



TOWN OF HUDSON

Sustainability Committee

Agenda



Debra Putnam, Chairman Sustainability Dave Morin, Selectmen Liaison

Town Hall, 12 School, Hudson, New Hampshire 03051 • Tel: 603-886-6018 • Fax: 603-594-1143

July 27, 2020 – 7PM

Hudson Community Center, 12 Lions Ave, Hudson, NH 03051

1. Call to Order:

2. Attendance:

3. Public Input: Any Hudson resident who wishes to submit public input can do so by emailing HUDSONSUSTAINABILITY@gmail.com by 4:30 p.m. the day of the meeting – Monday, July 27. Please be sure to include your name & address with your public input.

4. Approval of Minutes: February 24, 2020 draft submitted by T. Wyatt and included in Packet.
June 22, 2020 draft submitted by T. Wyatt and included in Packet.

5. Reports:

- **Trash-Recycling Tonnage Report** (included in Packet): D. Putnam to review
- **Expenditure Report** (included in Packet): D. Putnam to review
- **Energy Conservation Reports:** L. Kipnes – To report on:
Button Up - scheduling Button Up online session for Sept 21
Portfolio Manager - account created and data for Rodgers Library entered; other town buildings to follow
Webinars - see emails from Clean Energy NH and Clean Energy States Alliance
Community Power - Nashua, Laconia
NH PBS (Channel 11): Merrimack, River at Risk-last Thursday (7/23) & Saturday (7/25); online
- **Residential Recycling and Solid Waste Services Guide, and the Reduce, Reuse, Recycle list on Sustainability Committee pages on the Town website. Update:** Batteries Plus Bulbs on Amherst St. in Nashua will accept Battery Backups for computers – NO Charge for recycling!
- **Hudson Transfer Station is now open the SECOND and LAST Saturday of each month (8:00am-12:00pm) through November. Next two dates are Saturday, August 8 and August 29.** Pass Needed for 2020 – 3 free per year per household, one pass needed for each drop off. Passes may be picked up only at the DPW offices Monday through Thursday 6am – 4pm, 2 Constitution Drive, Hudson.
- **Yard Waste, Metal items, and Cardboard can be brought to the Hudson Transfer Station Every Saturday April through the end of November 8:00am-12:00pm {No Pass Needed}**
- **Household Hazardous Waste & Electronics Collection:** Next collection is confirmed for **August 1, 2020**, at the Nashua Public Works Garage, located at 9 Stadium Drive, Nashua.

User Fees = \$15 per vehicle, for up to 10 gallons or 20 pounds of hazardous waste.
If you bring more than 10 gallons or 20 pounds you will be asked to make an additional donation. Cash and Checks accepted. Reminders: No Latex Paint, No Electronics, No Medications

****Please note the following when attending:**

Do NOT attend if you feel sick!

Do NOT exit your vehicle

Masks are MANDATORY, keep windows rolled up

Waste must be in the trunk or truck bed of vehicle

No Containers will be returned

No public restrooms available

For their safety please leave pets and children at home!

*For additional questions regarding the Household Hazardous Waste Program, visit

www.nashuarpc.org/hhw or call 603-417-6570. Resident are invited to like and follow NashuaRPC on Facebook and Twitter for updates.

6. **Sustainability Committee home page on Town Website:** To access “Reduce, Reuse, Recycle” information click on “Recycling Information.”
7. **E-mail to Committee:** Important email forwarded to members as received. Members can request that any particular email be added to an Agenda.
8. **Roadside Signs:** During the February meeting there was a motion by L Kipnes to purchase 25 eco-friendly two-sided signs designed by J Stone-Grimaldi for no more than \$225.00 including shipping that was seconded and passed unanimously. Due to COVID-19 protocols enacted shortly after the meeting this project was not completed. Members need to discuss resuming progress on this project. (At 7:39pm, the June meeting was recessed due to broadcast technical difficulties)
9. **Roadside Cleanup:** The April 18 Roadside Cleanup was canceled due to COVID-19. As of June 17 both the Hudson Police Department and the DPW have expressed support of the concept of enacting all plans developed for the April 18 Roadside Cleanup on a future date. A proposed date approved by the Police and DPW is October 3rd. During the BOS meeting on June 23rd the Roadside Cleanup and date of October 3rd was approved by the BOS. **Committee members to vote on this event and date of October 3rd.**
10. **Conservation Commission:** D. Putnam to present information regarding Cleanup of Rangers Town Forest on September 5 & 6 starting at 9am each day - hosted by the Hudson Conservation Commission.
11. **Election of Officers:** Election previously scheduled for June 2 meeting (canceled), then June 22 which was adjourned early due to technical difficulties.
12. **Committee Member & Selectman Liaison Comments:**
13. **Selection of Next Meeting Date:** As per prior vote – August 24, 2020
14. **Adjourned:** .

