCH**

Children are required to bring their lunch and snack every day; we do not provide lunch. No one is allowed to leave the Community Center unless picked-up by a parent. Therefore, it is necessary to bring a lunch. There are no refrigerators for storage, be sure to pack a cold pack with lunches.

▪ **MONEY**

Children are responsible for taking care of their own money. With over 200 children a day here, we are sure you can understand why we cannot keep track of everyone's money. We suggest that they carry only the money they need for the day. Velcro style change purses, WITH THEIR NAME ON IT, that go around the waist are helpful. Please remind your children to not share money with friends. [Do not leave money in lunch bags.](#)

▪ **TELEPHONE**

There is only one telephone line coming into the Community Ctr. (594-1155). This is for business and emergency use ONLY. As backup if your unable to get through, you can dial 880-1600 for the admin.

▪ **BACK PACKS, LUNCH BOXES, EXTRA CLOTHING**

Please make sure these items are clearly marked with your child's name. There will be labeled bins for daily storage. PLEASE MAKE USE OF THEM. Items are not locked and are accessible throughout the day near the check-in area.

▪ **LOST AND FOUND**

Occasionally, someone will lose something. Unless it is money, the items we find lying around will be placed in the lost and found bins. Please check there first if you have lost something. If money is found, it will be kept in the staffs Office until claimed.

- **HUDSON RECREATION T-SHIRTS**

Each child will receive a red shirt when they register, which **must be worn on all field trips**. No child will be permitted to go on a field trip without a red shirt- **No EXCEPTIONS**. Replacement shirts will cost \$10.00 but we do not have many extras. *Please note, only one shirt is provided for 10-day pass booklets, regardless of being split between family members.*

- **SUPERVISION/PARENTAL INVOLVEMENT**

All areas of the Community Ctr. that are open to participants are separated into play zones which counselors rotate supervision responsibilities. Drop off and pick up arrangements are at the convenience and discretion of each family. Pick up is no later than 4:00pm unless enrolled 24 hour prior for after care. Parents that stop by during the day are asked to check in at the front desk but are not permitted to walk into the zones. Any serious concerns should be brought to the Summer Program staffs attention.

- **SIGN IN/OUT/ CHILD PICKUP LIST**

All children must sign in to the Summer Program on a daily basis upon entering the Community Center and must be signed out when leaving. Parents must sign a separate permission slip for children who will be walking home. Those walkers will not be permitted to leave the Community Center until 4:00pm.

As a reminder, no one is permitted to pick up or take a child home unless his or her name is noted on the approved “pickup list” on the registration form. This list can be updated throughout the summer.

- **FIELD TRIP OR ACTIVITY REFUND POLICY**

Once you sign up for any field trip or activity, you have a guaranteed spot. If you are a no show or do not chose to attend, there will be no refund or transfer. This is because We have to pay for trips ahead of time so please only sign up for what you plan to attend. If a trip or activity is canceled, money can be transferred to another activity.

- **TEN DAY PASS POLICY (Hudson Residents Only)**

A ten-day pass may be purchased and used by multiple family siblings or family members in the same household that have all been registered. It cannot be used for non-family members or family members who are not in the same household. Additional passes may be purchased as needed. Ten-day passes are not transferrable to the full summer program purchase.

Please note that you receive one tee-shirt per 10-day pass booklet purchased only.





DO'S



DON'TS

- Children should be picked up promptly at 4:00pm. **If your child is not picked up by 4:10pm they will automatically be enrolled into After Care and a \$5 fee will be charged, plus a \$1 a minute late fee after 4pm.** Your child will not be allowed on any field trips until the balance is paid. Children who remain in any area during these **UNSUPERVISED** hours are in a potentially dangerous situation. Parents **MUST** assume full responsibility for their children during the times when the Community Center is closed. Parents who would like to use our before and after care program or seek alternative types of supervision before and after the Community Center hours are encouraged to do so.
- **CELL PHONE POLICY** -Children are permitted to bring cell phones to the Summer Program; **however, phones will need to be checked in upon arrival.** Phones can be checked out when needed to place a call, and can only be used in designated areas and must be returned to check-in immediately after use. Children should be advised to keep cell phone use to a minimum while attending the program. Any phone that is not checked in will be checked in upon discovery. Anyone not willing to check in phone must leave phone at home or parent will be called to pick up. **Phones are not allowed to have internet use.**
- There is absolutely no bike riding, skateboarding or rollerblading allowed on the grounds of the Community Center. Bikes and skateboards must be parked and locked in the bike rack and left there while attending the program.
- Under **NO CIRCUMSTANCES** do we allow any foul language, poor sportsmanship, fighting or unfriendly behavior. All participants are expected to conduct themselves in a proper manner and treat others with kindness and respect. Children who cannot abide by the policy will not be allowed to continue in our program. This includes being physical and verbal.



