



TOWN OF HUDSON

Sustainability Committee

Minutes



Debra Putnam, Chairman Sustainability Brett Gagnon, Selectmen Liaison

Town Hall, 12 School, Hudson, New Hampshire 03051 • Tel: 603-886-6018 • Fax: 603-594-1143

March 28, 2022– 7PM

Hudson Town Hall - 12 School St., Hudson, NH 03051

Community Development (Buxton) Meeting Room

1. **Call to Order: 7:01pm**
2. **Attendance: Jennifer Stone-Grimaldi, Kate Messner, Ed Thompson, Debra Putnam, Craig Putnam, Brett Gagnon – Selectmen Liaison, Sarah Repeta not present.**
3. **Public Input: None**
4. **Approval of Minutes: February 28, 2022** Motion to approve by Ed Thompson, Seconded by Kate Messner, no discussion, approved unanimously.
5. **Reports:**
 - **Trash-Recycling Tonnage Report:** 21.78% in February
 - **Expenditure Report:** No Expenditures
 - **Energy Report:** HEAC Informational slide set available to all residents via Sustainability Committee home page on Hudson Town Website: look for blue rectangle -Community Choice Aggregation Options. Craig Putnam and Kate Messner updated members on all matters connected with the Hudson Energy Aggregation Committee and progress within the CPCNH. **(See document included in Packet for full report)** Brett Gagnon sought clarification on meeting protocols followed by CPCNH. Craig explained the need to abide by certain RSAs as they stand now. Craig explained the exploration of moving to Electronic Polling. Ed Thompson inquired as to the existence of a Clerk as it affects the operations of polling. Craig reviewed the existence of CCAs across the US. Craig briefly explained the eventual goal of reconciling Load Data across the four Utilities in NH and all members of CPCNH.
HEAC informational presentation at Hudson Senior Center will be on June 28.
More resident and small business representation on the HEAC needed.
EV School Buses for the future – update by Craig Putnam
6. **Hudson Transfer Station: The next two upcoming dates are April 9 and April 30 (8:00am-12:00pm) 2022 Transfer Station Pass Needed - 3 free per year per household, one pass needed for each drop off. Passes may be picked up only at the DPW offices. **Starting this week the DPW offices will be open Monday – Thursday 6am – 4pm** 2 Constitution Drive, Hudson. The Transfer Station will be open each Saturday for yard waste, metal & cardboard drop-offs 8am-12noon starting this coming Saturday April 2!**
7. **Hazardous Waste Collections: Next event will be held on Saturday, April 23, 2022, 8:00AM-12:00PM** At the Nashua City Park and Ride, 25 Crown Street, Nashua. Residents of Hudson are welcome. Cost--\$15 user fee per vehicle, additional charges for quantities exceeding 10 gallons or 20

pounds. For more information and a complete list of accepted items, please visit: <https://www.nashuarpc.org/energy-environmental-planning/household-hazardous-waste/>

8. **Earth Day/Climate Change Awareness/Welcome Spring Party:** Extensive discussion regarding “Party.” Location to be Rodgers Memorial Library grounds pending approval by Linda Pilla, Director of Rodgers Memorial Library. Time frame to be set by Rodgers Memorial Library. Discussion regarding new 24X36 signs for A-Frame stands, mini cupcakes, seedling planting activity, communicating with residents about saving energy and Recycle Right. Brett recommended reaching out to Palmer CTE Center to see if they might like to be involved. Jenn recommended discussion regarding an appropriate name for the event during the April meeting. Jenn entered a motion to hold the event on May 21. Kate seconded that motion. No discussion. Approved unanimously. Brett noted the importance of holding an event of interest to both children and adults. Craig contributed ideas regarding future “events” to be held at the beginning of certain trails/town forests throughout Hudson over the coming years. There will be no “Rain Date.” Both Brett and Ed presented ideas regarding using “vinyl lettering” to customize the 24X36 laminate signs for the A-Frame Stands. So the date, time, etc. can be customized year to year. Ed entered a motion to expend no more than \$50.00 to purchase “vinyl lettering.” Motion seconded by Kate. No further discussion. Unanimous vote.
9. **Earth Day/Climate Change/Sustainability display at Rodgers Memorial Library:** Display to be set up April 2 at 10:00am in case in Lobby of Rodgers Memorial Library by Debra and Kate. Display to include books on Climate Change as recommended by Kate and approved by Linda Pilla for gifting to the Library at the end of April. All books will then be available for check out by residents. Jenn made a motion to authorize the expenditure of no more than \$60.00 on Climate oriented books to be donated to the Library. Brett pointed out that any books being considered need to be cleared by Linda Pilla, Director of Rodgers Memorial Library. Craig made the motion to expend no more than \$60.00 on Climate oriented books with Jenn seconding that motion. There was no further discussion. Members voted unanimously to approve. Discussion lead to the Chair handling the ordering of the books and submitting to the Town for reimbursement from the Committee’s account.
10. **The transition to LED street lights** has been completed. One old and one new street light will be in the display case at Rodgers Memorial Library along with an information page. Debra shared the most recent updates regarding ROI and projected amount that will be saved per year after the project installation is paid. There was a substantial “rebate” received through NHSaves/Eversource. Brett explained the very successful switch to LED light bulbs through out the Rodgers Memorial Library.
11. **Roadside Cleanups** – Extensive discussion regarding Roadside Cleanups – ideas for the future and the development of a Policies and Procedures document for approval by the BOS. This matter to be further discussed and developed during the April and May meetings.
12. **Recycling of plastic bags and Pill Bottles:** Plastic Bags to be brought to main/gym entrance to Alvirne High School. Inquire at the security check point and proceed as the security staff advise, Pill Bottle Recycling update to be included in April or May meeting..
13. **Styrofoam Recycling:** Discussion was extensive. Kate noted that this project involves far more than the committee can commit to at this time. Members informally agreed gather information for a possible program next year. Sources of information regarding a possible existing program- one possible contact is the NRPC. Brett explained that there is a long-term plan to upgrade the Hudson Transfer Station to be a money-making site in the future. Ed Thompson offered to do some research regarding dealing with Styrofoam.

