



7B

TOWN OF HUDSON

Trustees of Trust Funds

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6014 • Fax: 603-598-6481

APPLICATION FOR PAYMENT FROM CAPITAL RESERVE OR TRUST

(All requests for payment must be submitted using this form.)

Submitted by: Hudson Police Department Via Selectman
(Selectman, School District Unit 81, Cemetery Trustees, Sewer Utility Committee, Other)

Date request submitted: 2/15/22 Date payment required: When available

Printed name of person submitting request: William Avery

Title of person submitting request: Chief of Police

Deliver payment to: Finance

Signature of person submitting request: *William M. Avery*

Signature of Finance Director: *L. Sabrie*

Submitted pursuant to:

Action as agent to expend.

Warrant article approved at town/school district annual or special meeting.

This request is for only a portion of the amount authorized by the article

This request is for the total amount authorized by the article in question or represents the final payment in a series.

Trustees of Trust Funds, as agents to expend.

Amount of distribution requested: \$5,900.00
(Attach copy of invoice/documentation for services and/or perpetual care maintenance and lots covered by Trust Fund.)

Name of fund from which payment is requested: Police Bullet Proof Vest Replacement Fund

Date and warrant article number which authorizes this request: _____

Or

Date and minutes of meeting by boards and trustees authorizing withdrawal: 14 December 2021
(Enter the date of the meeting and attach a copy of approved minutes documenting authorization.)

NOTE: All payments will be made by check unless special arrangements have been made in advance with the Trustees of Trust Funds. Allow 5 to 12 business days for delivery of payment.



PURCHASE ORDER

(Pending Posting Process)

PO No: **POL22202**

Date: 12/09/2021

Dept. Of: Public Safety, Police

Job No:

Ship Via: Standard Shipping

Terms: Standard Terms

Comment: per MPO Megowen

TO: Ben's Uniforms
20 Main Street
Amesbury, MA 01913

Contact:

Vendor ID: B00736 (978) 388-0471

1099 Eligible: No

BILL TO: Town of Hudson, NH
1 Constitution Drive
Hudson, NH 03051-4249

SHIP TO: Town of Hudson, NH
1 Constitution Drive
Hudson, NH 03051-4249

Attention:

Requested By: skimball

ITEM	DESCRIPTION	QTY	PRICE	TOTAL
1	Replacement Armor Level IIIA Bullet Proof Vest	5	1,180.0000	5,900.00
Debit Account No: 01-4210-5630-319-000		Desc: Police Patrol, Uniform Purchases		
			Total	5,900.00

Inv# 10107a

* Reimburse from CRF

Department Head

Board of Selectmen

Finance Director

Board of Selectmen

Town Administrator

Board of Selectmen

Chairman, Board of Selectmen



TOWN OF HUDSON

RECEIVED

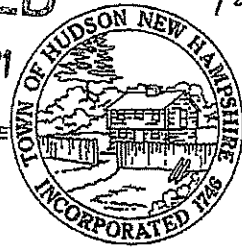
Agenda 12-14-21

DEC 09 2021

Police Department

Partners with the Community

TOWN OF HUDSON
SELECTMEN'S OFFICE



9C

1 Constitution Drive, Hudson, New Hampshire 03051
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 886-0605

William M. Avery, Jr.
Chief of Police

Captain Tad K. Dionne
Operations Bureau

Captain David A. Cayot
Special Investigations Bureau

Captain David A. Bianchi
Administrative Bureau

To: The Board of Selectmen
Steve Malizia, Town Administrator

From: William M. Avery, Chief of Police *WMA*

Date: 09 December 2021

Re: Agenda Item - 14 December 2021

Scope:

The Police Department would like to meet at the next scheduled Board of Selectmen meeting on Tuesday, 14 December 2021 for permission to withdraw money from the Bullet Proof Vest Capital Reserve Account to purchase replacement Bullet Proof Vests from the Fiscal Year 2022 Police Budget.

Recommendation:

To authorize the Police Department to utilize funds in the amount of \$5,900.00 from the Bullet Proof Vest Capital Reserve Account to purchase five (5) replacement Bullet Proof Vests.

Motion:

To accept the Police Department's recommendation for permission to purchase Bullet Proof Vests in the amount of \$5,900.00 from the Bullet Proof Capital Reserve Account.

