7B

# TOWN OF HUDSON

## Trustees of Trust Funds

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6014 · Fax: 603-598-6481

**APPLICATION FOR PAYMENT FROM CAPITAL RESERVE OR TRUST**
(All requests for payment must be submitted using this form.)

Submitted by: Finance Director
(Selectman, School District Unit 81, Cemetery Trustees, Sewer Utility Committee, Other)

Date request submitted: 5/31/22 Date payment required: asap

Printed name of person submitting request: Lisa Labrie

Title of person submitting request: Finance Director

Deliver payment to: Donna Staffier-Sommers (Sewer Dept.)

Signature of person submitting request: Lisa Labrie

Signature of Finance Director: Lisa Labrie

Submitted pursuant to:

✓ Action as agent to expend.

______ Warrant article approved at town/school district annual or special meeting.

____ This request is for only a portion of the amount authorized by the article

____ This request is for the total amount authorized by the article in question or represents the final payment in a series.

______ Trustees of Trust Funds, as agents to expend.

Amount of distribution requested: \$186,169.00
(Attach copy of invoice/documentation for services and/or perpetual care maintenance and lots covered by Trust Fund.)

Name of fund from which payment is requested: Sewer Capital Assess. CRF

RSA 149-I:10
Date and warrant article number which authorizes this request: 11/28/1997 BOS
*Or*
Date and minutes of meeting by boards and trustees authorizing withdrawal: ______
(Enter the date of the meeting and attach a copy of approved minutes documenting authorization.)

NOTE: All payments will be made by check unless special arrangements have been made in advance with the Trustees of Trust Funds. Allow 5 to 12 business days for delivery of payment.

(Revised 06.17)

# PURCHASE ORDER
(Pending Posting Process)

PO No: **SWR22023**

TO: Weston & Sampson Eng., Inc.
55 Walkers Brook Drive Suite 100
Reading, MA 01867

Date: 8/20/2021
Dept. Of: Sanitation, Sewage
Job No:
Ship Via: Standard Shipping
Terms: Standard Terms
Comment: Hudson-Nashua Flume - PHASE 3; 14 & 20-inch Siphon Lining

Contact:
Vendor ID: W00538 (978) 532-1900
1099 Eligible: No

BILL TO: Town of Hudson, NH
2 Constitution Drive
Hudson, NH 03051-4249

SHIP TO: Town of Hudson, NH
2 Constitution Drive
Hudson, NH 03051-4249

Attention:

Requested By: dstickney

| ITEM | DESCRIPTION | QTY | PRICE | TOTAL |
|---|---|---|---|---|
| PROPOSAL | Hudson-Nashua Flume Lining | 1.0000 | 5,927.0000 | 5,927.00 |

Debit Account No: 02-4326-5564-640-000 Desc: Sewer - Const, Line Replacement
Services related to 14 & 20-inch Siphon Lining.

Total 5,927.00

Invc. # 11211763 attached

**Vendor:** W00538-Weston & Sampson Eng., Inc.
**Payee:** Weston & Sampson Eng., Inc. **Check Date:** 11/19/2021 **Check Number:** 01073455

| Invoice Number | PO Number | Date | Description | Amount | Discount |
|---|---|---|---|---|---|
| 11210949 | | 11/11/2021 | Review | $1,640.00 | |
| 11211763 | | 11/12/2021 | Flume Lining | $5,927.00 | |
| | | | **Subtotal:** | $7,567.00 | $0.00 |
| | | | **Check Total:** | | **$7,567.00** |

Tax ID No: 04-2601194

# INVOICE

**PLEASE MAKE CHECKS PAYABLE TO:**
Weston & Sampson Engineers, Inc.

Weston & Sampson ENGINEERS, INC.

55 Walkers Brook Drive, Suite 100, Reading, MA 01867
westonandsampson.com Tel: 978.532.1900

November 12, 2021
Project No: ENG21-0842
Invoice No: 11211763

Elvis Dhima, PE
Town Engineer
HUDSON (NH), TOWN OF
12 School Street
Hudson, NH 03051

Project ENG21-0842 HUDON-NASHUA FLUME, 14 & 20-INCH SIPHON LINING
PURCHASE ORDER NO: SWR22023

**Professional Services through October 29, 2021**

**Fee**

| Description | Contract Amount | % Work To Date | Amount Billed To Date | Previously Billed | This Inv. Billed |
|---|---|---|---|---|---|
| PHASE A-SIPHON CONSTRUCTION ADMIN | 5,927.00 | 100.00 | 5,927.00 | 0.00 | 5,927.00 |
| Total Fee | 5,927.00 | | 5,927.00 | 0.00 | 5,927.00 |

**Total Fee** **5,927.00** ✓

**TOTAL THIS INVOICE** **$5,927.00** EZD

# PURCHASE ORDER
(Pending Posting Process)

PO No: **SWR21113**

TO: Vortex Services LLC
521 Federal Road
Livermore, ME 04253

Contact:
Vendor ID: V00373 (207) 897-3348
1099 Eligible: Yes

BILL TO: Town of Hudson, NH
2 Constitution Drive
Hudson, NH 03051-4249

Date: 6/09/2021
Dept. Of: Sanitation, Sewage
Job No:
Ship Via: Standard Shipping
Terms: Standard Terms
Comment: FY22 Goods/Services cannot be received or paid prior to 7/1/21 - Hudson/Nashua Sewer Flume

SHIP TO: Town of Hudson, NH
2 Constitution Drive
Hudson, NH 03051-4249

Attention:

Requested By: dstickney

| ITEM | DESCRIPTION | QTY | PRICE | TOTAL |
|---|---|---|---|---|
| CONTRACT | Hudson/Nashua Sewer Flume, 14 & 20-inch Si | 1.0000 | 173,950.0000 | 173,950.00 |

Debit Account No: 02-4326-5564-640-000 Desc: Sewer - Const, Line Replacement

Services related to cleaning and lining both sewer siphons. Motion to approve made by BOS on 6/8/21.

Total 173,950.00

12/9/21 Invc.#305178 $148,950.- $25,000.-

**Vendor:** V00373-Vortex Services LLC
**Payee:** Vortex Services LLC
**Check Date:** 12/10/2021 **Check Number:** 01073618

| Invoice Number | PO Number | Date | Description | Amount | Discount |
|---|---|---|---|---|---|
| 305178 | | 10/31/2021 | Services | $148,950.00 | |
| | | | **Subtotal:** | **$148,950.00** | **$0.00** |
| | | | **Check Total:** | | **$148,950.00** ✓ |

Vortex Services, LLC
521 Federal Rd
Livermore, ME 04253
O: (207) 897-3348

VORTEX services

# Invoice 305178

| Bill to: | Job: 21T0390 |
| --- | --- |
| Town of Hudson, NH<br>2 Constitution Dr<br>Hudson, NH 03051 | Siphon Sewer Lining<br>Hudson, NH |

| | |
| --- | --- |
| Invoice #: 305178 Date: 10/31/21 | Customer P.O. #: SWR21113 |
| Payment Terms: Upon Receipt | Project Manager: Conor McManus |
| Customer Code: 10853 | |

Remarks: October 4 - 8 & 11 - 15, 2021

| Quantity | Description | U/M | Unit Price | Extension |
| --- | --- | --- | --- | --- |
| 1.000 | Lining Services for 14" & 20" Siphons | LS | 173,950.000 | 173,~~950~~.00 |
| | | | **Subtotal:** | **173,~~950~~.00** |
| | | | **Total:** | **173,~~950~~.00** |

PROCESS ONLY $148,950
SAME CLEAN UP TO DO

EZD

# PURCHASE ORDER
(Pending Posting Process)

PO No: **SWR22094**

TO: Vortex Services LLC
521 Federal Road
Livermore, ME 04253

Date: 2/28/2022
Dept. Of: Sanitation, Sewage
Job No:
Ship Via: Standard Shipping
Terms: Standard Terms
Comment:

Contact:
Vendor ID: V00373 (207) 897-3348
1099 Eligible: Yes

BILL TO: Town of Hudson, NH
2 Constitution Drive
Hudson, NH 03051-4249

SHIP TO: Town of Hudson, NH
2 Constitution Drive
Hudson, NH 03051-4249

Attention:

Requested By: cbeaulieu

| ITEM | DESCRIPTION | QTY | PRICE | TOTAL |
|---|---|---|---|---|
| 1 | Sewer manholes lining to eliminate water | 1.0000 | 21,000.0000 | ~~21,000.00~~ 23625.00 |
| | Debit Account No: 02-4326-5564-640-000 Desc: Sewer - Const, Line Replacement | | | |
| | | | Total | ~~21,000.00~~ 23625.00 |

**Vendor:** V00373-Vortex Services LLC

**Payee:** Vortex Services LLC **Check Date:** 4/08/2022 **Check Number:** 01074873

| Invoice Number | PO Number | Date | Description | Amount | Discount |
|---|---|---|---|---|---|
| 306480 | | 3/31/2022 | CSI SEWER MAIN LINING | $79,947.00 | |
| 306481 | | 3/31/2022 | MANHOLE LINING | $23,625.00 | |
| | | | Subtotal: | $103,572.00 | $0.00 |
| | | | **Check Total:** | | **$103,572.00** |

**Vortex Services, LLC**
**521 Federal Rd**
**Livermore, ME 04253**
**O: (207) 897-3348**

# Invoice 306481

| Bill to: | Job: 2010201 |
| --- | --- |
| Town of Hudson, NH<br>2 Constitution Dr<br>Hudson, NH 03051 | Hudson Manhole Lining<br>Hudson, NH |

| | | | |
| --- | --- | --- | --- |
| Invoice #: 306481 | Date: 03/31/22 | Customer P.O. #: Elvis Dhima | |
| Payment Terms: Net 30 | | Project Manager: Conor McManus | |
| Customer Code: 10853 | | | |

Remarks: March 14 -19 & 21, 2022

| Quantity | Description | U/M | Unit Price | Extension |
| --- | --- | --- | --- | --- |
| 7.000 | Goekrete Manhole Lining | EA | 3,375.000 | 23,625.00 |
| | | | **Subtotal:** | **23,625.00** |
| | | | **Total:** | **23,625.00** ✓ |

# PURCHASE ORDER

(Pending Posting Process)

PO No: **SWR22109**

| | |
|---|---|
| Date: | 4/04/2022 |
| Dept. Of: | Sanitation, Sewage |
| Job No: | |
| Ship Via: | Standard Shipping |
| Terms: | Standard Terms |
| Comment: | |

TO: Everett J. Prescott, Inc.
P.O. Box 350002
Boston, MA 02241-0502

Contact:
Vendor ID: E00759 (603) 224-9545
1099 Eligible: No

BILL TO: Town of Hudson, NH
2 Constitution Drive
Hudson, NH 03051-4249

SHIP TO: Town of Hudson, NH
2 Constitution Drive
Hudson, NH 03051-4249

Attention:

Requested By: cbeaulieu

| ITEM | DESCRIPTION | QTY | PRICE | TOTAL |
|---|---|---|---|---|
| 1 | 8" pipe | 1.0000 | 4,855.0000 | ~~4,855.00~~ 4895.00 |
| | Debit Account No: 02-4326-5564-640-000 Desc: Sewer - Const, Line Replacement | | | |
| | | | Total | ~~4,855.00~~ 4895.00 |

**Vendor:** E00759-Everett J. Prescott, Inc.

**Payee:** Everett J. Prescott, Inc. **Check Date:** 4/22/2022 **Check Number:** 01074954

| Invoice Number | PO Number | Date | Description | Amount | Discount |
|---|---|---|---|---|---|
| 5998850 | | 4/12/2022 | 8" pipe | $4,895.00 | |
| | | | Subtotal: | $4,895.00 | $0.00 |
| | | | **Check Total:** | | $4,895.00 ✓ |

SEE CONDITIONS OF SALE AND PAYMENT TERMS ON REVERSE

| | |
|---|---|
| PAGE NO. | 1 |
| INVOICE NO. | 5998850 |
| INVOICE DATE | 4/12/22 |
| PACKING SLIP NO. | 5998850 |
| CUSTOMER NO. | 2066 |
| WAREHOUSE | 020 |

**ORIGINAL INVOICE**

TEAM EJP

WATER • WASTEWATER • STORMWATER SOLUTIONS

Everett J. Prescott Inc.
32 Prescott Street
P.O. Box 600
Gardiner, Me. 04345-0600

REMIT TO >
TEAM EJP Concord, NH
E.J. PRESCOTT INC.
P.O. BOX 350002
BOSTON, MA 02241-0502

WAREHOUSE >
TEAM EJP Concord, NH
210 Sheep Davis Road
Concord, NH 03301-0000

Telephone: 603-224-9545

SOLD TO >
HUDSON HIGHWAY DEPARTMENT
2 CONSTITUTION DRIVE
HUDSON, NH 03051

SHIP TO >
HUDSON HIGHWAY DEPARTMENT
2 CONSTITUTION DRIVE
HUDSON, NH 03051

| CUSTOMER P.O. NO. | JOB NAME | JOB NO. | SLS. | DATE DUE | DATE SHIPPED | SHIPPING METHOD |
|---|---|---|---|---|---|---|
| SWR22109 | 8 ADS | | 027 | 5/12/22 | 4/11/22 | Our Truck |

| LINE | PRODUCT NUMBER AND ITEM DESCRIPTION | U/M | QUANTITY | UNIT PRICE | EXTENDED AMOUNT |
|---|---|---|---|---|---|
| 1 | 78238 2 8 ADS N12 PIPE SOIL-TITE | FT | 500 | 9.79 | 4,895.00 |

PLEASE USE THE REMIT TO ADDRESS BELOW TO MAIL YOUR PAYMENT FOR FASTEST CREDIT TO YOUR ACCOUNT.
P.O. BOX 350002 BOSTON, MA. 02241-0502

SERVICE CHARGE IS 1 1/2% PER MONTH (18 % A.P.R.) ON THE BALANCE OVER 30 DAYS OF AGE. THE BUYER AGREES TO PAY ALL COSTS AND EXPENSES OF COLLECTION, INCLUDING REASONABLE ATTORNEY'S FEES, AND EJP CLAIMS A MECHANICS'S LIEN UNDER APPLICABLE STATE LAW.

THANK YOU FOR YOUR BUSINESS! PLEASE NOTE: OUR TERMS ARE NET 30 DAYS. YOUR HELP IS NEEDED AND APPRECIATED.

| | |
|---|---|
| AMOUNT | 4,895.00 |
| TAX | .00 |
| FREIGHT | .00 |
| | .00 |
| TOTAL DUE | 4,895.00 ✓ |

# PURCHASE ORDER
(Pending Posting Process)

PO No: **SWR22097**

TO: Neenah Foundry Co
PO Box 74007026
Chicago, IL 60674-7026

Date: 3/22/2022
Dept. Of: Sanitation, Sewage
Job No:
Ship Via: Standard Shipping
Terms: Standard Terms
Comment:

Contact: 800-558-5075 Corp
Vendor ID: N02451 (781) 344-1711
1099 Eligible: No

BILL TO: Town of Hudson, NH
2 Constitution Drive
Hudson, NH 03051-4249

SHIP TO: Town of Hudson, NH
2 Constitution Drive
Hudson, NH 03051-4249

Attention:

Requested By: cbeaulieu

| ITEM | DESCRIPTION | QTY | PRICE | TOTAL |
|---|---|---|---|---|
| 1 | manhole castings | 1.0000 | 1,419.0000 | 1,419.00 |
| | Debit Account No: 01-4312-5554-314-000 Desc: PW - Drains, Grates, Frames, Covers | | | |
| 1 | manhole castings | 1.0000 | 3,685.0000 | 3,685.00 |
| | Debit Account No: 01-4312-5554-406-000 Desc: PW - Drains, Drainage Construction | | | |
| 1 | manhole castings | 1.0000 | 1,705.0000 | 1,705.00 |
| | Debit Account No: 02-4326-5562-314-000 Desc: Sewer - Oper/Maint, Grates/Frames/Covers | | | |
| 1 | manhole castings | 1.0000 | 2,772.0000 | 2,772.00 |
| | Debit Account No: 02-4326-5564-640-000 Desc: Sewer - Const, Line Replacement | | | |
| | | | Total | 9,581.00 |

**Vendor:** N02451-Neenah Foundry Co
**Payee:** Neenah Foundry Co

**Check Date:** 4/29/2022 **Check Number:** 01075091

| Invoice Number | PO Number | Date | Description | Amount | Discount |
|---|---|---|---|---|---|
| 450081 | | 4/14/2022 | MANHOLE CASTINGS | $9,581.00 | |

| | Amount | Discount |
|---|---|---|
| Subtotal: | $9,581.00 | $0.00 |
| **Check Total:** | | **$9,581.00** |

# INVOICE

| | |
|---|---|
| **Invoice #:** | **450081** |
| **Invoice Date:** | **04/14/22** |
| **Terms:** | **Net 30** |
| **Please Remit Payment To:** | |

Neenah Foundry Company Infrastructure
P O Box 74007026
Chicago, IL 60674-7026

NEENAH FOUNDRY

The NEI Group
Payable in U.S. Dollars FEIN 39-1580331
Phone: 800-558-5075 Fax: 920-729-3682

PW

**Sold To:**

TOWN OF HUDSON
12 SCHOOL STREET
HUDSON, NH 03051 US

**Shipped To:**

TOWN OF HUDSON
2 CONSTITUTION DRIVE
HUDSON, NH 03051

| Customer | PO No. | Date Shipped | Routing | Carrier | Page |
|---|---|---|---|---|---|
| T00746 | SWR22097 | 04/13/22 | DELIVERED | SAIA MOTOR FREIGHT | 1 of 1 |

| Job No. | Salesperson | Yard |
|---|---|---|
| 62569 | LESA GIRARD | MORGANS |

| Qty | Part Number | Catalog | Description | Price | Amount |
|---|---|---|---|---|---|
| 15 | 3570-0002 | 3570 | GRATE | 94.60 EA. | 1,419.00 |
| 15 | 3570-0003 | 3570-A | INLET FRAME | 132.00 EA. | 1,980.00 |
| 20 | 1743-2300 | 1743-W | FRAME | 138.60 EA. | 2,772.00 |
| 10 | 1743-5513 | 1743-W | SOLID PLATEN LD | 170.50 EA. | 1,705.00 |
| 10 | 1743-5512 | 1743-W | SOLID PLATEN LD | 170.50 EA. | 1,705.00 |
| | | | | SUB-TOTAL | 9,581.00 |
| | | | | **** TOTAL** | **9,581.00** ✓ |

# General Ledger By Account



Town of Hudson, NH
2022 to 2022

| Account Number / Batch | Orig Year | Related Account Number | Date | Src | Type | Ref # | Debits | Credits | Description | Running Balance |
|---|---|---|---|---|---|---|---|---|---|---|
| **02-4326-5564-608-000** | | **Sewer - Const, Pump Station Contingency** | | | | | | | **2022 Beginning Balance** | **0.00** |
| 47006 | 2022 | 02-2020-2256-000-000 | 9/14/2021 | AP-INV | A | 21231.01 | 45,000.00 | | Interstate Water & Wastewater - | |
| **2022 Ending Balance for Acct # 02-4326-5564-608-000** | | | | | | | **45,000.00** | **0.00** | | **45,000.00** |
| **02-4326-5564-624-000** | | **Sewer - Const, Nashua STP** Nashua Waste Water | | | | | | | **2022 Beginning Balance** | **0.00** |
| 46879 | 2022 | 02-2020-2256-000-000 | 10/18/2021 | AP-INV | A | 1811 | 232,946.91 | | Nashua, City of- Sewer Services | |
| **2022 Ending Balance for Acct # 02-4326-5564-624-000** | | | | | | | **232,946.91** | **0.00** | | **232,946.91** |
| **02-4326-5564-625-000** | | **Sewer - Const, Inflow/Infiltration Study** | | | | | | | **2022 Beginning Balance** | **0.00** |
| 45897 | 2022 | 02-2020-2256-000-000 | 7/23/2021 | AP-INV | A | 0233021 | 1,213.67 | | Fuss & O'Neill Inc - Industrial Pai | |
| 46172 | 2021 | 02-9999-9999-999-999 | 8/07/2021 | AP-INV | A | 0233804 | 593.60 | | Fuss & O'Neill Inc - Industrial Pai | |
| 46926 | 2022 | 02-2020-2256-000-000 | 11/14/2021 | AP-INV | A | 0236285 | 1,882.72 | | Fuss & O'Neill Inc - Industrial Pai | |
| 47106 | 2022 | 02-2020-2256-000-000 | 12/08/2021 | AP-INV | A | 0236939 | 9,171.95 | | Fuss & O'Neill Inc - Industrial Pai | |
| 47537 | 2022 | 02-2020-2256-000-000 | 2/11/2022 | AP-INV | A | 0238508 | 7,097.92 | | Fuss & O'Neill Inc - Industrial Pai | |
| 47756 | 2022 | 02-2020-2256-000-000 | 3/14/2022 | AP-INV | A | 0239455 | 639.48 | | Fuss & O'Neill Inc - Industrial Pai | |
| 47927 | 2022 | 02-2020-2256-000-000 | 3/31/2022 | AP-INV | A | 306480 | 79,947.00 | | Vortex Services LLC - CSI Sewe | |
| 48009 | 2022 | 02-2020-2256-000-000 | 4/12/2022 | AP-INV | A | 0240159 | 914.36 | | Fuss & O'Neill Inc - Industrial Pai | |
| **2022 Ending Balance for Acct # 02-4326-5564-625-000** | | | | | | | **101,460.70** | **0.00** | | **101,460.70** |
| **02-4326-5564-640-000** | | **Sewer - Const, Line Replacement** | | | | | | | **2022 Beginning Balance** | **0.00** |
| 46926 | 2022 | 02-2020-2256-000-000 | 11/12/2021 | AP-INV | A | 1121176: | 5,927.00 | | Weston & Sampson Eng., Inc. - I | |
| 47048 | 2022 | 02-2020-2256-000-000 | 10/31/2021 | AP-INV | A | 305178 | 148,950.00 | | Vortex Services LLC - Hudson/N | |
| 47927 | 2022 | 02-2020-2256-000-000 | 3/31/2022 | AP-INV | A | 306481 | 23,625.00 | | Vortex Services LLC - Sewer ma | |
| 48009 | 2022 | 02-2020-2256-000-000 | 4/12/2022 | AP-INV | A | 5998850 | 4,895.00 | | Everett J. Prescott, Inc. - 8" pipe | |
| 48045 | 2022 | 02-2020-2256-000-000 | 4/14/2022 | AP-INV | A | 450081 | 2,772.00 | | Neenah Foundry Co - manhole c | |
| **2022 Ending Balance for Acct # 02-4326-5564-640-000** | | | | | | | **186,169.00** | **0.00** | | **186,169.00** |