Debbie Putnam

Hudson Sustainability Committee, Chair

7/23/2020



TOWN OF HUDSON

Sustainability Committee

Minutes - DRAFT



Debra Putnam, Chairman Sustainability Dave Morin, Selectmen Liaison

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6018 • Fax: 603-594-1143

February 24, 2020 – 7PM

Hudson Town Hall - 12 School St., Hudson, NH 03051

Community Development (Buxton) Meeting Room

1. **Call to Order:** D Putnam called the meeting to order at 7:01pm.
2. **Attendance:** L Bernard, C Chiquelin, R Kahn, L Kipnes (Vice Chair), D Morin (Selectman Liaison), D Putnam (Chair), J Stone-Grimaldi (Communications Officer), Excused: T Wyatt (Secretary)
3. **Public Input:** None present
4. **Approval of Minutes:** There was a **motion** by C Chiquelin to approve the minutes from the January 27, 2020 meeting that was seconded and **passed** with five (5) in favor and one (1) abstained by J Stone-Grimaldi.
5. **Reports:**
 - **Solid Waste/Recycling Collection Report** (sent with Agenda): D Putnam reported a slight increase of recycling to trash at 26%. Also presented was the “Recycling Right” graphic noting that if collected in a plastic bag, the bag must not be put into the blue bin, rather the bag of recycling materials should be emptied into the bin. The plastic bag will tangle the recycling machinery.
 - **Expenditure Report:** D Putnam reported that there have been no expenditures since the last meeting.
 - **Energy Conservation Report:** L Kipnes presented the town warrant article to establish an energy efficiency capital reserve fund of \$25,000 for energy upgrades, which is approximately the cost to change lighting to LEDs in a town building. The change in lighting helps the town save money over time. R Kahn asked about the LED lifespan for return on investment. It was reported that the library had a professional consultant to provide the most cost-effective option. As well, Eversource has free energy audits and NHSaves also works with municipalities. The warrant article is supported unanimously by the Select Board and Budget Committee. It was further reported that September or October would likely be the timing for the Button Up program and SB286 has not progressed
 - New 2020 – Residential Recycling and Solid Waste Services Guide:** D Putnam
 - **Hudson Landfill will be open Feb. 29 and March 28, 2020 8:00am-12:00pm:** D Putnam reported {Pass Needed for 2020 – 3 free per year for Hudson residents} (Last Saturday of the Month through March.) ***Starting April, the Hudson Landfill will be open the SECOND and LAST Saturday of each month through November.**
 - **Yard Waste Disposal, Metal, Metal NON-Freon Appliances and Cardboard Recycling Every Saturday:** D Putnam reported **Hudson Landfill every Saturday April through the end of November 8:00am-12:00pm** {No Pass Needed}
 - **Household Hazardous Waste & Electronics Collection:** D Putnam reported next collection will be April 18, 2020 – Saturday 8:00am- 12:00 noon at the Nashua Public Works Garage. User Fees = \$15 per vehicle, for up to 10 gallons or 20 pounds of hazardous waste. If you bring more than 10 gallons or 20 pounds you will be asked to make an additional donation. Cash and Checks accepted. Carpooling is encouraged. For information go to www.nashuarpc.org/hhw or call (603) 424-2240.
 - **Reduce, Reuse, Recycle information on Committee pages – hudsonnh.gov/bc-sc –** D. Putnam reported that information will be added and updates made by March 10. Also discussed was a new paradigm “refuse, reduce, reuse, recycle and rot”. A recycling commodity update was added to cover the current market trends (markets falling out for certain types of materials)

- **E-mail to Committee:** Review of informational article shared by Jess Forrence, Public Works Director (included with Agenda). {hudsonsustainability@gmail.com} Important email forwarded to members as received. Members can request that any particular email be added to an Agenda.