Selectman Guessferd made a motion, seconded by Selectman Roy to approve the HPD purchase of five (5) bulletproof vests in the amount of \$5,900, with funding to come from the Bulletproof Vest Capital Reserve Fund. Carried 5-0.

cc: Finance



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



7C



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APPLICATION FOR PAYMENT FROM CAPITAL RESERVE OR TRUST

(All requests for payment must be submitted using this form.)

Submitted by: Hudson Police Department Via Selectman
(Selectman, School District Unit 81, Cemetery Trustees, Sewer Utility Committee, Other)

Date request submitted: 2/23/22 Date payment required: When available

Printed name of person submitting request: Tad Dionne

Title of person submitting request: Captain

Deliver payment to: Finance

Signature of person submitting request: 

Signature of Finance Director: S. Labrie

Submitted pursuant to:

Action as agent to expend.

Warrant article approved at town/school district annual or special meeting.

This request is for only a portion of the amount authorized by the article

This request is for the total amount authorized by the article in question or represents the final payment in a series.

Trustees of Trust Funds, as agents to expend.

Amount of distribution requested: \$41,246.74
(Attach copy of invoice/documentation for services and/or perpetual care maintenance and lots covered by Trust Fund.)

Name of fund from which payment is requested: Police Safety Equipment Capital Reserve Fund

Date and warrant article number which authorizes this request: 3/9/21 Article #14

Or
Date and minutes of meeting by boards and trustees authorizing withdrawal: _____
(Enter the date of the meeting and attach a copy of approved minutes documenting authorization.)

NOTE: All payments will be made by check unless special arrangements have been made in advance with the Trustees of Trust Funds. Allow 5 to 12 business days for delivery of payment.

(Revised 06.17)

orig. to T.T.F. 3/1/22



PURCHASE ORDER

(Pending Posting Process)

PO No: **POL22251**

Date: 1/26/2022
 Dept. Of: Public Safety, Police
 Job No:
 Ship Via: Standard Shipping
 Terms: Standard Terms
 Comment:

TO: Utility Associates, Inc.
 250 E. Ponce de Leon Ave
 Suite 700
 Decatur, GA 30030

Contact:
 Vendor ID: U01104
 1099 Eligible: No

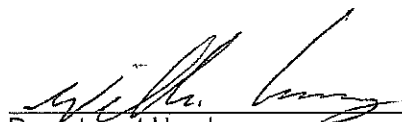
BILL TO: Town of Hudson, NH
 1 Constitution Drive
 Hudson, NH 03051-4249

SHIP TO: Town of Hudson, NH
 1 Constitution Drive
 Hudson, NH 03051-4249

Attention:

Requested By: skimball

ITEM	DESCRIPTION	QTY	PRICE	TOTAL
#36664	BodyWorn Cameras & Vehicle Comm. System	1.0000	69,953.4400	69,953.44
Debit Account No: 01-4210-5630-403-000		Desc: Police Patrol, Small Equipment		
Payment 2 of 5 payments				
			Total	69,953.44



 Department Head

 Board of Selectmen

 Finance Director

 Board of Selectmen

 Town Administrator

 Board of Selectmen

 Chairman, Board of Selectmen



UTILITY

Invoice

Utility Associates Inc
 250 East Ponce De Leon Avenue
 Suite 700
 Decatur GA 30030
 (800) 597-4707
 www.utility.com

WMA

Date 11/16/2021
Invoice# 36664
Customer Hudson NH Police
Terms Net 30
Due Date 12/16/2021
PO # Signed SA Attached -
 Hudson NH PD
Sales Rep Watson, John
Created From Sales Order #21182
Ship Date 9/30/2021

Bill To
 Sherrie Kimball
 Chief William Avery
 Hudson NH Police Department
 wavery@hudsonnh.gov