REPAIRS

7B

# TOWN OF HUDSON

## Trustees of Trust Funds

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6014 • Fax: 603-598-6481

**APPLICATION FOR PAYMENT FROM CAPITAL RESERVE OR TRUST**

(All requests for payment must be submitted using this form.)

Submitted by: Finance Director
(Selectman, School District Unit 81, Cemetery Trustees, Sewer Utility Committee, Other)

Date request submitted: 5/31/22 Date payment required: asap

Printed name of person submitting request: Lisa Labrie

Title of person submitting request: Finance Director

Deliver payment to: Donna Staffier-Sommers (Sewer Dept.)

Signature of person submitting request: Lisa Labrie

Signature of Finance Director: Lisa Labrie

Submitted pursuant to:

✓ Action as agent to expend.

___ Warrant article approved at town/school district annual or special meeting.

___ This request is for only a portion of the amount authorized by the article

___ This request is for the total amount authorized by the article in question or represents the final payment in a series.

___ Trustees of Trust Funds, as agents to expend.

Amount of distribution requested: $232,946.91
(Attach copy of invoice/documentation for services and/or perpetual care maintenance and lots covered by Trust Fund.) CRF

Name of fund from which payment is requested: Nashua Waste Water Treatment

Date and warrant article number which authorizes this request: 3/18/1995 Article 44
*Or*
Date and minutes of meeting by boards and trustees authorizing withdrawal: ___
(Enter the date of the meeting and attach a copy of approved minutes documenting authorization.)

---

NOTE: All payments will be made by check unless special arrangements have been made in advance with the Trustees of Trust Funds. Allow 5 to 12 business days for delivery of payment.

(Revised 06.17)

# PURCHASE ORDER
(Pending Posting Process)

PO No: **SWR22050**

| | |
|---|---|
| TO: | Nashua, City of- Sewer Services<br>c/o Tax Collector's Office<br>229 Main Street<br>P.O. Box 2019<br>Nashua, NH 03061-2019 |
| Contact: | Rosemarie Evans |
| Vendor ID: | N00400 (603) 589-3166 |
| 1099 Eligible: | No |
| BILL TO: | Town of Hudson, NH<br>2 Constitution Drive<br>Hudson, NH 03051-4249 |

| | |
|---|---|
| Date: | 10/25/2021 |
| Dept. Of: | Sanitation, Sewage |
| Job No: | |
| Ship Via: | Standard Shipping |
| Terms: | Standard Terms |
| Comment: | |
| SHIP TO: | Town of Hudson, NH<br>2 Constitution Drive<br>Hudson, NH 03051-4249 |

Attention:

Requested By: dsommers

| ITEM | DESCRIPTION | QTY | PRICE | TOTAL |
|---|---|---|---|---|
| 1811 | Hudson share of FY 2021 capital exp NWWTF | 1.0000 | 232,946.9100 | 232,946.91 |

Debit Account No: 02-4326-5564-624-000 Desc: Sewer - Const, Nashua STP

Total 232,946.91

**Vendor:** N00400-Nashua, City of- Sewer Services

**Payee:** Nashua, City of- Sewer Services **Check Date:** 11/12/2021 **Check Number:** 01073365

| Invoice Number | PO Number | Date | Description | Amount | Discount |
|---|---|---|---|---|---|
| 1811 | | 10/18/2021 | Sewer-Const, Nashua STP | $232,946.91 | |

**Subtotal:** $232,946.91 $0.00

**Check Total:** $232,946.91 ✓

L. Labrie

Finance Director

Board of Selectmen

Town Administrator

Board of Selectmen

Chairman, Board of Selectmen

City of Nashua
C/O Tax Collector's Office
P.O. Box 2019
Nashua, NH 03061-2019

PHONE
(603) 589-3195
FAX
(603) 589-3229
nashuawastewater@nashuanh.gov

HOURS
Monday - Friday
8:00 a.m. - 5:00 p.m.
www.nashuanh.gov

# INVOICE

Customer Copy

| CUSTOMER | INVOICE DATE | INVOICE NUMBER | AMOUNT PAID | DUE DATE | INVOICE TOTAL DUE |
|---|---|---|---|---|---|
| TOWN OF HUDSON NH | 10/18/2021 | 1811 | $0.00 | 11/21/2021 | $232,946.91 |

| DESCRIPTION | [illegible] | [illegible] | | [illegible] | [illegible] | PAID | AMOUNT DUE |
|---|---|---|---|---|---|---|---|
| HUDSON CAPITAL IMPROVEMENTS<br>HUDSON CAPITAL IMPROVEMENTS - FY 2021 | 1 | $232,946.91 | EACH | $232,946.91 | $0.00 | $0.00 | $232,946.91 |

$232,946.91 ✓

CAPITAL IMPROVEMENTS - FY 2021

ok
dlm

YOU CAN VIEW YOUR ACCOUNT ONLINE AT:

HTTPS://SERVICES.NASHUANH.GOV/MSSLIVE/CITIZENS/GENERALBILLING/DEFAULT.ASPX

Customer Number: 36

✂ DETACH AND RETURN THE PORTION BELOW WITH YOUR PAYMENT ✂

CITY OF NASHUA

TOWN OF HUDSON PORTION OF CAPITAL EXPENDITURES & CAPITAL RELATED DEBT

FISCAL YEAR 2021

| CAPITAL RELATED EXPENDITURES: | CASH OPERATING BUDGET | CASH CAPITAL BUDGET | CASH WERF FUND | DEBT NOTES/ BONDS | TOTAL EXPENSES | HUDSON % | AMOUNT DUE | NOTES |
|---|---|---|---|---|---|---|---|---|
| Plant Gate and Valves Replacement | | 17,792.48 | | | 17,792.48 | 12.58% | 2,238.29 | |
| Tank Drain EFF Pipe Relocation | | 4,109.25 | | | 4,109.25 | 12.58% | 516.94 | |
| Energy Recovery Generator | | 117,666.76 | 35,092.00 | | 152,758.76 | 12.58% | 19,217.05 | |
| Hayward Gordon XR4-7 Bare Pump(2) | | | 30,720.00 | | 30,720.00 | 12.58% | 3,864.58 | |
| Drywell Hoist Replacement@Raw Sewage Pump Room | | | 18,912.00 | | 18,912.00 | 12.58% | 2,379.13 | |
| Primary Tanks Upgrade | | | 360,552.54 | | 360,552.54 | 12.58% | 45,357.51 | |
| WWTF Facility Plan | 242,105.97 | | | | 242,105.97 | 12.58% | 30,456.93 | |
| 3 Blowers Upgrades & Diffusers Cleaning Services | 59,327.00 | | | | 59,327.00 | 12.58% | 7,463.34 | |
| 4' LED Retrofit 400 Magnlium | 5,940.00 | | | | 5,940.00 | 12.58% | 747.25 | |
| Item #7ML 1106-BA20 | 1,781.44 | | | | 1,781.44 | 12.58% | 224.11 | |
| PMP B W/MTR Assy 30GPM 1/3HP | 4,983.96 | | | | 4,983.96 | 12.58% | 626.98 | |
| 7ml1106-iba20 model#7ml1106-IBA20-0A | 1,190.64 | | | | 1,190.64 | 12.58% | 149.78 | |
| CMOM Implementation | | | | 705,731.94 | 705,731.94 | 0.00% | - | Will share in portion of future debt payments |
| Primary Tanks Upgrade | | | | 456,927.36 | 456,927.36 | 0.00% | - | Will share in portion of future debt payments |
| Water Booster | | | | 1,828.50 | 1,828.50 | 0.00% | - | Will share in portion of future debt payments |
| | | | | | | | | |
| TOTAL CAPITAL RELATED EXPENDITURES: | $ 315,329.01 | $ 139,568.49 | $ 445,276.54 | $ 1,164,487.80 | $ 2,064,661.84 | | $ 113,241.89 | 232,986 |

| CAPITAL RELATED DEBT SERVICE: | | YEAR OF ISSUE | YEAR OF MATURITY | 2021 PRINCIPAL & INTEREST | LESS: STATE AID GRANTS | HUDSON % | AMOUNT DUE | |
|---|---|---|---|---|---|---|---|---|
| Sludge Digester | | 2013 | 2021 | 466,759.51 | (93,353.00) | 12.58% | 46,974.54 | State Aid Grant Schedule (C-653) |
| Net Metering | | 2013 | 2022 | 25,491.31 | - | 12.58% | 3,206.81 | |
| Secondary Clarifier/Aeration Blower | | 2013 | 2033 | 280,077.38 | (99,914.00) | 12.58% | 22,664.55 | State Aid Grant Schedule (C-883) |
| Sludge Dewatering Equipment - Issuance #1 | | 2013 | 2033 | 215,329.92 | | 12.58% | 27,088.50 | |
| Sludge Dewatering Equipment - Issuance #2 | | 2014 | 2034 | 171,600.00 | (102,211.00) | 12.58% | 8,729.14 | State Aid Grant Schedule (C-882) |
| Headworks Project | | 2019 | 2039 | 262,995.45 | | 12.58% | 33,084.83 | |
| Water Booster Station Upgrade | | 2020 | 2040 | 44,125.61 | | 12.58% | 5,551.00 | |
| Primary Clarifier Rehab (Paid by cash in prior years) | | | | - | (219,351.00) | 12.58% | (27,594.35) | State Aid Grant Schedule (C-881) |
| | | | | | | | | |
| CMOM Implementation - (to be issued) | | | | - | - | 12.58% | - | |
| Primary Tanks Upgrade - (to be issued) | | | | - | - | 12.58% | - | |
| | | | | | | | | |
| TOTAL DEBT SERVICE: | | | | $ 1,466,379.18 | $ (514,829.00) | 12.58% | $ 119,705.01 | |
| | | | | | | | | |
| TOTAL CAPITAL EXPENDITURES & DEBT: | | | | | | | $ 232,946.91 | |