14. **Electronics Recycling Event** hosted by Pack21 Hudson NH on April 10 11:00am-2pm at the Hudson Community Center was announced.
15. **Committee Member & Selectman Liaison Comments:** Ed suggests that people out for walks bring a trash bag with them to pick up trash and recyclables along their route. “Every little bit helps!” Kate offered to provide Ed with contact information through NHNetwork about Styrofoam recycling. Brett agreed that NHNetwork offers great information. Brett Thanked both Cory Boutin and Jess Forrence, DPW Director for their efforts in supporting Roadside Cleanups. Brett explained that the review of the new format of having two election locations worked out very well. Selectman Roy was voted in as Chair and Bob Guessferd as Vice Chair of the Board of Selectmen. Thanks to voters for supporting the renovations of the Police Station. Brett explained a variety of the Warrant Articles and the effect of the passing of each. Article 26 recount proved the importance of each vote. Town settled one court case and as a result there will be at least a temporary Right to Know Committee that should bring positive effects to town operations. The Right to Know Committee will bring together a variety of skill sets and experience. Brett noted the hard work of Cory Boutin and thanked Cory for cleaning up along long stretches of roads for a number of years.
Debra reviewed the possibility for a new member – Cory Boutin. Brett and Debra concurred that Cory would be a great addition to the Sustainability Committee.
16. **Adjourned:** Motion to adjourn made by Ed, seconded by Jenn, no discussion, unanimous approval: 8:50pm.

Debbie Putnam

Hudson Sustainability Committee, Chair

April 18, 2022

Tonnage Report	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	FY 2022 Totals
Trash Tons	737.19	609.79	658.38	689.92	668.81	736.12	544.16	548.95	595.50				5,788.82
Recycling Tons	225.67	177.20	176.72	204.78	195.07	233.03	182.63	152.88	185.02				1,733.00
Total Tons	962.86	786.99	835.10	894.70	863.88	969.15	726.79	701.83	780.52	0.00	0.00	0.00	7,521.82
Recycling Percentage	23.44%	22.52%	21.16%	22.89%	22.58%	24.04%	25.13%	21.78%	23.70%	#DIV/0!	#DIV/0!	#DIV/0!	23.04%

Run: 4/06/22
11:01AM

Expenditure Report - Including Carry Forward Activity
Sustainability Committee
 Town of Hudson, NH
 As Of: March 2022, GL Year 2022

Page: 1
 bmckee
 ReportSortedExpenditure
 Sustainability

Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
General Fund									
01-4199-5055-214-000	Sustainability Comm, News Ads 420.00	0.00	0.00	420.00	0.00	0.00	0.00	420.00	0.000
01-4199-5055-217-000	Sustainability Comm, Dues and Fees 70.00	0.00	0.00	70.00	0.00	0.00	0.00	70.00	0.000
01-4199-5055-241-000	Sustainability Comm, Printing 300.00	0.00	0.00	300.00	0.00	85.96	0.00	214.04	28.653
01-4199-5055-303-000	Sustainability Comm, Office Supplies 60.00	0.00	0.00	60.00	0.00	9.55	0.00	50.45	15.917
01-4199-5055-340-000	Sustainability Comm, Small Oper Matr 450.00	0.00	0.00	450.00	0.00	22.94	0.00	427.06	5.098
Total General Fund									
Selected Year	1,300.00	0.00	0.00	1,300.00	0.00	118.45	0.00	1,181.55	9.112
Prior Year	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.000
Sort Total	1,300.00	0.00	0.00	1,300.00	0.00	118.45	0.00	1,181.55	9.112