6. Action items:

- **New Mission Statement:** review proposed new text (sent with Agenda). Vote to Accept or Reject each proposed text change with members having evaluated the proposed new text submitted with Agenda. There was a **motion** by C Chiquelin to accept the mission statement that was seconded by and passed with four (4) in favor and one (1) abstained by L Bernard
- **New Policies and Procedures:** review proposed new text (sent with Agenda). Vote to Accept or Reject each proposed text change with members having evaluated the proposed new text submitted with Agenda. There was a motion by L Kipnes to accept policies and procedures that was seconded and passed with four (4) in favor and one (1) abstained by L Bernard.
Note: Final docs to be submitted to BOS after meeting for approval.
- **Meeting schedule for 2020:** D Putnam advised members that the Town Calendar was updated in accordance with voting during the January 27, 2020 meeting. **NOTE:** No meeting rooms were changed, all meetings will be held in the Community Development Meeting Room.
- **Earth Day Party April 18, 2020 at Benson Park:** D Putnam reported that the Benson Park Usage Form has been submitted and approved. After discussion, there was a **motion** by L Kipnes to purchase signs for no more than \$200.00 to be used for the Roadside Cleanup and Earth Day event that was seconded and **passed** unanimously. A Subcommittee will arrange purchase of peat pots, plants, setup, etc. The event will be in the A-frame structure or under pop-up tents near the children’s playground. It was noted that Committee supply storage at the Public Works Department is being moved for easier access.
- **Roadside Cleanup:** D Putnam reported that Town Police will provide a safety detail and the Public Works Department will provide a service vehicle for the Wason Road event with the meeting place at the decommissioned Burns Hill Road Fire Station. There was a **motion** by C Chiquelin to accept Wason Road for the April 18 Roadside Cleanup as Wason Road that was seconded and **passed** unanimously. After discussion there was a **motion** by R Kahn to purchase eco-friendly signs that was seconded and passed with four (4) in favor and one (1) against by C Chiquelin. There was a **motion** by R Kahn to rescind the previous vote that was **passed** unanimously. There was a motion by L Kipnes to purchase 25 eco-friendly two-sided signs designed by J Stone-Grimaldi for no more than \$225.00 including shipping that was seconded and **passed** unanimously.
- **Election Day Display:** D Putnam reported that the Town Moderator has approved a Committee table at the Rec Center on March 10 where the A-frame Roadside Cleanup and Earth Day event signs will be setup as well as informational documentation that will need to be updated.
- **Climate Change Slide Deck:** L Kipnes and D. Putnam reported that the slide deck is to be deferred until the March meeting. Jim McIntosh of HCTV provided feedback to create a slide deck with voice over (cannot be disparate).

7. Committee Member & Selectman Liaison Comments:

- L Kipnes: There is a workshop on climate change – NH Humanities is sponsoring a workshop on “The Heat is on: NH and Climate Change” (DATE I DIDN’T CATCH) 5:30 – 6:30 in Concord (Area 53, on north State Street). There is a small fee for appetizers and a beverage. Hillsborough county conservation district is having a plant and bulb sale of native plants (see hillsboroughccd.com for more information) order by Monday, March 30th and pick up in Milford. Warrant article 20 and local elections – go vote.
- J Stone-Grimaldi: Happy for the spring weather, this was a productive meeting
- L Bernard: There was a **motion** by L Bernard to reconsider the Policies and Procedures that was seconded and after discussion **passed** unanimously. There was a **motion** by L Bernard to strike the word “hall” from “town hall meeting room” in the Meeting section of the Policies and Procedures that was seconded and **passed** all in favor. There was a **motion** by L Bernard to accept the Policies and Procedures as amended that was seconded and **passed** unanimously for presentation to the Board of Selectmen for final approval.
- C Chiquelin: Shout out to HB1512 relative to reducing school food waste and addressing child hunger.
- R Khan: No comments.
- D Putnam: Proud of the team for getting the Mission Statement and the Policies and Procedures done. Recycle better.

- D Morin: No comments.

8. **Selection of Next Meeting Date:** As per prior vote – March 23, 2020.