Run: 5/23/22
3:28PM

# General Ledger By Account

Town of Hudson, NH
2022 to 2022


llabrie
ReportSortedGL_ByAccount

| Account Number / Batch | Orig Year | Description / Related Account Number | Date | Src | Type | Ref # | Debits | Credits | Description | Running Balance |
|---|---|---|---|---|---|---|---|---|---|---|
| **02-4326-5564-608-000** | | **Sewer - Const, Pump Station Contingency** | | | | | | **2022 Beginning Balance** | | **0.00** |
| 47006 | 2022 | 02-2020-2256-000-000 | 9/14/2021 | AP-INV | A | 21231.01 | 45,000.00 | | Interstate Water & Wastewater - | |
| **2022 Ending Balance for Acct # 02-4326-5564-608-000** | | | | | | | **45,000.00** | **0.00** | | **45,000.00** |
| **02-4326-5564-624-000** | | **Sewer - Const, Nashua STP** | | | | | | **2022 Beginning Balance** | | **0.00** |
| 46879 | 2022 | 02-2020-2256-000-000 | 10/18/2021 | AP-INV | A | 1811 | ~~232,946.91~~ | | Nashua, City of- Sewer Services | |
| **2022 Ending Balance for Acct # 02-4326-5564-624-000** | | | | | | | **232,946.91** | **0.00** | | **232,946.91** |
| **02-4326-5564-625-000** | | **Sewer - Const, Inflow/Infiltration Study** | | | | | | **2022 Beginning Balance** | | **0.00** |
| 45897 | 2022 | 02-2020-2256-000-000 | 7/23/2021 | AP-INV | A | 0233021 | 1,213.67 | | Fuss & O'Neill Inc - Industrial Par | |
| 46172 | 2021 | 02-9999-9999-999-999 | 8/07/2021 | AP-INV | A | 0233804 | 593.60 | | Fuss & O'Neill Inc - Industrial Par | |
| 46926 | 2022 | 02-2020-2256-000-000 | 11/14/2021 | AP-INV | A | 0236285 | 1,882.72 | | Fuss & O'Neill Inc - Industrial Par | |
| 47106 | 2022 | 02-2020-2256-000-000 | 12/08/2021 | AP-INV | A | 0236939 | 9,171.95 | | Fuss & O'Neill Inc - Industrial Par | |
| 47537 | 2022 | 02-2020-2256-000-000 | 2/11/2022 | AP-INV | A | 0238508 | 7,097.92 | | Fuss & O'Neill Inc - Industrial Par | |
| 47756 | 2022 | 02-2020-2256-000-000 | 3/14/2022 | AP-INV | A | 0239455 | 639.48 | | Fuss & O'Neill Inc - Industrial Par | |
| 47927 | 2022 | 02-2020-2256-000-000 | 3/31/2022 | AP-INV | A | 306480 | 79,947.00 | | Vortex Services LLC - CSI Sewe | |
| 48009 | 2022 | 02-2020-2256-000-000 | 4/12/2022 | AP-INV | A | 0240159 | 914.36 | | Fuss & O'Neill Inc - Industrial Par | |
| **2022 Ending Balance for Acct # 02-4326-5564-625-000** | | | | | | | **101,460.70** | **0.00** | | **101,460.70** |
| **02-4326-5564-640-000** | | **Sewer - Const, Line Replacement** | | | | | | **2022 Beginning Balance** | | **0.00** |
| 46926 | 2022 | 02-2020-2256-000-000 | 11/12/2021 | AP-INV | A | 1121176: | 5,927.00 | | Weston & Sampson Eng., Inc. - I | |
| 47048 | 2022 | 02-2020-2256-000-000 | 10/31/2021 | AP-INV | A | 305178 | 148,950.00 | | Vortex Services LLC - Hudson/N | |
| 47927 | 2022 | 02-2020-2256-000-000 | 3/31/2022 | AP-INV | A | 306481 | 23,625.00 | | Vortex Services LLC - Sewer ma | |
| 48009 | 2022 | 02-2020-2256-000-000 | 4/12/2022 | AP-INV | A | 5998850 | 4,895.00 | | Everett J. Prescott, Inc. - 8" pipe | |
| 48045 | 2022 | 02-2020-2256-000-000 | 4/14/2022 | AP-INV | A | 450081 | 2,772.00 | | Neenah Foundry Co - manhole c | |
| **2022 Ending Balance for Acct # 02-4326-5564-640-000** | | | | | | | **186,169.00** | **0.00** | | **186,169.00** |

Pump - Federal Street

Nashua Waste Water

Cleaning/ Repairs

7B

# TOWN OF HUDSON

## Trustees of Trust Funds

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6014 • Fax: 603-598-6481

**APPLICATION FOR PAYMENT FROM CAPITAL RESERVE OR TRUST**

(All requests for payment must be submitted using this form.)

Submitted by: Finance Director
(Selectman, School District Unit 81, Cemetery Trustees, Sewer Utility Committee, Other)

Date request submitted: 5/31/22 Date payment required: asap

Printed name of person submitting request: Lisa Labrie

Title of person submitting request: Finance Director

Deliver payment to: Donna Staffier-Sommers (Sewer Dept.)

Signature of person submitting request: Lisa Labrie

Signature of Finance Director: Lisa Labrie

Submitted pursuant to:

✓ Action as agent to expend.

______ Warrant article approved at town/school district annual or special meeting.

____ This request is for only a portion of the amount authorized by the article

____ This request is for the total amount authorized by the article in question or represents the final payment in a series.

______ Trustees of Trust Funds, as agents to expend.

Amount of distribution requested: $45,000.00
(Attach copy of invoice/documentation for services and/or perpetual care maintenance and lots covered by Trust Fund.)

Name of fund from which payment is requested: Sewer Pump Repairs, CRF

Date and warrant article number which authorizes this request: 3/11/1995
*Or*
Date and minutes of meeting by boards and trustees authorizing withdrawal: ______
(Enter the date of the meeting and attach a copy of approved minutes documenting authorization.)

---

NOTE: All payments will be made by check unless special arrangements have been made in advance with the Trustees of Trust Funds. Allow 5 to 12 business days for delivery of payment.

# PURCHASE ORDER

PO No: **SWR21112**

TO: Interstate Water & Wastewater Specialists LLC
36 Page Hill Road
Goffstown, NH 03045

Contact:
Vendor ID: I00843
1099 Eligible: Yes

BILL TO: Town of Hudson, NH
2 Constitution Drive
Hudson, NH 03051-4249

Date: 6/09/2021
Dept. Of: Sanitation, Sewage
Job No:
Ship Via: Standard Shipping
Terms: Standard Terms
Comment: FY22 Goods/Services cannot be received or paid prior to 7/1/21 - Federal St. Sewage Pump Station

SHIP TO: Town of Hudson, NH
2 Constitution Drive
Hudson, NH 03051-4249

Attention:

Requested By: dstickney

| ITEM | DESCRIPTION | QTY | PRICE | TOTAL |
|---|---|---|---|---|
| CONTRACT | Federal Street Pump Station | 1.0000 | 138,000.0000 | 138,000.00 |
| | Debit Account No: 02-4326-5564-608-000 Desc: Sewer - Const, Pump Station Contingency | | | |
| | Design and construction services for the Federal St. Sewage Pump Station upgrade. | | | |
| CHG ORDER #1 | Federal Street Pump Station | 1.0000 | 21,020.0000 | 21,020.00 |
| | Debit Account No: 02-4326-5564-608-000 Desc: Sewer - Const, Pump Station Contingency | | | |
| | Installation and material cost - control panel. | | | |
| | | | Total | 159,020.00 |

9/14/21 (Recvd. 11/29/21) Invc. #21231.01 $45,000.00 $114,020.00

**Vendor:** I00843-Interstate Water & Wastewater

**Payee:** Interstate Water & Wastewater **Check Date:** 12/03/2021 **Check Number:** 01073511

| Invoice Number | PO Number | Date | Description | Amount | Discount |
|---|---|---|---|---|---|
| 21231.01 | | 9/14/2021 | Pump Station | $45,000.00 | |
| | | | **Subtotal:** | **$45,000.00** | **$0.00** |
| | | | **Check Total:** | | **$45,000.00** |

RECEIVED

NOV 29 2021

Town of Hudson
Engineering Department

**Interstate Water & Wastewater**
PO Box 1047
Manchester, NH 03105
(603) 882-4845
info@InterstateWasteWater.com
www.InterstateWasteWater.com

# INVOICE

| BILL TO | INVOICE | 21231.01 |
|---|---|---|
| Hudson DPW | DATE | 09/14/2021 |
| 2 Constitution Drive | TERMS | Net 30 |
| Hudson, NH 03051 | DUE DATE | 10/14/2021 |

| P.O. NUMBER | JOB TITLE | JOB SITE |
|---|---|---|
| SWR21112 | Federal Street PS Rehab | Federal Street Lift Station |

| DESCRIPTION | QTY | RATE | AMOUNT |
|---|---|---|---|
| Furnish labor, materials, equipment, and supervision to perform the following repairs and upgrades at the Federal Street Pump Station: | 0.326087 | 138,000.00 | 45,000.00 |
| - Install of (2) Gorman Rupp pumps and piping | | | |
| Change Order 01 - Addition of control panel | 0 | 21,020.00 | 0.00 |