Ship To
 Hudson NH Police Department
 1 Constitution Drive
 Hudson NH 03051

PL22251

Item	Description	Qty Shipped	Back Ordered	Price Each	Amount
BWC-S-4005	AVAIL Web SaaS and Warranty with 24/7 Technical Support for BodyWorn and Rocket IoT Communications - 5 Years	2.845	8.535	\$8,855.00	\$25,191.66
BWC-H-4001-X5	BodyWorn and Rocket IoT Communications Hardware Bundle (Includes Smart Holster Sensor)	2.845	0	\$0.00	\$0.00
BW-S-4005	AVAIL Web SaaS and Warranty and 24/7 Technical Support for BodyWorn - 5 Years	6.828	20.483	\$6,160.00	\$42,059.12
BW-H-4001-X5	Bodyworn Hardware Bundle (Includes Smart Holster Sensor)	6.828	0	\$0.00	\$0.00
CAD-S-4005	CAD Activation- 5 Years	9.673	41.327	\$0.00	\$0.00
CAD-I-4001	CAD Integration	0.19	0.569	\$15,000.00	\$2,844.91
DISCOUNT	Discount with Multi-Year Agreement	0.19	0	\$(750.00)	\$(142.25)
QUADBAND SPACER KIT	Quadband Spacer Kit- includes quadband spacer and extender bolt (2 of each per Kit)	1.328	0	\$0.00	\$0.00
QUADBAND SPACER KIT	Quadband Spacer Kit- includes quadband spacer and extender bolt (2 of each per Kit) to Fulfill Contract Requirements of Installation per Contract FSD	1.517	0	\$0.00	\$0.00

For inquiries, please use the following contact info:
 ~New Orders - orders@utility.com
 ~Existing Orders - insidesales@utility.com
 ~Accounting - accounting@utility.com

Any other questions may be directed to
 404-816-0300

ABA# 031207607
 PNC Bank, N.A.
 East Brunswick, NJ 08816
 SWIFT Code PNCCUS33
 Account Information:
 Utility Associates, Inc.
 Account# 8026405918

Total \$69,953.44
Amount Due \$69,953.44

This transaction is subject to the terms and conditions laid forth in UA's Customer Service Agreement. See <https://www.bodyworn.com/service-agreement> for additional details.

Please forward all inquiries to insidesales@utility.com

To: Steve Malizia, Town Administrator

From: William M. Avery, Chief of Police *WMA*

Date: April 1, 2021

Ref: FY 2022 Default Budget

Steve,

After reviewing our proposed FY 2022 Default Budget, we determined the Hudson Police Department will have a shortfall of \$174,323. The shortfall is a result of two major projects, and the conversion of 40 hours of part-time dispatch (made in FY 2021) to one full-time dispatcher position. The two projects which I eluded to are the implementation of Body Cameras for all sworn personnel and the replacement of our Tasers.

The breakdown of our shortfall is as follows:

5615-101 Full Time Dispatcher Position	\$55,000.00
5671-403 Lease Purchase Body Cameras	\$70,000.00
5671-403 Replace Tasers	\$35,293.30
Total:	\$160,293.30

In order to overcome this shortfall I am proposing the following:

Full-Time Dispatch:

Unfortunately, Officer Kraig Hoag is going to be deployed with the New Hampshire National Guard for approximately 10 months during the FY 2022 Budget cycle. Based on his rate of pay with the United States Military, he has decided to forgo his Hudson Police Salary during his

deployment. Therefore, I propose to offset our salary/benefits shortfall with the use of Officer Hoag's salary and benefits package.

Body Cameras and Taser Replacement:

In order to fund both of these projects I will be forced to forego two important projects during FY 2022. During the last couple of years we have budgeted \$8,000 to replace in-cruiser radars, and \$56,000 to replace portable radios for a total of \$64,000. Again, due to the shortfall I am proposing to take the \$64,000 to assist in offsetting the cost for the body cameras and the Taser replacements. If we use \$35,293.30 of the \$64,000 to pay for the Taser replacement we would have a remaining balance of \$28,706.70. This remaining balance would be used to assist in the lease/purchase of the body cameras. We will owe \$69,953.44 to Utility/Body Worn Cameras in FY2022. The remaining balance of \$41,246.74 would be paid from the \$50,000 Capital Reserve Fund which was established and passed for the FY2022.

*Discussed in
Apr. 14, 2021
BOS mtg.*

Remaining Shortfall:

The police department administration will closely monitor our budget as we provide through the FY 2022 Budget. History has shown that the police department will experience some vacancies throughout the year. Any vacancies will assist us in making up the remaining \$46,263 shortfall. Although, leaving any positions within the police department vacant for a period of time is not ideal; it will alleviate me from reducing our training and/or equipment which is imperative to ensuring our officers and the citizens of Hudson remain safe.

If you or the BOS should have any questions please feel free to contact me.