9. **Adjourned:** Upon completion of Committee business, there was a **motion** to adjourn by R Kahn that was seconded and **passed** unanimously. Meeting was adjourned by D Putnam at 8:37pm.

Tim Wyatt

Hudson Sustainability Committee, Secretary

3/8/2020



TOWN OF HUDSON

Sustainability Committee Minutes - DRAFT



Debra Putnam, Chairman Sustainability Dave Morin, Selectmen Liaison

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6018 • Fax: 603-594-1143

June 22, 2020 – 7PM

Hudson Town Hall - 12 School St., Hudson, NH 03051

Community Development (Buxton) Meeting Room

1. **Call to Order:** D Putnam called the meeting to order at 7:06pm.
2. **Attendance:** L Bernard, C Chiquelin (remote), L Kipnes (Vice Chair), D Morin (Selectman Liaison), D Putnam (Chair), J Stone-Grimaldi (Communications Officer - remote), Excused: R Kahn (excused)
3. **Public Input:** None present
4. **Approval of Minutes:** There was a **motion** by L Kipnes to approve the minutes from the February 24, 2020 meeting that was not seconded. L Bernard asked if the minutes should be amended to identify the member who has seconded a motion. T Wyatt replied that none of the minutes he has provided have identified the member who has seconded a motion. D Putnam asked T Wyatt, if Robert's Rule of Order was being followed and T Wyatt responded that is what he has done. D Putnam asked D Morin for clarification who responded that the member who seconds a motion should be identified. It was decided that approval of the minutes would be deferred to the next meeting.
5. **Reports:**
 - **Solid Waste/Recycling Collection Report** (sent with Agenda): D Putnam reported that although it was hoped there might have been an increase in recycling while residents were at home organizing their belongings, collections over the past three months have remained fairly consistent as shown in the provided reports from the Department of Public Works. L Bernard commented that the Hudson Transfer station collection is not included in the report.
 - **Expenditure Report:** D Putnam reported that \$275.60 was for the purchase of eight (8) laminated signs for the A-frames that will be reused to promote Roadside Cleanup and Earth Day events with specific date information left blank. Lamination of the signs will provide weather-proofing for extended use over time.
 - **Energy Conservation Report:** L Kipnes reported that the warrant article was passed to create a \$25,000.00 fund for town building energy saving updates; the Button-Up NH program will have an on-line version of their home energy saving program to be scheduled for the Fall; an EPA portfolio manager tool is being used to collect data to assess and manage town building efficiency; webinars are available from buttonupnh, cleanenergynh, epaportfoliomanager and also offshorewind; NH Saves rebates have been increased from \$4,000.00 to \$8,000.00 maximum per household.
 - **Residential Recycling and Solid Waste Services Guide:** D Putnam: "Recycle Right" Every item made of some type of plastic cannot go into the Blue Recycle Bin/Tote. The guide is available on the town website, NO plastic bags. T. Wyatt: waste360 NE Recycling report shows the continuing trend toward clean recycling to allow a higher percentage of return that will reduce the cost to the town for waste collection. D Putnam commented that rinsing out food containers and following recycling materials guidelines will benefit the town.
 - **Yard Waste, Metal items and Cardboard can be brought to the Hudson Transfer Station Every Saturday**