BALANCE DUE **$45,000.00** ✓

E20

# General Ledger By Account

Town of Hudson, NH
2022 to 2022

| Account Number / Batch | Orig Year | Description / Related Account Number | Date | Src | Type | Ref # | Debits | Credits | Description | Running Balance |
|---|---|---|---|---|---|---|---|---|---|---|
| 02-4326-5564-608-000 | | Sewer - Const, Pump Station Contingency | | | | | | | 2022 Beginning Balance | 0.00 |
| 47006 | 2022 | 02-2020-2256-000-000 | 9/14/2021 | AP-INV | A | 21231.01 | 45,000.00 | | Interstate Water & Wastewater - | |
| 2022 Ending Balance for Acct # 02-4326-5564-608-000 | | | | | | | 45,000.00 | 0.00 | | 45,000.00 |
| 02-4326-5564-624-000 | | Sewer - Const, Nashua STP | | | | | | | 2022 Beginning Balance | 0.00 |
| 46879 | 2022 | 02-2020-2256-000-000 | 10/18/2021 | AP-INV | A | 1811 | 232,946.91 | | Nashua, City of- Sewer Services | |
| 2022 Ending Balance for Acct # 02-4326-5564-624-000 | | | | | | | 232,946.91 | 0.00 | | 232,946.91 |
| 02-4326-5564-625-000 | | Sewer - Const, Inflow/Infiltration Study | | | | | | | 2022 Beginning Balance | 0.00 |
| 45897 | 2022 | 02-2020-2256-000-000 | 7/23/2021 | AP-INV | A | 0233021 | 1,213.67 | | Fuss & O'Neill Inc - Industrial Par | |
| 46172 | 2021 | 02-9999-9999-999-999 | 8/07/2021 | AP-INV | A | 0233804 | 593.60 | | Fuss & O'Neill Inc - Industrial Par | |
| 46926 | 2022 | 02-2020-2256-000-000 | 11/14/2021 | AP-INV | A | 0236285 | 1,882.72 | | Fuss & O'Neill Inc - Industrial Par | |
| 47106 | 2022 | 02-2020-2256-000-000 | 12/08/2021 | AP-INV | A | 0236939 | 9,171.95 | | Fuss & O'Neill Inc - Industrial Par | |
| 47537 | 2022 | 02-2020-2256-000-000 | 2/11/2022 | AP-INV | A | 0238508 | 7,097.92 | | Fuss & O'Neill Inc - Industrial Par | |
| 47756 | 2022 | 02-2020-2256-000-000 | 3/14/2022 | AP-INV | A | 0239455 | 639.48 | | Fuss & O'Neill Inc - Industrial Par | |
| 47927 | 2022 | 02-2020-2256-000-000 | 3/31/2022 | AP-INV | A | 306480 | 79,947.00 | | Vortex Services LLC - CSI Sewe | |
| 48009 | 2022 | 02-2020-2256-000-000 | 4/12/2022 | AP-INV | A | 0240159 | 914.36 | | Fuss & O'Neill Inc - Industrial Par | |
| 2022 Ending Balance for Acct # 02-4326-5564-625-000 | | | | | | | 101,460.70 | 0.00 | | 101,460.70 |
| 02-4326-5564-640-000 | | Sewer - Const, Line Replacement | | | | | | | 2022 Beginning Balance | 0.00 |
| 46926 | 2022 | 02-2020-2256-000-000 | 11/12/2021 | AP-INV | A | 1121176[illegible] | 5,927.00 | | Weston & Sampson Eng., Inc. - I | |
| 47048 | 2022 | 02-2020-2256-000-000 | 10/31/2021 | AP-INV | A | 305178 | 148,950.00 | | Vortex Services LLC - Hudson/N | |
| 47927 | 2022 | 02-2020-2256-000-000 | 3/31/2022 | AP-INV | A | 306481 | 23,625.00 | | Vortex Services LLC - Sewer ma | |
| 48009 | 2022 | 02-2020-2256-000-000 | 4/12/2022 | AP-INV | A | 5998850 | 4,895.00 | | Everett J. Prescott, Inc. - 8" pipe | |
| 48045 | 2022 | 02-2020-2256-000-000 | 4/14/2022 | AP-INV | A | 450081 | 2,772.00 | | Neenah Foundry Co - manhole c | |
| 2022 Ending Balance for Acct # 02-4326-5564-640-000 | | | | | | | 186,169.00 | 0.00 | | 186,169.00 |

Pump Federal Street

Federal St.

Nashua Waste Water

Cleaning / Repairs

7B

# TOWN OF HUDSON

## Trustees of Trust Funds

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6014 • Fax: 603-598-6481

**APPLICATION FOR PAYMENT FROM CAPITAL RESERVE OR TRUST**
(All requests for payment must be submitted using this form.)

Submitted by: Finance Director
(Selectman, School District Unit 81, Cemetery Trustees, Sewer Utility Committee, Other)

Date request submitted: 6/1/22 Date payment required: asap

Printed name of person submitting request: Lisa Labrie

Title of person submitting request: Finance Director

Deliver payment to: Lisa Labrie

Signature of person submitting request: Lisa Labrie

Signature of Finance Director: Lisa Labrie

Submitted pursuant to:

_____ Action as agent to expend.

_____ Warrant article approved at town/school district annual or special meeting.

____ This request is for only a portion of the amount authorized by the article

____ This request is for the total amount authorized by the article in question or represents the final payment in a series.

✓ Trustees of Trust Funds, as agents to expend.

Amount of distribution requested: $2,000.00
(Attach copy of invoice/documentation for services and/or perpetual care maintenance and lots covered by Trust Fund.)

Name of fund from which payment is requested: Recreation Dept. Scholarship Trust

Date and warrant article number which authorizes this request: ____________
*Or*
Date and minutes of meeting by boards and trustees authorizing withdrawal: ____________
(Enter the date of the meeting and attach a copy of approved minutes documenting authorization.)

NOTE: All payments will be made by check unless special arrangements have been made in advance with the Trustees of Trust Funds. Allow 5 to 12 business days for delivery of payment.

(Revised 06.17)

# TOWN OF HUDSON

## Finance Department

12 SCHOOL ST. HUDSON, NEW HAMPSHIRE 03051 (603) 886-6000


May 30, 2022

Cherie Hebert,

Please cut the following checks in this week's Accounts Payable run:

$1,000.00 made out to Madelynn Bowen.

$1,000.00 made out to Mia Francisco.

These checks were supposed to be cut by the Trustees of the Trust Funds but they will not be able to do it in time. Please charge account number 2151 and we will replenish the funds when we receive reimbursement from the Trustees.

The checks are needed for Monday, June 6th. Please call Chrissy Peterson when they are ready on Friday (the 3rd).

Thank you,

L. Labrie

Lisa Labrie

**Vendor:** B01622-Bowen, Madelyn E
**Payee:** Bowen, Madelyn E **Check Date:** 6/03/2022 **Check Number:** 01075378

| Invoice Number | PO Number | Date | Description | Amount | Discount |
|---|---|---|---|---|---|
| Recreation Scholarsh | | 6/02/2022 | Recreation Scholarship | $1,000.00 | |
| | | | Subtotal: | $1,000.00 | $0.00 |
| | | | **Check Total:** | | **$1,000.00** |


**Vendor:** B01622-Bowen, Madelyn E
**Payee:** Bowen, Madelyn E **Check Date:** 6/03/2022 **Check Number:** 01075378

| Invoice Number | PO Number | Date | Description | Amount | Discount |
|---|---|---|---|---|---|
| Recreation Scholarsh | | 6/02/2022 | Recreation Scholarship | $1,000.00 | |
| | | | Subtotal: | $1,000.00 | $0.00 |
| | | | **Check Total:** | | **$1,000.00** |




TOWN OF HUDSON NEW HAMPSHIRE INCORPORATED 1746

***Town of Hudson, NH***
12 School Street
Hudson, NH 03051-4249
(603)886-6000

Citizens Bank
General Fund
71 Lowell Road
Hudson, NH 03051

**Check #** **01075378**
**Check Date:** **6/03/2022**

Check Amount

**Pay:** One Thousand and XX/100 ********************************************** **DOLLARS** **$1,000.00**

*To Order Of:*

Bowen, Madelyn E
10 Daniel Webster Drive
Hudson, NH 03051

Rachael Burnell
Treasurer

⑈01075378⑈ ⑆011401533⑆ 3300032875⑈

**Vendor:** F01161-Francisco, Mia

**Payee:** Francisco, Mia **Check Date:** 6/03/2022 **Check Number:** 01075400

| Invoice Number | PO Number | Date | Description | Amount | Discount |
|---|---|---|---|---|---|
| Recreation Scholarsh | | 6/02/2022 | Recreation Scholarship | $1,000.00 | |
| | | | Subtotal: | $1,000.00 | $0.00 |
| | | | **Check Total:** | | **$1,000.00** |


**Vendor:** F01161-Francisco, Mia

**Payee:** Francisco, Mia **Check Date:** 6/03/2022 **Check Number:** 01075400

| Invoice Number | PO Number | Date | Description | Amount | Discount |
|---|---|---|---|---|---|
| Recreation Scholarsh | | 6/02/2022 | Recreation Scholarship | $1,000.00 | |
| | | | Subtotal: | $1,000.00 | $0.00 |
| | | | **Check Total:** | | **$1,000.00** |




TOWN OF HUDSON NEW HAMPSHIRE INCORPORATED 1746

***Town of Hudson, NH***
12 School Street
Hudson, NH 03051-4249
(603)886-6000

Citizens Bank
General Fund
71 Lowell Road
Hudson, NH 03051

**Check #** **01075400**
**Check Date:** **6/03/2022**

Check Amount

**Pay:** **One Thousand and XX/100 ************************************************ DOLLARS** **$1,000.00**

*To Order Of:*

Francisco, Mia
6 Elder Street
Hudson, NH 03051

Rachael Burnell
Treasurer

MP

⑈01075400⑈ ⑆011401533⑆ 3300032875⑈

7C

SMITH-WEISS • SHEPARD • KANAKIS & SPONY, P.C.

*Attorneys*

May 24, 2022

Paula DeAngelis, Clerk to the Trustees
Town of Hudson
12 School Street
Hudson, NH 03051

Re: Hills Farms Cemetery

Dear Ms. DeAngelis:

Enclosed please find our Application for Payment from Trust for 2022 along with a copy of the invoice in support of the same.

Please let me know if anything further is required in this regard before payment can be remitted.

We appreciate your assistance in this regard.

Sincerely,

Brenda C. Smith-Weiss

BCS-W:eld

Enclosures

cc: George LaRocque, Esquire

Brenda C. Smith-Weiss ▪ Robert M. Shepard ▪ Mark D. Kanakis ▪ Tanya L. Spony
Nicholas A. Kanakis ▪ Brittney M. White
47 Factory Street ▪ PO Box 388 ▪ Nashua, NH 03061-0388
603-883-1571 ▪ Fax: 603-883-1574
www.nhlaw-nashua.com

TOWN OF HUDSON
TRUSTEES OF TRUST FUNDS

APPLICATION FOR PAYMENT FROM TRUST
(All requests for payment must be submitted using this form.)

Submitted by: Brenda C. Smith-Weiss, Treasurer & Trustee, Hills Farm Cemetery Trust
(Selectmen, School District Unit 81, Cemetery Trustees, Sewer Utility Committee, Other)

Date request submitted: 5/24/2022 Date payment required: ______

Printed name of person submitting request: Brenda C. Smith-Weiss

Title of person submitting request: Treasurer & Trustee

Deliver payment to: Brenda C. Smith-Weiss, 47 Factory Street, Nashua, NH 03061

Signature of person submitting request: [signature]

Submitted pursuant to:

_____ Action as agent to expend.

_____ Warrant article approved at town/school district annual or special meeting.

___ This request is for only a portion of the amount authorized by the article.

___ This request is for the total amount authorized by the article in question or represents the final payment in a series.

X Trustees of Trust Funds, as agents to expend.