Run: 4/06/22
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Expenditure Report - Including Carry Forward Activity
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ReportSortedExpenditure
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Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
Selected Year	1,300.00	0.00	0.00	1,300.00	0.00	118.45	0.00	1,181.55	9.112
Prior Year	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.000
Grand Total	1,300.00	0.00	0.00	1,300.00	0.00	118.45	0.00	1,181.55	9.112

Hudson Sustainability Committee

Roadside Cleanup Policy

1.0 Intent and Scope:

The intent of this policy is to streamline the approval process for roadside clean-ups by the Hudson Sustainability Committee in order to allow said committee the scheduling flexibility and agility which will attract as many able body volunteers and maximize collective cleaning efforts throughout Hudson New Hampshire.

The safety of both the committee members and volunteers is of the utmost importance and nothing in this policy should say or mislead otherwise. This policy has been reviewed and approved by all applicable parties (i.e. Hudson Department of Public Works, Hudson Police Department and the Hudson Select Board) before being implemented. It is recommended that this policy be reviewed on a regularly basis incase adjustments and changes are warranted with the intent to provide additional safety when deemed necessary.

The following sections will outline a dynamic and risk-based approval process for roadside clean ups. This risk-based rating has been generated and approved by both the Hudson Department of Public Works as well as the Hudson Police Department in harmony with the Hudson Sustainability Committee.

2.0 Risk Based Approach:

The DPW in coordination with the HPD will identify specific roads and attach a Risk Level to those roads. The Risk Level dictates the level of support and materials that would be required to hold a Roadside Cleanup. Three Risk Level ratings are proposed: High, Medium and Low.

High Risk requires the most support from the DPW and HPD, medium risk requires some support from the DPW and HPD. If a road is identified by the DPW and HPD as Low Risk then the Sustainability Committee can proceed with plans for a Roadside Cleanup accordingly.

3.0 Risk Definitions:

3.1 High Risk

Definition: Roads that see vehicle traffic in both directions consistently throughout the day including both weekdays and weekends. Consistent traffic is defined as vehicles passing a single point every 30 seconds or more in either direction regardless of time of day or day of week.

Examples: Wason Rd, Bush Hill Rd from Kimball Hill Rd, Robinson Road, Burns Hill Road the Town Line, and Belknap from Central to Melendy.

**See section 4.1 for further guidance*

3.2 Medium Risk

Definition: Roads that do not meet the definition of either High Risk or Low Risk and subsequently fall in the middle of the risk scale.

Examples: Streets with the best Impact on roadside cleanups with little assistance from DPW and HPD: Greeley Street, Pelham Rd from Melendy Rd to Bush hill Rd, Barrettes Hill Rd from Greeley to Hazelwood Rd, Highland St, Sullivan Rd from Clemet Rd to Bridle Bridge Rd, Burns Hill Rd. Old Windham Rd. Gowing Rd, Pine Rd, Old Derry Rd. Musquash Rd.

**See section 4.2 for further guidance*

3.2 Low Risk

Definition: Non thru streets and/or streets that do not allow for commuters or regular traffic outside the residents who abut the road in question.

Examples: TBD....

**See section 4.3 for further guidance*

4.0 Risk Based Approval Process

4.1 High Risk Approval Process:

1. Approval from the DPW
2. Approval from the HPD
3. Truck and Trailer plus two DPW staff members from 9am-12noon on the day of the Roadside Cleanup
4. Police Vehicle plus Officer from 9am-12noon on the day of the Roadside Cleanup.
5. Deployment of "Litter Crew at Work" signs by DPW and the pickup of all blue bags for recyclables and black trash bags along with other trash moved to the shoulder of the road.
6. Deployment of Sustainability Committee roadside signs by the Committee a week prior with removal of signs to take place a week after.
7. Deployment of Sustainability Committee A-Frame Roadside Cleanup signs a week prior at each end of the focus road. A-Frame signs to be picked up by Sustainability Committee after 12noon the day of the cleanup.

4.2 Medium Risk Approval Process:

1. Approval from the DPW
2. Approval from the HPD
3. Deployment of "Litter Crew at Work" signs by DPW and the pickup of all blue bags for recyclables and black trash bags along with other trash moved to the shoulder of the road.
4. Deployment of Sustainability Committee roadside signs a week prior with removal of signs to take place a week after.
5. Deployment of Sustainability Committee A-Frame Roadside Cleanup signs a week prior at each end of the focus road. A-Frame signs to be picked up by Sustainability Committee after 12noon the day of the cleanup.

