



TOWN OF HUDSON NH

Trustees of Trust Funds

Edmond Duchesne Harry A. Schibanoff Leonard T. Lathrop



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MINUTES OF THE June 18, 2020 MEETING

1. **CALL TO ORDER** – by Trustee Lathrop the meeting of June 18, 2020 @ 3:10 PM., at the Community Center, 12 Lions Ave., Hudson and via virtually.
2. **ATTENDANCE**
Trustees of Trust Funds: Ed Duchesne, Harry Schibanoff, and Len Lathrop
Staff/Others: Kathy Carpentier, Finance Director
Paula DeAngelis, Clerk to Trustees
3. **PUBLIC INPUT:** None at this time.
4. **PRESENTATIONS:** None at this time.
5. **CONSENT ITEMS**
 - a. **Acceptance of Minutes: Minutes of May 28, 2020**

Motion by Trustee Duchesne, seconded by Trustee Schibanoff to accept the consent items, carried 3-0.
6. **OLD BUSINESS:**
7. **NEW BUSINESS: (FY 2020 Pay-outs to Town of \$710,279 Approved by Trustees)**
 - a. **Employee Earned Time CRF FY19 request of \$45,000 – approved at 5/28 meeting; note: there will be no FY20 request of these funds.**
 - b. **Police Vest CRF request of \$3,705.00 and \$1,235.00 – approved at 5/28 meeting.**
 - c. **Fire Equipment CRF request of \$65,876**
 - d. **Information Services CRF request of \$98,083**
 - e. **Major Repairs to Town Buildings CRF request of \$22,308**
 - f. **Nashua Waste Water CRF request of \$285,682**
 - g. **Water Utility Capital Repairs CRF request of \$155,000**
 - h. **Water Utility Infrastructure CRF request of \$33,390**
 - i. **JN Hills Chapel/Cemetery request for FY20 half of income - item tabled until next meeting awaiting year-end statements.**

8. **OTHER BUSINESS/CORRESPONDENCE:**

- a. Annual School Audit request for funds balances, Director of Finance for Schools notified awaiting fiscal year-end statements.
- b. Annual Town Audit 8/10 – 8/13, Plodzik & Sanderson questionnaire signed off
- c. Trustee Signatures on checks – at the meeting of 5/28/20, Trustee Lathrop signed off on 3 Recreation Scholarship Trust checks alone, as Trustee Duchesne & Trustee Schibanoff were both virtually in attendance and agreed to those pay-outs. The Trustees policy states the need for at least 2 signatures on checks, however the bank only requires one.

Motion by Trustee Duchesne to comply with policy of having at least 2 signatures on checks and 2nd by Trustee Schibanoff, carried 3-0.

9. **SCHEDULING OF NEXT MEETING:** 9/24/2020 at 3:00pm

Motion to adjourn by Trustee Schibanoff and seconded by Trustee Duchesne at 3:40 carried 3-0.

cc. Trustees, Finance Director, Town Clerk, Board of Selectmen, School Administration

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