Amount of distribution requested: $868.00
(Attach copy of invoice/documentation for services and/or perpetual care maintenance and lots covered by Trust fund.)

Name of fund from which payment is requested: J.N. Hills Alvirne Chapel & Hills Farm Cemetery Trust

Date and warrant article number which authorizes this request: ______
or
Date and minutes of meeting by boards and trustees authorizing withdrawal:

______
(Enter the date of the meeting and attach a copy of approved minutes documenting authorization.)

______

NOTE: All payments will be made by check unless special arrangements have been made in advance with the Trustees of Trust Funds. Allow 5 to 12 business days for delivery of payment.

(Rev. 06.03)

*Birch Hill Landscaping L. L. C.*
*36 New Dunstable Road*
*Nashua, NH 03060*

# Invoice

| Date | Invoice # |
|---|---|
| 5/17/2022 | 23586 |

| Bill To |
|---|
| Hills Farm Cemetery<br>Mr. Ron LeClair<br>12 LeClair Drive<br>Hudson, NH 03051 |

pd
Check #
445

| P.O. No. | Terms | Due Date |
|---|---|---|
| | Standard | 6/1/2022 |

| Description | Serviced | Rate | Amount |
|---|---|---|---|
| Spring Cleanup included removing leaves from lawn areas. Fallen limbs from this past winter season were picked up. All trash was removed from property. | | 2,430.00 | 2,430.00 |
| Hedge Maintenance | | 868.00 | 868.00 |
| **Customer Total Balance** | | | $3,298.00 |

2% interest charged for late payments.

| | |
|---|---|
| **Total** | $3,298.00 |
| **Payments/Credits** | $0.00 |
| **Balance Due** | $3,298.00 |

| Phone # | 603-883-8752 |
|---|---|

WILMINGTON
TRUST

MEMBER OF THE M&T FAMILY

**Wilmington Trust, N.A.**
1100 North Market Street
Wilmington, DE 19890

8A

May 25, 2022

Town of Hudson
12 School St Ste 1
Hudson NH 03051-4249

Dear Sir or Madam:

**Important Information About Your Wealth Accounts Custodied at People's United***

With the recent merger of People's United Bank, N.A. with M&T Bank, we are pleased to welcome you to Wilmington Trust, the renowned full-service wealth management arm of M&T Bank Corporation. We at Wilmington Trust will be by your side every step of the way, and we are committed to delivering a seamless transition and providing the ongoing information you need about your trust relationship.

In order to offer you the full suite of Wilmington Trust products and services, we must obtain your agreement and consent to amend the agreements governing your wealth accounts custodied at People's United to include the enclosed Disclosures Addendum, and, if applicable, your consent to assign your agreement to M&T Bank. The Disclosures Addendum contains important terms and conditions for your account(s) including, but not limited to, your consent to investment in Wilmington Trust strategies, products, and funds. Importantly, your current relationship team remains in place and unchanged.

Please sign and return the enclosed Disclosures Addendum using the prepaid envelope that we have provided at your earliest convenience, but no later than June 30, 2022. In addition to the capabilities you presently enjoy, we hope you can benefit from additional customized solutions available through Wilmington Trust.

We appreciate your assistance in this matter and are pleased to welcome you to the Wilmington Trust Wealth Management family. Please do not hesitate to contact your advisor if you have any questions.

Sincerely,

Ann Silverman

Ann Silverman
Area Executive
Wealth Management

Enclosures: Disclosures Addendum, Notice of Assignment, Wealth Deposit Sweep Product Disclosure, and Privacy Notice

*Excludes any accounts where we serve as trustee.



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WILMINGTON TRUST

MEMBER OF THE M&T FAMILY

# DISCLOSURES ADDENDUM

## Wealth Accounts Custodied at People's United

This disclosures addendum ("Disclosures Addendum") contains disclosures, and terms and conditions applicable to your Wealth Management accounts with People's United, a Division of M&T Bank, People's United Bank, N.A. or People's United Advisors, Inc. (each, as relevant, "we," "us" or "our") as described herein. The Disclosures Addendum amends and is incorporated into all account agreements between you and us for all Wealth accounts custodied at People's United (other than trust accounts for which we serve as trustee). In the event of a conflict between the terms of the Disclosure Addendum and the account agreements or Account Documentation, the terms of the Disclosure Addendum control. You agree that the agreements governing these accounts are amended to include the following terms and conditions:

### Important Information

People's United Bank, N.A. ("PUB") has merged into M&T Bank. As part of that transaction, People's United Advisors, Inc. ("PUA") is now a wholly-owned subsidiary of M&T Bank. Former PUB branches and most services will operate as a division of M&T Bank until the integration of the systems and functions can be completed. Documentation or materials, such as account agreements, disclosures and other forms you have received and/or signed in connection with an account ("Account Documentation") may continue to reflect the People's United Bank, N.A. or People's United Advisors, Inc. name and logo. "People's United, a Division of M&T Bank" or the "People's United Division of M&T Bank" means the same as "M&T Bank." Except where your agreement is with People's United Advisors, Inc., all references to "People's United Bank, N.A." or "PUB" in the Account Documentation mean and are amended to mean "M&T Bank."

For additional information regarding the merger and its impact on PUA's services, products and investment process, please read PUA's Form ADV, which can be found at www.adviserinfo.sec.gov or ask your financial advisor for a copy. For additional information regarding the M&T Bank or Wilmington Trust brands, underlying entities, and products and services offered, please visit www.mtb.com and www.wilmingtontrust.com.

Any consumer accounts will be treated in accordance with the "People's United Bank, N.A." privacy notice (Rev. 11/2020) provided to you, until such accounts are converted onto the M&T Bank or Wilmington Trust systems, at which time, such accounts will be treated in accordance with the M&T Bank/Wilmington Trust privacy notice. The wealth account conversion onto the Wilmington Trust system is anticipated to occur on June 30, 2022. Any actions you take with respect to the M&T Bank/Wilmington Trust privacy notice between July 1, 2022, and the date of the M&T Bank conversion, will only apply to your wealth accounts until the M&T Bank conversion occurs.

In providing services to the account, we may use or hire our affiliates to perform services for the account at their and our normal rate of compensation. We may also hire sub-custodians (including our affiliates) and depositories in providing services to the account.

### Assignment and Amendments

If your investment management account agreement is with PUA ("IM Agreement") and PUB is providing custody services, you acknowledge that PUA has assigned the IM Agreement to M&T Bank, effective upon the date of the conversion of the account onto the Wilmington Trust system (the "Assignment"). By signing this Disclosures Addendum, you acknowledge and consent to the Assignment. The purpose of the Assignment is to consolidate the custody and investment services under M&T Bank after systems integration and conversion.

We may amend the agreement between you and us (including the Disclosures Addendum) or change our fees with 30 days' prior written notice to you. Such notice may be provided via hard copy to you, delivered electronically to your email address on file with us or delivered through other electronic means. You may not assign the agreement to any other person without our prior written consent and unless permitted by law. We may assign the agreement and our rights and duties under it to an affiliate or to our successor in a business combination transaction in which we are not the survivor, without your prior consent unless otherwise required by law, in which case, you authorize us to obtain your consent using a negative consent procedure.

**Investment Management**

The current set of investment objectives applicable to People's United accounts will no longer be offered after conversion of such accounts onto the Wilmington Trust systems, which is anticipated to occur on June 30, 2022. After such conversion date, the current investment objective for each account will be transitioned to a similar Wilmington Trust investment objective based on the investment objective on file for the account and may result in a change in the applicable asset allocation ranges. A Wilmington Trust investment policy statement for the account will be created and will replace the current People's United Investment Objective form and/or Client Portfolio Questionnaire or other similar People's United document. Your advisor will discuss the transition and any changes with you, as well provide you with a copy of the investment policy statement for the account.

Subject to applicable law, you agree that, in any matter for which your consent or agreement is required or requested by us, you will be deemed to have given your consent or agreement if we send you prior notice of such matter and you do not object in the manner and by the deadline stated in the notice and you continue to receive our services thereafter. Where we have investment discretion with respect to the account, we will:

a) Work with you to establish investment guidelines and objectives applicable to the management of the account, including any reasonable restrictions that you may impose on the account and to which we agree ("Investment Policy Statement"), based on the goals and requirements for the account as you have communicated them to us. We will exercise investment responsibilities in accordance with the Investment Policy Statement, which will be provided to you.

b) Monitor the Assets and make investments and/or changes to investments in the account that we believe are advisable and in accordance with the Investment Policy Statement. We will discuss any changes to the Investment Policy Statement with you.

c) Buy, sell, exchange or otherwise transact in stocks, bonds or other securities, including stockholders' rights, fractional shares, and capital distributions; we may use separately-managed accounts and other investment vehicles, including those managed by us, our affiliates or third-party investment managers, that we believe are advisable and in accordance with the Investment Policy Statement. Such vehicles may include shares of Affiliated or Third-party Mutual Funds and/or Private Funds (see below, *Mutual Fund and Private Fund Disclosure and Consent*).

**Mutual Fund and Private Fund Disclosure and Consent**

**1. Affiliated and Third-party Mutual Funds**

Where we have investment discretion with respect to the account, or where we are acting in accordance with your instruction, as the case may be, we may invest and reinvest income and principal in securities of, or other interests in, a no-load, open-end management type investment company or investment trust registered under the provisions of the Investment Company Act of 1940 (i.e., a mutual fund) that does not impose a contingent deferred sales charge on that investment. Similarly, where we have investment discretion with respect to the account, or where we are acting in accordance with your instruction, we may invest an account's cash balances in a money market mutual fund. We shall have such authority even if we or one of our affiliates provide services as an investment advisor or manager, sponsor, distributor, custodian, transfer agent, registrar, administrator, or other service provider to the investment company or investment trust and receive compensation for those services. These money market mutual funds and other mutual funds used in the account may include: (1) the Wilmington family of mutual funds and other mutual funds administered or advised by our investment management affiliates, including affiliated advisors ("Affiliated Mutual Funds"); and (2) mutual funds administered and/or advised by parties not affiliated with us ("Third-party Mutual Funds"). Affiliated Mutual Funds and Third-party Mutual Funds are collectively referred to as "Mutual Funds."

**2. Affiliated and Third-party Private Funds**

Where we have investment discretion with respect to the account or we are acting in accordance with your instruction, we may invest account assets in private funds, which may include: (1) private funds administered and/or advised by our affiliates, including affiliated advisors ("Affiliated Private Funds"); and (2) private funds sponsored by parties not affiliated with us ("Third-party Private Funds"). Affiliated Private Funds and Third-Party Private Funds are collectively referred to as "Private Funds," and Mutual Funds and Private Funds together are referred to as "Funds."

