



TOWN OF HUDSON

Sustainability Committee Minutes



Leo C. Bernard, Chairman Sustainability Dave Morin, Selectmen Liaison

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June 24, 2019

Hudson Town Hall - 12 School St., Hudson, NH 03051

Community Development (Buxton) Meeting Room

1. **Call to Order By:** Leo Bernard at 7:01pm
2. **Attendance By:** Leo Bernard, Linda Kipnes, Lisza Elliot, Richard Kahn, Debbie Putnam, Caitlin Chiquelin, Jenn Grimaldi and Tim Wyatt. Dave Morin, Selectmen Liaison, present
3. **Public Input:** None
4. **Approval of Minutes:** Richard made a motion to accept, Caitlin seconded and all voted Aye.
5. **Reports:**
 - Review of Trash Tonnage Report (**May 2019**)
Tim expressed interest in creating a sub committee to focus on this report – the basis for the data and preparing for the future. Jennifer entered a motion to support the concept of Tim and Caitlin focusing on the matters related to the generation of this report and presenting to the committee during future meetings. All voted Aye. The Trash Tonnage Report will be forwarded by the Chairman as soon as it is received each month instead of waiting to release it to members with the Agenda for the next meeting.
 - Expenditure Report:
Selectman Morin explained the importance of receiving approval from the Town/Steve Malizia for any donation to the committee valued at over \$25.00. Selectman Morin will present key Town Policies to members during the July meeting.
 - **Next Clean Up Days: Hudson Landfill June 29, July 27 - 2019**
8:00am-12:00pm {Pass Needed for 2019} Last Saturday of the Month
 - **Yard Waste Disposal, Metal and Cardboard Recycling Every Saturday: Hudson Landfill**
April – November 8:00am-12:00pm {No Pass Need}
 - **Household Hazardous Waste & Electronics Collection:**
Saturday, August 3, 8:00am-12:00noon at Nashua Public Works Garage.
Saturday, August 24, 8:00am-12:00noon at Pelham Municipal Building
www.nashuarpc.org/hhw or call (603) 424-2240 for information.
 - **E-mails to Committee** from [\[HUDSONSUSTAINABILITY@GMAIL.COM\]](mailto:HUDSONSUSTAINABILITY@GMAIL.COM) None of great importance
6. **Old Business:**

During the July meeting Richard and Debbie will report on information shared during the upcoming roundtable discussion with the Hudson Public Works Department, Pinnard Waste Systems and Hudson HCTV. Once notified of the exact day, time and location of that meeting the Committee Chairman will notify all members, as all members are welcome to attend.

7. New Business:

Debbie entered a motion for the committee to purchase Safety Vests for volunteers to use during each Roadside Cleanup. The intent is to reuse the vests many times. This one-time expenditure will result in substantial savings over time in T-Shirt purchases. This motion was seconded by Caitlin. All voted Aye. The expenditure is not to exceed \$400.00. Due to the end of the financial/fiscal year being June 30, and with the approval of Steve Malizia, Town Administrator, the vests were ordered and received. They are now at the Town Garage available for any Town sanctioned group to borrow.

Jenn reported on the continuing development of the committee's new website. Future budgets may only include the basic annual website hosting fee. No additional expenditures for development or expansion of the website will be authorized by the BOS. Jenn will be managing all updates to the website.

The committee is to develop a simple Budget by the end of the August meeting to then present to the BOS during the relevant Budget meeting in the fall of 2019.

Leo noted the need for new Roadside Signs. Leo advised that there are only four signs left and the text is no longer accurate. During the July meeting Lisza will present information on costs and design options for an order to be placed in time to receive the signs for the fall Roadside Cleanup. Later in the meeting the committee agreed on a date of October 5 for the next Roadside Cleanup. (Richard entered a motion to accept the proposed date of October 5, 2019. Tim seconded the motion and the vote was a unanimous Aye. During the July meeting, Debbie will present the roads the Public Works Director suggests to the committee for consideration.

All were thanked for their support of and/or participation in the Roadside Clean up and the Earth Day Party on April 27. Both events were successful despite the relatively cold weather. Leo had prepared a letter covering each of the events which included pictures and submitted both to the BOS.

Caitlin will mail a card/letter to Joyce Bellefeuille of the Oak Ridge Estates thanking the residents of that community for their wonderful help during the April 27th Roadside Cleanup.

Selectman Morin explained the basis for the decision by the BOS to require Photo IDs for each staff member and volunteers on the many town sanctioned committees/organizations. In addition Selectman Morin explained the policies as set by the BOS for the use of the Photo IDs. Mr. Morin and Leo reminded members of the day, times and location when they can secure a town issued photo ID.

Prior to the election of officers Leo read out the "Jobs on Committee" which he prepared. Leo managed the voting process for each job. Note - Lisza, Alternate, was not eligible to vote as all members were present.

Debbie put her name forward for Chairman, Richard entered a motion to accept, and Caitlin seconded. Six members voted Aye with one abstaining.

Linda put her name forward as Vice-Chairman, Caitlin entered a motion to accept, and Debbie seconded. All members voted Aye.

Tim put his name forward as Clerk, Linda entered a motion to accept, Caitlin seconded. All members voted Aye.

Caitlin entered a motion to delay the vote until the July meeting regarding the Communications Officer as there was discussion whether to keep with that same title. Richard seconded. Six members voted Aye, one opposed.

Selectman Morin advised that this September there will be a follow-up meeting to the Right-to-Know meeting in early May. July 9 there will be a meeting covering the matter of email accounts for town staff and volunteers that meets the Right-to-Know requirements. The Chairman and members are to use the Blind Copy option when sending email to more than one member.

Debbie is to communicate with Jess Forrence, Public Works Director, seeking his input as to which roads need to be cleaned up. The suggested roads will be presented during the July meeting for a vote as to which one(s) will be covered during the October 5 Roadside Cleanup. Debbie will then present the chosen road(s) to the Chief of Police for approval and Jess Forrence for final approval before submitting a request for approval to the BOS for their next meeting. This time frame will enable better promotion of the event.

8. Committee Member & Selectman Liaison & Staff Comments:

Caitlin and Richard – No Comment

Selectman Morin – Thank You – Leo!

Lisza – Thank You – Leo!

Debbie -Thank You – Leo! I will have big shoes to fill and will look to you for advice during future meetings.

Jenn – Thank You – Leo! Members are welcome to advise me of any suggestions regarding improving the website.

Linda – Community Improvement projects -saving energy - Linda presented a proposal for the replacement of lights in the Town Hall similar to that which was recently done in the Rodgers Memorial Library. The estimated cost of the project -\$70,000. The proposal was not supported as discussion has begone regarding possible expansion of the Town Hall. Perhaps once data on the energy savings = cost savings at the Library are available that this information will help gain support of the relatively modest cost for improving the lighting in the Town Hall...soon or in the expansion of the building.

Leo – Thank You to members. He enjoyed being the Chairman and Vice-Chairman. One Alternate seat is open. Thank you to the members who reapplied in April – Tim, Caitlin and Lisza.

9. **Selection of Next Meeting Date:** All agreed to normal next meeting date is July 22, 2019

10. Adjourned – 9:01pm by Leo, all voted Aye

Debbie Putnam

Hudson Sustainability Committee, Clerk

7/1/2019