



# TOWN OF HUDSON

## Sustainability Committee

### Agenda



Debra Putnam, Chairman Sustainability    Dave Morin, Selectmen Liaison

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Town Hall, 12 School, Hudson, New Hampshire 03051    • Tel: 603-886-6018    • Fax: 603-594-1143

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**June 22, 2020 – 7PM**

Hudson Community Center, 12 Lions Ave, Hudson, NH 03051

1. **Call to Order:**
2. **Attendance:**
3. **Public Input:** Any Hudson resident who wishes to submit public input can do so by emailing [HUDSONSUSTAINABILITY@gmail.com](mailto:HUDSONSUSTAINABILITY@gmail.com) by 4:30 p.m. the day of the meeting – Monday, June 22nd. Please be sure to include your name & address with your public input.
4. **Approval of Minutes:** February 24, 2020 draft submitted by T. Wyatt and included in Packet.
5. **Reports:**
  - **Solid Waste/Recycling Collection Report** (included in Packet): D. Putnam to review
  - **Expenditure Report** (included in Packet): D. Putnam to review report and explain expenditure for 8 laminated posters for the A-Frame signs.
  - **Energy Conservation Report:** L. Kipnes – To report on energy related matters.
  - **Residential Recycling and Solid Waste Services Guide = 2020 Solid Waste Services Guide**  
D. Putnam: “Recycle Right” Every item made of some type of plastic can not go into the Blue Recycle Bin/Tote. NO plastic bags.  
T. Wyatt: A recycling commodity update covering the current market trends (markets falling out for certain types of materials)
  - **Hudson Transfer Station is now open the SECOND and LAST Saturday of each month (8:00am-12:00pm) through November. Next two dates are Saturday, June 27 and July 11.**  
Pass Needed for 2020 – 3 free per year per household, one pass needed for each drop off.  
Passes may be picked up only at the DPW offices Monday through Thursday 6am – 4pm, 2 Constitution Drive, Hudson.
  - **Yard Waste, Metal items, and Cardboard can be brought to the Hudson Transfer Station Every Saturday April through the end of November 8:00am-12:00pm {No Pass Needed}**
  - **Household Hazardous Waste & Electronics Collection:** Next collection is currently scheduled for **August 1, 2020**, at the Nashua Public Works Garage, located at 9 Stadium Drive, Nashua.  
User Fees = \$15 per vehicle, for up to 10 gallons or 20 pounds of hazardous waste.  
If you bring more than 10 gallons or 20 pounds you will be asked to make an additional donation.  
Cash and Checks accepted. Carpooling is encouraged. For additional questions regarding the

Household Hazardous Waste Program, visit [www.nashuarpc.org/hhw](http://www.nashuarpc.org/hhw) or call [603-417-6570](tel:603-417-6570). Resident are invited to like and follow NashuaRPC on Facebook and Twitter for updates.

- **Sustainability Committee home page on Town Website:** To access “Reduce, Reuse, Recycle” information click on **Recycling Information** - for items that are not accepted for Recycling, need *not* go into the Trash or should not be put into either recycling or trash!
  - **E-mail to Committee:** Important email forwarded to members as received. Members can request that any particular email be added to an Agenda.
6. **New Mission Statement, New Policies and Procedures doc** – Finalized text was recently uploaded to committee home page on official Town website.
  7. **Earth Day Party:** April 18, 2020 at Benson Park was canceled due to COVID- 19. This item will be added to the Agendas for fall meetings. This fall the Committee needs to vote decide whether to implement the plans developed for 2020 for an Earth Day Party in 2021 and chose a date.
  8. **Display in Community Center on Town Election day – March 10.** The display was available to residents on March 10. The display included the new A-Frame Roadside Signs. Please see picture included in the Packet.
  9. **Roadside Signs:** During the February meeting there was a motion by L Kipnes to purchase 25 eco-friendly two-sided signs designed by J Stone-Grimaldi for no more than \$225.00 including shipping that was seconded and passed unanimously. Due to COVID-19 protocols enacted shortly after the meeting this project was not completed. Members need to discuss resuming progress on this project.
  10. **Roadside Cleanup:** The April 18 Roadside Cleanup was canceled due to COVID-19. As of June 17 both the Hudson Police Department and the DPW have expressed support of the concept of enacting all plans developed for the April 18 Roadside Cleanup on a date to be voted on by the Committee. A proposed date approved by the Police and DPW is October 3<sup>rd</sup>. This project/activity is on the BOS Agenda for June 23<sup>rd</sup> for approval. **Committee members to discuss and vote on the date of October 3<sup>rd</sup>, pending approval by the BOS.**
  11. **Button Up NH:** L. Kipnes to advise if there has been any communication with the organization offering these informational sessions in light of COVID-19.
  12. **Election of Officers:** Election previously scheduled for June 2 meeting which was canceled due to COVID-19 protocols.
  13. **Committee Member & Selectman Liaison Comments:**
  14. **Selection of Next Meeting Date:** As per prior vote – July 27, 2020
  15. **Adjourned:** .