- T-shirts or other articles of clothing that display unacceptable language or inappropriate behavior are not allowed to be worn during Summer Program activities.
- It is mandatory to wear the red Rec T-shirt on field trip days. Participants will not be permitted on the field trip without their shirt. Not mandatory to wear roller-skating as we rent out the facility.

FAILURE TO ABIDE BY OUR RULES COULD RESULT IN TO SUSPENSION FROM THE PROGRAM

Warning list guidelines: A child's name will be put on a warning list for not following the program rules and regulations.

The warning list will be following a verbal warning given first.

All outcomes are weighed per the infraction and handled on a case by case basis.

1. First time a child's name is on the warning list, the parents will be notified.
2. Second time a child's name is put on the warning list the parents are notified and the child will not attend the Summer Program the following day and or the next outing.
3. Third time a child's name is put on the warning list he/she is expelled from the Summer Program.



Before and After Hour Care

In addition to our regular hours, we offer Before and After Care from 8:00am-9:00am and 4:00pm-5:00pm for a fee of \$5 per child, per session (morning \$5, afternoon \$5), per day.

- Before Care -offered Monday -Friday for \$5 a day, per child
- After Care - offered Monday – Thursday. for \$5 a day, per child

The children will be supervised in a relaxed atmosphere. There will be drawing, coloring, chatting, etc. The program will not be open for regular activities during these sessions.

- [How do I sign up for Before and After Care?](#)

In order to sign up, you must fill out a permission slip with payment (cash or check), and it must be turned in by 4pm the business day before that care is needed.

- For every minute you are late picking up in after care, a \$1 a minute late charge will be assessed.

As a reminder, refunds cannot be given for canceled or no shows.



FIELD TRIPS

Thursdays are usually our field trip day where the participants have the opportunity and option to travel to a special place for the day. We will often post two different field trips on the same day, one for children 11 and under, and the other for children 11 and over. Please note that 11 year olds have the opportunity to select which trip to go on.

- Trip signups will be made available from the program kick off date, to the deadline date, unless the trip fills up early.
- Deadline to register for a Thursday field trip is by the MONDAY prior, unless it fills before that.
- All signups are taken in person only as they are first come first serve. Payment (cash or check) and waiver must go hand in hand at the time of trip registering by 4pm the Monday before the trip.
- It is mandatory for participants to wear their red Rec shirt the day of the trip. Each fulltime participant will receive one shirt when registering but parents can purchase a 2nd shirt for \$10 while supplies last. Please note, if a child does not have their red shirt, they cannot attend the field trip. It is critical to not forget to wear it.
- Because space is limited on trips and we have to meet the vendor's prepayment deadlines, refunds are NOT given under any circumstances, this includes but is not limited to; illness, failure to wear a red shirt, missing the bus etc.
- Per our policy, participants CANNOT be dropped off or picked up at a field trip location. Attendees are required to ride the bus to and from the Community Center.
- Children will be placed into groups based on their age.
- The Community Center will remain open for regular hours for those children who do not attend a field trip. With the exception to the last field trip of the program, The Community Center is closed that trip to allow all participants and staff to attend.

ROLLER SKATING DR.

On many Tuesdays, participants will have the option to go to Roller Kingdom in Tyngsboro, MA, which is reserved just for Hudson Rec. The cost of this trip is \$10.00 per child, which includes transportation, admission and skate rental. *Roller blades are available at the rink for an additional cost of \$3.00.*

- We leave the Community Center at approximately 10am and return at approximately 2:45pm. Children have the option of bringing a bag lunch or they may buy food at the rink. If a bag lunch is brought, please make sure the bag has the child's name on it.
- ALL MONEY FOR ROLLER-SKATING MUST BE IN BY 4PM FRIDAY, THE WEEK PRIOR. Roller skating trips are limited to the first 200 children signed-up. Additionally, roller skating trips can be signed up for in advance for various weeks or the whole summer.
- As a reminder, no refunds if a child does not attend.
- **There will be no pickup or drop-offs at Roller Kingdom - NO EXCEPTIONS.**



Although Participants are required to bring a bagged lunch, snack, and drink each day they attend the program, Wednesdays they will have the option to purchase a lunch.