Investments in Private Funds are not registered under the securities laws and are designed for qualified investors able to bear significant economic risk and who have a limited need for liquidity in their investment portfolio. As with all investments, there can be no assurance that a Private Fund will achieve its investment objective. Common risks associated with Private Fund investments are described in the relevant confidential offering memorandum for each Private Fund and include, but are not limited to:

a) Limited Liquidity: Investors in Private Funds may be limited in their ability to redeem or transfer their investments due to redemption restrictions. Investors may also incur fees to redeem their investments, resulting in significant expense.

b) Limited Information: Investors may receive limited information regarding the investments of a Private Fund. That may occur where a Private Fund manager deems certain information confidential.

c) Payments in Kind: In certain circumstances, Private Funds may pay redemption proceeds in a form other than cash and for which there is not a liquid market.

d) Significant Fees: Private Fund investments may be subject to management fees, performance fees and incentive allocations; such fees may be significant.

e) Complex Investment Strategies: Private Fund managers may use investment strategies involving higher costs or more risk than mutual funds and/or may employ complex investment strategies including those involving foreign securities, illiquid securities, derivatives transactions, and/or the use of leverage. In addition, the investment portfolio of a Private Fund may be highly concentrated, and the value of a Private Fund investment may be volatile.

**3. Fund Fees and Compensation**

a) Affiliated and Third-party Mutual Funds: We and/or our affiliates provide investment management, shareholder services, administrative services, and other services (in some cases, including services under 12b-1 plans) to the Affiliated Mutual Funds. We and/or our affiliates also provide transfer and subtransfer agent services, including aggregating and processing purchase and redemption orders, providing shareholder statements, processing dividend payments, performing subaccounting services, forwarding shareholder communications, and processing shareholder proxies. Currently, our affiliates receive the following fees for share-holder servicing, distribution, and/or similar services provided to (i) Affiliated Mutual Funds: a range of between 0.00% to 0.50% of the average daily net assets of account assets invested in Affiliated Mutual Funds, based on the specific services provided, and (ii) Third-party Mutual Funds: a range of between 0.00% to 0.25% of the average daily net assets of account assets invested in Third-party Mutual Funds, based on the specific services provided. These fees are subject to change and may change from time to time. Our or our affiliates' receipt of the various fees noted in this section creates potential conflicts of interest as we may have an incentive to (i) recommend an investment in a Mutual Fund that pays compensation over a similar fund that does not, or (ii) select a share class which pays compensation even though a lower cost share class in the same mutual fund is available. The actual fees and rate of compensation that we or our affiliates currently receive at any given time are subject to change and can be determined by consulting the relevant Mutual Fund's prospectus or by contacting your advisor. Affiliated Mutual Fund prospectuses are available at www.wilmingtontrust.com.

The Mutual Fund fees described above are computed daily and paid at least monthly. The account will not pay a sales commission in connection with the purchase or sale of shares of any Mutual Funds. The above fees for Mutual Funds are in addition to the fees we receive as a provider of services for the account.

b) Affiliated and Third-party Private Funds: We and/or our affiliates provide administrative, investment management or other services to Affiliated Private Funds and provide other services to some Third-party Private Funds. The actual fees we or our affiliates receive from, and the rate of compensation for, any such services that we or our affiliates provide to the Private Funds are described in the confidential private offering memorandum for such Private Funds and include fees for various services rendered to such Private Funds, such as serving as general partner, investment advisor, administrator, and/or transfer agent. We and/or our affiliates receive a management and administration fee from each Affiliated Private Fund that is borne by each investor in the Fund on a pro rata basis in proportion to each investor's investment. Such fees are equal to a specified percentage per annum of the relevant net asset value of the Private Fund and may be waived by our affiliates or offset by us in our sole discretion. In addition, as investment manager to an Affiliated Private Fund, we or our affiliates, may be compensated for services pursuant to an incentive fee arrangement with such Private Fund. For example, we or our affiliates may receive a performance fee based on a specified percentage of profits, subject to the relevant private placement memorandum. Performance-based fees create potential conflicts of interest. There may be an incentive to allocate promising investment opportunities to accounts that pay such fees and may be more lucrative over accounts that pay fees based on a fixed rate. We do not currently take any performance-based fee from any Affiliated Private Fund. We or our affiliates may serve as the sole general partner or managing member of the Affiliated Private Funds and, in that capacity, may select prospective investments for the Affiliated Private Funds. Private Fund fees and compensation may be received to the extent permitted by applicable law and are in addition to the fees and compensation we receive as a provider of services for the account.

Where a Private Fund is a fund of funds, investors will bear not only their proportionate share of the Private Fund's direct expenses, such as management, incentive, accounting and custody fees, but they will also indirectly bear similar expenses of the underlying funds. The overall cost of investing in a fund of funds may be higher than investing directly in the underlying investment funds.

c) Additional Information: The fees paid to us or our affiliates may change from time to time and if we or our affiliates provide additional services to the Funds, we and our affiliates would be entitled to receive additional compensation from the Funds. Our relationships with Third-party Mutual Funds and Third-party Private Funds may include referral or other contractual arrangements under which we or our affiliates may receive compensation when account assets are invested in those funds.

   With respect to Funds advised, sponsored or otherwise serviced by us or our affiliates, we and/or our affiliates will receive direct or indirect benefits, financial or otherwise, in connection with such investments. The receipt of such benefits creates an incentive to make such selections in preference to similar alternative investment options or products available on our platform or otherwise available in the marketplace. If you wish to limit such investments or have any questions, please contact us.

d) Fee Credits: To the extent required by applicable law, where we have investment discretion with respect to the account, and where account assets are invested in the Affiliated Funds, under certain circumstances, the account may receive a credit against the account-level fee for all or some portion of the Affiliated Fund fees. Alternatively, the value of account assets invested in an Affiliated Fund may be excluded from calculation of the account-level fee. Under certain circumstances, similar fee credits may be provided where we have investment discretion with respect to an account and we receive fees from Third-party Funds.

## 4. Mutual Fund and Private Fund Consent

You acknowledge and agree that:

a) The relevant prospectuses and, as applicable, confidential private offering memoranda or similar offering materials, contain complete descriptions of the Funds, their operating policies, and their fees and expenses. We may generally provide to you a prospectus, or where qualified, a confidential private offering memorandum or similar offering materials, which you should review before investing in any Fund product. You may contact us at any time for copies of the most current prospectuses and, if qualified, confidential private offering memoranda or similar offering materials for any of the Funds held in the account.

b) Neither the FDIC nor any other Governmental Authority insures or guarantees investments in Funds. Funds are not deposits or other obligations of, or guaranteed by us or any of our affiliates. Funds are subject to investment risk, including possible loss of the principal amount invested.

c) You could lose money by investing in any Funds, including money market Mutual Funds, even government money market Mutual Funds. Although many money market Mutual Funds, including government money market Mutual Funds, seek to preserve the value of the investment at a stable net asset value of $1.00 per share, there can be no guarantee such Fund will do so. An investment in money market Mutual Funds is not a deposit of M&T Bank or any of its affiliates and is not insured or guaranteed by the FDIC or any other government agency. Unless otherwise disclosed in a Mutual Fund's prospectus, a money market Mutual Fund's sponsor has no legal obligation to provide financial support to the Mutual Fund, and you should not expect that the sponsor will provide financial support to a money market Mutual Fund at any time.

d) You understand the information and practices disclosed above and expressly consent to: (1) the purchase of Mutual Funds and/or Private Funds, (2) use of the Funds as investment vehicles for the account and/or for the investment of the account's cash balances, and (3) our or our affiliates performing services for and receiving compensation from the Funds held in the account, in addition to the compensation that we receive for providing services to the account.

### Separately Managed Account Strategies and Products

Where we have investment discretion with respect to an account, we may invest all or a portion of the account assets in or use any number of investment strategies implemented through separately managed account ("SMA") strategies. Such SMA strategies may be advised, sponsored or otherwise serviced by us or our affiliates or by one or more third-party managers. Additional market value based fees are charged to accounts invested through the SMA investment platforms in connection with investment management services performed by the SMA manager(s) available through the platform, as well as for services by the SMA platform consultant. Information regarding such additional fees ("SMA Fees") is on the Separately Managed Accounts fee schedule, which is available upon request. With respect to affiliated advised investment strategies, we and our affiliates will receive direct compensation for the advice or other services we provide. For assets invested through proprietary SMA strategies managed by us or our affiliates, SMA Fees currently range between 0.15% and 0.35% annually of assets under management pursuant to the relevant strategy and may change from time to time. For assets invested with third-party SMA managers, SMA Fees vary depending on the relevant SMA manager and strategy, are assessed quarterly, and in some cases may be payable in advance of the quarter (unlike other fees charged by us); a prorated portion of such prepaid SMA Fees will be credited to the account to the extent you are not invested in the SMA program for the entire quarter. You understand the information and practices disclosed above and expressly authorize and consent to the use of SMA strategies for the account and/or for the investment of the account's cash balances; and to us or our affiliates performing services for and receiving compensation in connection with implementation of such SMA strategies, in addition to the compensation that we receive for providing services to the account.

### Wealth Bank Deposit Sweep Program

Where we have investment discretion with respect to an account, or where we are acting in accordance with your instruction, we may invest temporary or available cash in, among other things, money market instruments, short- or long-term deposits, short-term U.S. government securities, and money market Mutual Funds. We may deposit account funds in an interest-bearing deposit account ("Deposit Sweep Account") at M&T Bank. You authorize us to invest any such cash in the Deposit Sweep Account as a short- or long-term investment. Where we maintain custody of the assets, we will automatically "sweep" or deposit uninvested or available cash balances in the account into the Deposit Sweep Account at M&T Bank, or in an available money market Mutual Fund sweep vehicle, which may be an Affiliated Mutual Fund, chosen by us in accordance with the Investment Policy Statement where we exercise investment discretion with respect to the Account. Where we do not have investment discretion with respect to the account, you authorize us to automatically "sweep" or invest your temporary or available cash in the Wealth Deposit Sweep Account. Please see the Wealth Deposit Sweep Program Disclosure for additional information. Money market Mutual Fund options are available upon request.

### Affiliate Broker

To provide services to the account, we may use M&T Securities, Inc. ("M&T Securities"), an affiliated broker-dealer. We and our affiliates seek to obtain "best execution" of trades, which does not necessarily mean best price, but rather the full range and quality of a broker's services including, among other things, the value of research provided as well as execution capability, commission rate, financial responsibility, and responsiveness to us. Without limiting the generality of the powers conferred in the agreement and subject to applicable law, we are authorized to engage M&T Securities or any other affiliates to perform services for an account (including brokerage services), to purchase securities for an account (including securities held, distributed or underwritten by any such affiliate), and to pay the cost of such services (including all transaction fees and commissions) from such account as an expense of administration. You understand that any compensation paid to such affiliate will not reduce the compensation to which we are entitled hereunder.