April through the end of November 8:00am-12:00pm {No Pass Needed}

- **Hudson Transfer Station is now open the SECOND and LAST Saturday of each month (8:00am-12:00pm) through November. Next two dates are Saturday, June 27 and July 11.** Pass Needed for 2020 – 3 free per year per household, one pass needed for each drop off. Passes may be picked up only at the DPW offices Monday through Thursday 6am – 4pm, 2 Constitution Drive, Hudson.
 - **Household Hazardous Waste & Electronics Collection:** Next collection is currently scheduled for August 1, 2020, at the Nashua Public Works Garage, located at 9 Stadium Drive, Nashua. User Fees = \$15 per vehicle, for up to 10 gallons or 20 pounds of hazardous waste. If you bring more than 10 gallons or 20 pounds you will be asked to make an additional donation. Cash and Checks accepted. Carpooling is encouraged. For additional questions regarding the Household Hazardous Waste Program, visit www.nashuarpc.org/hhw or call 603-417-6570. Resident are invited to like and follow NashuaRPC on Facebook and Twitter for updates.
 - **Sustainability Committee home page on Town Website:** To access “**Reduce, Reuse, Recycle**” information click on **Recycling Information** - for items that are not accepted for Recycling, need *not* go into the Trash or should not be put into either recycling or trash! An example would be old blankets for the dog pound.
 - **E-mail to Committee:** Important email forwarded to members as received. Members can request that any particular email be added to an Agenda.
6. **New Mission Statement, New Policies and Procedures doc** – Finalized text was recently uploaded to committee home page on official Town website.
 7. **Earth Day Party:** April 18, 2020 at Benson Park was canceled due to COVID- 19. This item will be added to the Agendas for fall meetings. This fall the Committee needs to discuss implementation of the plans developed for 2020 for an Earth Day Party in 2021 and chose a date.
 8. **Display in Community Center on Town Election day – March 10.** The display was available to residents on March 10. The display included the new A-Frame Roadside Signs. Please see picture included in the Packet.
 9. **Roadside Signs:** During the February meeting there was a motion by L Kipnes to purchase 25 eco-friendly two-sided signs designed by J Stone-Grimaldi for no more than \$225.00 including shipping that was seconded and passed unanimously. Due to COVID-19 protocols enacted shortly after the meeting this project was not completed. Members need to discuss resuming progress on this project. (At 7:39pm, the meeting was recessed due to broadcast technical difficulties)
 10. After return from recess, there was a **motion** by L Bernard to adjourn due to broadcast technical difficulties that was seconded and passed unanimously by roll call. The meeting was adjourned at 7:48pm.

Tim Wyatt

Hudson Sustainability Committee, Secretary

7/5/2020

Tonnage Report	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	FY 2020 Totals
Trash Tons	635.77	670.05	614.10	570.26	556.16	676.53	554.28	567.72	508.69	710.25	537.94	794.85	7,396.60
Recycling Tons	238.24	198.48	187.98	186.09	169.02	213.27	194.76	172.55	158.67	233.46	166.70	181.74	2,300.96
Total Tons	874.01	868.53	802.08	756.35	725.18	889.80	749.04	740.27	667.36	943.71	704.64	976.59	9,697.56
Recycling Percentage	27.26%	22.85%	23.44%	24.60%	23.31%	23.97%	26.00%	23.31%	23.78%	24.74%	23.66%	18.61%	23.73%

Run: 7/20/20
9:35AM

Expenditure Report - Including Carry Forward Activity
Sustainability Committee
Town of Hudson, NH
As Of: June 2020, GL Year 2020

Page: 1
llabrie
ReportSortedExpenditure
Sustainability

Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
General Fund									
01-4199-5055-214-000	Sustainability Comm, News Ads	420.00	0.00	0.00	420.00	0.00	0.00	420.00	0.000
01-4199-5055-217-000	Sustainability Comm, Dues and Fees	70.00	0.00	0.00	70.00	0.00	53.29	16.71	76.129
01-4199-5055-241-000	Sustainability Comm, Printing	300.00	0.00	0.00	300.00	0.00	0.00	300.00	0.000
01-4199-5055-303-000	Sustainability Comm, Office Supplies	60.00	0.00	0.00	60.00	0.00	315.94	-255.94	526.567
01-4199-5055-340-000	Sustainability Comm, Small Oper Matr	450.00	0.00	0.00	450.00	0.00	275.60	174.40	61.244
Total General Fund									
Selected Year	1,300.00	0.00	0.00	1,300.00	0.00	644.83	0.00	655.17	49.602
Prior Year	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.000
Sort Total	1,300.00	0.00	0.00	1,300.00	0.00	644.83	0.00	655.17	49.602

Run: 7/20/20
9:35AM

Expenditure Report - Including Carry Forward Activity
Sustainability Committee
Town of Hudson, NH
As Of: June 2020, GL Year 2020

Page: 2
llabrie
ReportSortedExpenditure
Sustainability

Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
Selected Year	1,300.00	0.00	0.00	1,300.00	0.00	644.83	0.00	655.17	49.602
Prior Year	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.000
Grand Total	1,300.00	0.00	0.00	1,300.00	0.00	644.83	0.00	655.17	49.602