*Debbie Putnam*

*Hudson Sustainability Committee, Chair*

**6/18/2020**



# TOWN OF HUDSON

## Sustainability Committee Minutes - DRAFT



Debra Putnam, Chairman Sustainability    Dave Morin, Selectmen Liaison

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12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6018 • Fax: 603-594-1143

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**February 24, 2020 – 7PM**

Hudson Town Hall - 12 School St., Hudson, NH 03051

**Community Development (Buxton) Meeting Room**

1. **Call to Order:** D Putnam called the meeting to order at 7:01pm.
2. **Attendance:** L Bernard, C Chiquelin, R Kahn, L Kipnes (Vice Chair), D Morin (Selectman Liaison), D Putnam (Chair), J Stone-Grimaldi (Communications Officer), Excused: T Wyatt (Secretary)
3. **Public Input:** None present
4. **Approval of Minutes:** There was a **motion** by C Chiquelin to approve the minutes from the January 27, 2020 meeting that was seconded and **passed** with five (5) in favor and one (1) abstained by J Stone-Grimaldi.
5. **Reports:**
  - **Solid Waste/Recycling Collection Report** (sent with Agenda): D Putnam reported a slight increase of recycling to trash at 26%. Also presented was the “Recycling Right” graphic noting that if collected in a plastic bag, the bag must not be put into the blue bin, rather the bag of recycling materials should be emptied into the bin. The plastic bag will tangle the recycling machinery.
  - **Expenditure Report:** D Putnam reported that there have been no expenditures since the last meeting.
  - **Energy Conservation Report:** L Kipnes presented the town warrant article to establish an energy efficiency capital reserve fund of \$25,000 for energy upgrades, which is approximately the cost to change lighting to LEDs in a town building. The change in lighting helps the town save money over time. R Kahn asked about the LED lifespan for return on investment. It was reported that the library had a professional consultant to provide the most cost-effective option. As well, Eversource has free energy audits and NHSaves also works with municipalities. The warrant article is supported unanimously by the Select Board and Budget Committee. It was further reported that September or October would likely be the timing for the Button Up program and SB286 has not progressed
  - New 2020 – Residential Recycling and Solid Waste Services Guide:** D Putnam
    - **Hudson Landfill will be open Feb. 29 and March 28, 2020 8:00am-12:00pm:** D Putnam reported {Pass Needed for 2020 – 3 free per year for Hudson residents} (Last Saturday of the Month through March.) **\*Starting April, the Hudson Landfill will be open the SECOND and LAST Saturday of each month through November.**
    - **Yard Waste Disposal, Metal, Metal NON-Freon Appliances and Cardboard Recycling Every Saturday:** D Putnam reported **Hudson Landfill every Saturday April through the end of November 8:00am-12:00pm** {No Pass Needed}
    - **Household Hazardous Waste & Electronics Collection:** D Putnam reported next collection will be April 18, 2020 – Saturday 8:00am- 12:00 noon at the Nashua Public Works Garage. User Fees = \$15 per vehicle, for up to 10 gallons or 20 pounds of hazardous waste. If you bring more than 10 gallons or 20 pounds you will be asked to make an additional donation. Cash and Checks accepted. Carpooling is encouraged. For information go to [www.nashuarpc.org/hhw](http://www.nashuarpc.org/hhw) or call (603) 424-2240.
    - **Reduce, Reuse, Recycle information on Committee pages – [hudsonnh.gov/bc-sc](http://hudsonnh.gov/bc-sc) –**  
D. Putnam reported that information will be added and updates made by March 10. Also discussed was a new paradigm “refuse, reduce, reuse, recycle and rot”. A recycling commodity update was added to cover the current market trends (markets falling out for certain types of materials)