4.3 Low Risk Approval Process:

1. Communication with the DPW to confirm Low Risk status of focus road.
2. Communication with the HPD to confirm Low Risk status of focus road.
3. DPW to pickup of all blue bags for recyclables and black trash bags along with other trash moved to the shoulder of the road.
4. Deployment of Sustainability Committee roadside signs a week prior with removal of signs to take place a week after.
5. Deployment of Sustainability Committee A-Frame Roadside Cleanup signs a week prior at each end of the focus road. A-Frame signs to be picked up by Sustainability Committee after 12noon the day of the cleanup.

Policies:

Sustainability Committee to proceed according to the Risk Level assessments.

Each Roadside Cleanup is not to be advertised until steps #1 and #2 have been completed.

Having steps #1 and #2 in the procedures at all three Risk Levels allows for the DPW and HPD to change the Risk Level on a road or roads as circumstances change over time.

Hudson Energy Aggregation Committee (HEAC) Meeting minutes for 3/15/22 (Approved)

Location: Children's Programming Room
Rogers Memorial Library, Hudson, NH 03051
Time: 7pm - 8:30pm

Started @ 7:05pm

Committee Members in Attendance:

Member	present/virtual
Craig Putnam	present
Kate Messner	present

Non-voting Advisory Members:

Debra Putnam	present
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Guests:

- None

Agenda:

1. Welcome any guests attending (None)
2. Approve minutes of 2/15/22 meeting (Unanimously approved)
3. Review current status of draft EAP; discuss/update plans for the future (Craig updated the committee on work done since the last meeting)
4. Review current status of HEAC recruiting efforts; discuss/update plans for the future (No progress on this front)
5. Review / discuss ideas for groups in town to present to, e.g., get started with educating the populace about CPA. Possibilities so far:
 - a. Hudson GFWC (GFWC is interested, but no date set yet; Deb to follow up)
 - b. Hudson Lions Club (Deb to follow up)
 - c. HCTV (Jim McIntosh says an interview could be done anytime; Craig to follow up on scheduling this)
 - d. Senior Center (Deb to follow up on setting up a presentation)

6. Review current status of Hudson's involvement in CPCNH; discuss/update plans for the future (Craig updated the committee on work done since the last meeting)
7. New business
 - a. Discussion of upcoming meetings of HEAC, GFWC, Sustainability Committee, ...
8. Adjourned @ 8:12pm

Hudson Energy Aggregation Committee (HEAC) Meeting minutes for 4/19/22 (Approved)

Location: Children's Programming Room
Rogers Memorial Library, Hudson, NH 03051
Time: 7pm - 8:30pm

Committee Members in Attendance:

Member	present/virtual
Craig Putnam	present
Kate Messner	present

Non-voting Advisory Members:

Debra Putnam	present
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Guests:

- TBD...

Agenda:

1. Welcome any guests attending
2. Approve minutes of 3/15/22 meeting (Unanimous)
3. Review current status of draft EAP; discuss/update plans for the future
 - a. Should target having a draft of the EAP ready sometime this summer
4. Review current status of HEAC recruiting efforts; discuss/update plans for the future
 - a. Nathan did not attend; we hope he will make the next meeting
 - b. No other folks have expressed interest at this time
5. Review / discuss ideas for groups in town to present to, e.g., get started with educating the populace about CPA. One definite and two possibilities so far:
 - a. Hudson Community TV (June 28 @ 10am in the Senior Center)
 - b. Hudson GFWC (September, maybe...)
 - c. Hudson Lions Club (no progress at this time)
 - d. Hudson Rotary (newly added in this meeting)
6. Review current status of Hudson's involvement in CPCNH; discuss/update plans for the future
 - a. Discussion of upcoming CPCNH annual meeting
 - b. Portsmouth will be voted in at the upcoming meeting

- c. Discussion of RFP preparation efforts
 - d. Craig supplied Hudson's load data to be part of the RFP document
 - e. Craig working on IT issues
 - f. Craig working on reconciling the differences across the different utilities load reports
7. New business
- a. Quick discussion of the conversation that Brett and Craig had with HPD re:
 - i. Roadside cleanup activities (covered in regular HS meeting)
 - ii. EV charging
 - 1. One public charger
 - 2. Three+ chargers for (possible future) EV command cars and possibly employees
 - iii. Solar PV
 - b. Debbie: Could any of the \$25K annual Energy Conservation fund approved by the voters be used towards any/all of the following at the HPD?
 - i. The EV charging effort
 - ii. HVAC upgrades of the existing building
 - iii. Future solar PV site work (conduit, etc.)
8. Adjourned @ 7:59pm