✚ Deadline to sign up for lunch is by 4pm, Monday the week of. Please note you will be able to sign up ahead of time if you would like to and for the duration of the program.

- ✚ Lunch options will be noted on our summer calendar and can include pizza day, subs, hotdogs and hamburgers, breakfast for lunch, etc.
- ✚ Lunch option fee is \$10 and can be paid cash or check. Payment is required at the time of registering for the specific lunch date.



Monday, Wednesday and Friday the General Store will be open 11am – 11:45am. Soda,, juices, water, chips, freeze pops, candy bars and assorted snacks will be on sale at a reasonable price by our staff.



Specialty ice cream is purchased and sold for a very reasonable price at 2pm Mondays & Wednesdays and 3pm on Tuesdays & Thursdays. Anyone interested in purchasing ice-cream should pack cash on those days.



MOVIE DAY

Primarily every Tuesday from 1:30pm to 3:30pm there will be movies played on a big screen. The building will be open at this time for those who want to watch one of the movies from our great selection. Check the white announcement board for the movies playing on that day or ask a staff member.



Friday will be Theme Day. Several events will be held during the day based on that day's theme. Children and staff are encouraged to dress for the theme. Information will be put in the weekly newsletter.



Watch for announcements each week for our Lip Sync battles! This is so much fun for the participants and the staff!



Every Thursday we put out a newsletter that highlights upcoming events, trips and important information concerning contests. There is always so much going on each day and each week that you do not want to miss out on anything. **THIS IS WHERE YOU WILL FIND PERMISSION SLIPS FOR THE NEXT TRIP**, so do not forget to grab your weekly NEWSLETTER or visit our website, www.hudsonnh.gov/recreation



Although our program will provide structured activities throughout the day, we allow the participants the freedom to decide how they spend their time here. Below you will see some of the zones, sections and activities available to the participants on a daily basis.

ARTS & CRAFTS

The Arts & Craft coordinator has fun and exciting activities planned twice every day. Arts and crafts sessions are held at approximately 10:30am and 2:30pm. Different things are done each session and sometimes will coincide with other activities.



SANDPLAY

We have a large sand area that holds lots of children. We have many pails and shovels. Children are welcome to bring their own or any matchbox cars etc., to play with as long as they keep in mind that they are responsible for keeping track of them. **THROWING SAND IS STRICTLY PROHIBITED.**



LEGO TABLE

We have a very large selection of Legos for the children to play with and show their creativity.

TABLE TENNIS, AIR HOCKEY, FOOSBALL, SHUFFLE BOARD & POOL

These are available inside the building. We ask that the equipment be used with care so that it is available for others to use after you.



POOL TABLE

Two pool tables are available for use inside the Community Center by those 10 years of age or older. A sign-up sheet by the table will be posted each day so that you can have a turn at the game. Please remember to play respectfully. No one is allowed to sit on the pool tables. No food or drinks are allowed near the tables.



FOUR SQUARE GAMES

One of the popular regular daily happenings. We have lots of them! If you don't know how to play, ask a Counselor. Get in line and enjoy the game. Counselors may choose to designate a square for certain periods of time for a specified age group to make play fair and fun!



TETHERBALL AND VOLLEYBALL

Challenge a friend or a group to a game and have some fun!



BASKETBALL HOOPS

Knock-Out is always a favorite activity. Join in the fun; get a game of one-on-one or two-on-two going. There will be one full outdoor court outside.



DODGEBALL, KICKBALL, BASEBALL, WIFFLEBALL, SOCCER AND CAPTURE THE FLAG

These games will be played on Mondays and Wednesdays at designated times at the H.O. Smith field. Check the calendar for times. If there is something you want to play and don't see it ask a counselor to play!



FUN TOYS

Looking for some mild exercise? We have hula-hoops, jump ropes, nerf balls, frisbees and more. Practice because we often run contests!



FREEZEPOPS AND TEENIES

We sell these twice daily at 10:00 and 2:00 for just 25 cents each.

Freezeps and teenies must be enjoyed outside and not brought into the building



BOARD GAMES

A great way to spend some quiet time with a friend. We have games that every age group will enjoy. These are all available to be signed out from counselors. Please respect the games, and put the pieces back so they last a long time.



Every
Summer
has a
story
Be a part of
Ours!

Why

Choose Our Program?

WHY NOT



LET'S MAKE

MEMORIES

Together



Town of Hudson Recreation Department



@hudsonnhrecreation