- **E-mail to Committee:** Review of informational article shared by Jess Forrence, Public Works Director (included with Agenda). {hudsonsustainability@gmail.com} Important email forwarded to members as received. Members can request that any particular email be added to an Agenda.

## 6. Action items:

- **New Mission Statement:** review proposed new text (sent with Agenda). Vote to Accept or Reject each proposed text change with members having evaluated the proposed new text submitted with Agenda. There was a **motion** by C Chiquelin to accept the mission statement that was seconded by and passed with four (4) in favor and one (1) abstained by L Bernard
- **New Policies and Procedures:** review proposed new text (sent with Agenda). Vote to Accept or Reject each proposed text change with members having evaluated the proposed new text submitted with Agenda. There was a motion by L Kipnes to accept policies and procedures that was seconded and passed with four (4) in favor and one (1) abstained by L Bernard.  
**Note:** Final docs to be submitted to BOS after meeting for approval.
- **Meeting schedule for 2020:** D Putnam advised members that the Town Calendar was updated in accordance with voting during the January 27, 2020 meeting. **NOTE:** No meeting rooms were changed, all meetings will be held in the Community Development Meeting Room.
- **Earth Day Party April 18, 2020 at Benson Park:** D Putnam reported that the Benson Park Usage Form has been submitted and approved. After discussion, there was a **motion** by L Kipnes to purchase signs for no more than \$200.00 to be used for the Roadside Cleanup and Earth Day event that was seconded and **passed** unanimously. A Subcommittee will arrange purchase of peat pots, plants, setup, etc. The event will be in the A-frame structure or under pop-up tents near the children’s playground. It was noted that Committee supply storage at the Public Works Department is being moved for easier access.
- **Roadside Cleanup:** D Putnam reported that Town Police will provide a safety detail and the Public Works Department will provide a service vehicle for the Wason Road event with the meeting place at the decommissioned Burns Hill Road Fire Station. There was a **motion** by C Chiquelin to accept Wason Road for the April 18 Roadside Cleanup as Wason Road that was seconded and **passed** unanimously. After discussion there was a **motion** by R Kahn to purchase eco-friendly signs that was seconded and passed with four (4) in favor and one (1) against by C Chiquelin. There was a **motion** by R Kahn to rescind the previous vote that was **passed** unanimously. There was a motion by L Kipnes to purchase 25 eco-friendly two-sided signs designed by J Stone-Grimaldi for no more than \$225.00 including shipping that was seconded and **passed** unanimously.
- **Election Day Display:** D Putnam reported that the Town Moderator has approved a Committee table at the Rec Center on March 10 where the A-frame Roadside Cleanup and Earth Day event signs will be setup as well as informational documentation that will need to be updated.
- **Climate Change Slide Deck:** L Kipnes and D. Putnam reported that the slide deck is to be deferred until the March meeting. Jim McIntosh of HCTV provided feedback to create a slide deck with voice over (cannot be disparate).

## 7. Committee Member & Selectman Liaison Comments:

- L Kipnes: There is a workshop on climate change – NH Humanities is sponsoring a workshop on “The Heat is on: NH and Climate Change” (DATE I DIDN’T CATCH) 5:30 – 6:30 in Concord (Area 53, on north State Street). There is a small fee for appetizers and a beverage. Hillsborough county conservation district is having a plant and bulb sale of native plants (see hillsboroughccd.com for more information) order by Monday, March 30th and pick up in Milford. Warrant article 20 and local elections – go vote.
- J Stone-Grimaldi: Happy for the spring weather, this was a productive meeting
- L Bernard: There was a **motion** by L Bernard to reconsider the Policies and Procedures that was seconded and after discussion **passed** unanimously. There was a **motion** by L Bernard to strike the word “hall” from “town hall meeting room” in the Meeting section of the Policies and Procedures that was seconded and **passed** all in favor. There was a **motion** by L Bernard to accept the Policies and Procedures as amended that was seconded and **passed** unanimously for presentation to the Board of Selectmen for final approval.
- C Chiquelin: Shout out to HB1512 relative to reducing school food waste and addressing child hunger.
- R Khan: No comments.
- D Putnam: Proud of the team for getting the Mission Statement and the Policies and Procedures done. Recycle better.

- D Morin: No comments.

8. **Selection of Next Meeting Date:** As per prior vote – March 23, 2020.

9. **Adjourned:** Upon completion of Committee business, there was a **motion** to adjourn by R Kahn that was seconded and **passed** unanimously. Meeting was adjourned by D Putnam at 8:37pm.

*Tim Wyatt*

*Hudson Sustainability Committee, Secretary*

**3/8/2020**

Run: 6/04/20  
5:56PM

**General Ledger By Account**  
**Sustainability Committee**  
Town of Hudson, NH  
2020 to 2020

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llabrie  
ReportSortedGL\_ByAccount  
Sustainability Comm

Account Number		Description					Running Balance			
Batch	Orig Year	Related Account Number	Date	Src	Type	Ref #	Debits	Credits	Description	
01-4199-5055-217-000		Sustainability Comm, Dues and Fees							<b>2020 Beginning Balance</b>	<b>0.00</b>
		Totals for Period November 2019						53.29	0.00	<b>53.29</b>
		2020 Ending Balance for Acct # 01-4199-5055-217-000						<b>53.29</b>	<b>0.00</b>	<b>53.29</b>
01-4199-5055-303-000		Sustainability Comm, Office Supplies							<b>2020 Beginning Balance</b>	<b>0.00</b>
		Totals for Period October 2019						86.56	0.00	<b>86.56</b>
		Totals for Period November 2019						229.38	0.00	<b>315.94</b>
		2020 Ending Balance for Acct # 01-4199-5055-303-000						<b>315.94</b>	<b>0.00</b>	<b>315.94</b>
01-4199-5055-340-000		Sustainability Comm, Small Oper Materials							<b>2020 Beginning Balance</b>	<b>0.00</b>
		Period 11 May 2020								
42571	2020	01-2020-2256-000-000	4/18/2020	AP-INV	A	22167193	275.60		Putnam, Debra Ann - reimburse l	
		Totals for Period May 2020						275.60	0.00	<b>275.60</b>
		2020 Ending Balance for Acct # 01-4199-5055-340-000						<b>275.60</b>	<b>0.00</b>	<b>275.60</b>
		Total Debit/Credit						<b>644.83</b>	<b>0.00</b>	
		<b>Grand Total</b>						<b>644.83</b>		

Run: 6/04/20  
5:54PM

**Expenditure Report - Including Carry Forward Activity**  
**Sustainability Committee**  
 Town of Hudson, NH  
 As Of: May 2020, GL Year 2020

Page: 1  
 llabrie  
 ReportSortedExpenditure  
 Sustainability

<b>Account Number</b>	<b>Budget</b>	<b>Prior Year Encumbered</b>	<b>Budget &amp; PY Adjustments</b>	<b>Net Budget</b>	<b>MTD Exp</b>	<b>YTD Exp</b>	<b>Encumbered</b>	<b>Balance Available</b>	<b>%Used</b>
<b>General Fund</b>									
<b>01-4199-5055-214-000</b>	Sustainability Comm, News Ads								
	420.00	0.00	0.00	420.00	0.00	0.00	0.00	420.00	0.000
<b>01-4199-5055-217-000</b>	Sustainability Comm, Dues and Fees								
	70.00	0.00	0.00	70.00	0.00	53.29	0.00	16.71	76.129
<b>01-4199-5055-241-000</b>	Sustainability Comm, Printing								
	300.00	0.00	0.00	300.00	0.00	0.00	0.00	300.00	0.000
<b>01-4199-5055-303-000</b>	Sustainability Comm, Office Supplies								
	60.00	0.00	0.00	60.00	0.00	315.94	0.00	-255.94	526.567
<b>01-4199-5055-340-000</b>	Sustainability Comm, Small Oper Matr								
	450.00	0.00	0.00	450.00	275.60	275.60	0.00	174.40	61.244
<b>Total General Fund</b>									
<b>Selected Year</b>	<b>1,300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,300.00</b>	<b>275.60</b>	<b>644.83</b>	<b>0.00</b>	<b>655.17</b>	<b>49.602</b>
<b>Prior Year</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.000</b>
<b>Sort Total</b>	<b>1,300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,300.00</b>	<b>275.60</b>	<b>644.83</b>	<b>0.00</b>	<b>655.17</b>	<b>49.602</b>

Run: 6/04/20  
5:54PM

Expenditure Report - Including Carry Forward Activity  
Sustainability Committee  
Town of Hudson, NH  
As Of: May 2020, GL Year 2020

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llabrie  
ReportSortedExpenditure  
Sustainability

Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
Selected Year	1,300.00	0.00	0.00	1,300.00	275.60	644.83	0.00	655.17	49.602
Prior Year	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.000
Grand Total	1,300.00	0.00	0.00	1,300.00	275.60	644.83	0.00	655.17	49.602

	July	August	September	October	November	December	January	February
<b>Trash Tons</b>	635.77	670.05	614.10	570.26	556.16	676.53	554.28	567.72
<b>Recycling Tons</b>	238.24	198.48	187.98	186.09	169.02	213.27	194.76	172.55
<b>Total Tons</b>	874.01	868.53	802.08	756.35	725.18	889.80	749.04	740.27
<b>Recycling Percentage</b>	27.26%	22.85%	23.44%	24.60%	23.31%	23.97%	26.00%	23.31%

March	April	May	June	FY 2020 Totals
508.69	710.25	537.94		6,601.75
158.67	233.46	166.70		2,119.22
667.36	943.71	704.64	0.00	8,720.97
23.78%	24.74%	23.66%	#DIV/0!	24.30%

=====

FIRE  
DIRECTION

# Hudson Kids Have Green Ideas

To help our community, I think it would be a great idea to think about the way we use the things we shop for. Each time you go shopping, you should create a shopping list with two columns. In the first column, you should write down the item you need. In the second column, you write how that item can be recycled or reused for another use. For instance, if you have milk on your shopping list, you can reuse your milk carton as a bird feeder. This is a way we can make items we use daily, recycled to benefit our environment and our community.

**Reusing Everyday Items**

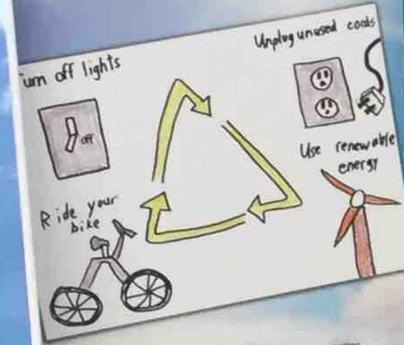
ITEM	HOW TO RECYCLE
Milk	Use as bird feeder
...	...

# Annual EARTH DAY Celebration at BENSON PARK

DATE: April 18th  
TIME: 1pm - 4pm

hosted by:  
**Hudson Sustainability Committee**

# Hudson Kids Have Green Ideas!



Hudson Sustainability Committee  
For the Day Celebrated 10th  
April 18th 2014

Informational table with brochures and signs:

- APRIL 18 ROADSIDE CLEANUP WASON RD.
- SHOW YOUR PRIDE IN HUDSON HELP CLEAN UP WASON ROAD!
- RECYCLE RIGHT!
- TO ACCESS...
- PLEASE TAKE CARE!

# Roadside CLEANUP

hosted by:  
**Hudson Sustainability Committee**

DATE: Saturday April, 18th

TIME: 9:30 AM

ROAD: Wason Rd.

MEETING POINT: Burns Hill Fire Station