We and our affiliates may allow broker-dealers to combine trades for the account with trades for our other accounts, including those of our employees, directors and Affiliated Mutual Funds. No account will be favored over any other account with regard to allocation of percentages and execution price (as determined over extended time periods). We or our affiliates may use commission dollars generated by transactions in accounts, including your account, to pay for research, in addition to the brokerage services, upon a good faith determination that the commissions paid are reasonable in relation to the value of the brokerage and research services provided. Such research may be used for accounts other than your account. To determine reasonableness of commissions, consideration is given to whether a product or service is research and whether it provides lawful and appropriate assistance in executing investment responsibilities with respect to executing a particular transaction or affecting overall responsibilities for accounts.

If you wish to have us direct brokerage to particular brokers or dealers in connection with transactions for the account, we retain the right to approve the specified brokers and dealers and to require you to authorize such preferences or restrictions in writing. Where brokerage is directed by you, we may not be able to negotiate commissions or fees, obtain volume discounts or achieve best execution. Where you direct brokerage to specific brokers or dealers, transactions may not be aggregated or added to a block trade for execution purposes with orders for the same securities for other accounts managed by you. As a result, the commission and purchase price paid in the case of a particular trade may be less favorable than if we were able to select brokers and dealers to execute trades. We have no responsibility for reporting or monitoring commission rates or spreads when you direct brokerage.

**M&T Bank Transactions**

You understand and agree that we may process various transactions and/or facilitate cash movement, including, without limitation, (i) wire, ACH and other funds transfers to and from your account; (ii) issuing and receiving checks to be drawn on, or credited to, your account, (iii) holding uninvested cash from your account; (iv) holding funds pending investment in and distribution to or from your account; and (v) processing foreign currency exchanges with respect to foreign currency funds transfers to and from your account through, and hold funds in, omnibus, non-interest bearing deposit account(s) at M&T Bank ("MTB Deposit Account[s]"). Your account does not earn interest or other income on funds in the MTB Deposit Accounts. You cannot make transactions directly to or from the MTB Deposit Accounts, such as bank branch or ATM withdrawals.

Funds held by us for your account in the MTB Deposit Accounts are covered by FDIC insurance up to the current applicable standard maximum deposit insurance amount ("SMDIA") under FDIC rules for each FDIC-recognized category of account ownership. In general, (i) FDIC deposit insurance is based upon the ownership rights and capacities in which a deposit account is maintained at an insured depository institution; (ii) all deposits in an insured depository institution which are maintained in the same ownership right and capacity (by or for the benefit of a particular depositor[s]) are added together and insured in accordance with the FDIC's rules and (iii) deposits that are maintained in different ownership rights and capacities, as recognized by the FDIC's rules, are insured separately from each other. Therefore, if funds are held for your account in the MTB Deposit Accounts in an FDIC-recognized category of account ownership, and funds are also held in other deposit accounts at M&T Bank in the same category, the SMDIA applies to the aggregate amount of funds held by your account in the MTB Deposit Accounts and those other deposit accounts at M&T Bank. With respect to the MTB Deposit Accounts, M&T Bank does not monitor the aggregate amount of deposits held by us at M&T Bank.

**Individual Retirement Accounts**

In accordance with Prohibited Transaction Class Exemption 77-4, where we have investment discretion with respect to your IRA, we will not charge any investment advisory or management fees to your IRA on such amounts as may be invested in an Affiliated Mutual Fund, or if we receive an investment advisory or management fee from your IRA, we will credit or rebate the amount of the advisory or management fees received from the applicable Affiliated Mutual Fund in connection with your IRA's investment in the Affiliated Mutual Fund against fees otherwise payable by your IRA. In addition, under certain circumstances, similar fee credits may be provided where we have investment discretion with regard to an IRA and we or our affiliates receive fees from Third-party Mutual Funds. Notwithstanding, we may change our approach to fee credits or rebates in connection with IRA investments in Affiliated Mutual Funds upon notice to you, provided any such approach is consistent with applicable law.

The difference in the rate of compensation paid to us for advice with respect to assets in the IRA, and compensation paid to affiliates for advice to Affiliated Mutual Funds, reflects (i) at the Affiliated Mutual Fund level, affiliates' analysis, selection and monitoring of individual securities for the Fund consistent with the Affiliated Mutual Fund's investment objective, (ii) at the IRA level, we invest the portfolio in instruments consistent with the account's investment objectives, which likely vary from (and may be broader than) those of the Affiliated Mutual Fund, and (iii) the operations, regulations and risks attendant to the Affiliated Mutual Fund and IRA are substantially different.

Investment of the IRA in Affiliated Mutual Funds may be appropriate and beneficial because, among other reasons: (i) the Affiliated Mutual Funds provide access to a diversity of investment styles and strategies that may not be available to the IRA on a separate account basis; (ii) the Affiliated Mutual Funds are valued on a daily basis; and (c) Affiliated Mutual Fund shares may be distributed to the IRA owner in kind.

You expressly consent to the purchase of Affiliated Mutual Funds and/or Third-party Mutual Funds that pay fees to us or our affiliates, and to us or our affiliates performing services for and receiving compensation from such Affiliated Mutual Funds and/or Third-party Mutual Funds held in your IRA, in addition to the compensation we shall receive for providing services to your IRA, to the extent permitted by applicable law.

With respect to advice provided in connection with a rollover of IRA or plan assets, we provide such rollover advice as fiduciaries under Title I of ERISA and the Internal Revenue Code, as applicable, which are laws that govern retirement accounts. The manner in which compensation is received by us creates some conflicts with your interests. In particular, we will receive a management fee and certain of our investment professionals will receive increased compensation as a result of rollover advice. Therefore, we must operate under a special rule requiring that we act in your best interest and not put our own interest first. As fiduciaries, we will recommend a rollover only when it is determined to be in your best interest.

Certain transactions involving your IRA and "disqualified persons" (including but not limited to you, certain beneficiaries and other persons related to you) may result in a non-exempt prohibited transaction under Section 4975 of the Code with respect to which excise taxes may be imposed on a disqualified person. These transactions include (among others) a sale or exchange of securities or other property between your IRA and a disqualified person and the borrowing of assets of your IRA or other use of assets of your IRA by a disqualified person. If you or your beneficiary engages in a non-exempt prohibited transaction, your IRA will be disqualified in its entirety as of the first day of the year in which the prohibited transaction occurred, resulting in a reportable, and possibly taxable, distribution and penalties.

You represent and warrant that: (i) any directions to us will not involve a violation of the prohibited transaction provisions under Section 4975 of the Code; (ii) you shall not request the purchase or holding of any investment, or any other transaction involving your IRA, that could result in a non-exempt prohibited transaction under Section 4975 of the Code; (iii) we will be immediately notified in writing by you if circumstances change such that the holding of an investment in your IRA or other transaction involving your IRA may constitute a non-exempt prohibited transaction under Section 4975 of the Code; and (iv) you have consulted with such advisors as you deemed necessary and appropriate (other than us) to determine that these representations and warranties are truthful and accurate.

**Consent to Electronic Delivery of Mutual Fund and Exchange-Traded Fund Documents**

If you provided your email address and unless you specify otherwise below, we may send certain mutual fund and exchange-traded fund documents (including prospectuses, shareholder reports and proxy materials) materials to you electronically rather than by U.S. mail. If you choose not to consent to electronic delivery of these documents, you will receive paper copies by U.S. mail.

**1. Software Requirements**

To receive mutual fund and exchange-traded fund documents electronically, you must have an active email address and a current version of an internet browser. We will provide the documents in portable document format (PDF). To access a PDF document, you will need Adobe Acrobat Reader software, which may be downloaded at no cost at http://www.adobe.com. Although we provide electronic delivery free of charge, there may be a charge applied by your online service provider in connection with your online use.

If you wish to retain information delivered in electronic form, you will need electronic storage (such as a hard drive on your computer), and if you wish to retain information on paper you will need a printer. You must have the ability to access and retain PDF documents, by downloading and storing or printing them, for example, in order to consent to electronic delivery. Please contact your relationship manager if you have questions relating to software requirements or electronic delivery.

**2. Notice of Availability**

When an electronic document is available, we will send you an email which contains a link that allows you to access or download the document. You must immediately contact your relationship manager if there is a change in your email address. If an email is returned to us as undeliverable, we will send you a paper copy of the document by U.S. mail within 72 hours, discontinue your enrollment in electronic delivery, and you will receive future copies on paper by U.S. mail. You may request a paper copy of any electronic document at any time, free of charge, by contacting your advisor.

**3. Personal Financial Information**

Email notifications will contain certain information that is specific to the account. In particular, we will include the last six digits of the account number in the email. Although email notifications are not encrypted, we protect the security and confidentiality of any non-public account information by not including the full account number, or any other personal financial information, in the email.

**4. Scope, Duration, and Revocation of Consent**

Your consent to electronic delivery applies to each account associated with the tax identification number of the account. Your consent to receive documents electronically shall remain in effect until you contact your relationship manager to request that your consent be withdrawn. When you withdraw your consent, we will send all future paper documents to you by U.S. mail. Please note that withdrawal of your consent will apply to all accounts associated with the account's tax identification number.

**5. Agreement/Consent**

By providing your consent, you are confirming that you: (i) have internet access and the software described above; (ii) are able to receive, view, and retain electronic records; (iii) have a valid email account; (iv) understand that certain non-public account information will be delivered to you electronically; and (v) are authorized to, and do, consent on behalf of all the other account owners associated with the account.

By signing below, you have read, understand and agree to the above terms and conditions, including the Consent to Electronic Delivery of Mutual Fund and Exchange-Traded Fund Documents, and agree and consent to the Assignment.

________ Check here if you do not wish to participate in electronic delivery and instead choose to receive fund documents by U.S. mail.

**CLIENT/OWNER:**

Signature ______________________ Print Name ______________________ Date: ____________

**M&T BANK**

**PEOPLE'S UNITED ADVISORS, INC. (as applicable)**

Signature Megan Sargent Print Name Megan Sargent Date: 5/25/2022

Title Senior Vice President, Manager - Wealth Management Program & Platform

WILMINGTON TRUST

MEMBER OF THE M&T FAMILY

# NOTICE OF ASSIGNMENT

(applies to clients having a People's United Advisor's Inc. investment advisory agreement and where People's United Bank, N.A. is custodian)

If your investment advisory account agreement(s) are with People's United Advisors, Inc. ("PUA") and People's United Bank, N.A. was providing custody services ("IM Agreement"), PUA hereby notifies you of its intent to assign the IM Agreement to M&T Bank effective upon the date of conversion of the account(s) onto the Wilmington Trust system (the "Assignment). The purpose of the Assignment is to consolidate the custody and investment services under M&T Bank after systems' integration and conversion in order to offer you the full suite of Wilmington Trust products and services.

We will understand that you consent to the Assignment if you execute the Disclosures Addendum, or we do not receive written notice of your objection by the date of conversion of the account onto the Wilmington Trust system and you continue to use our services.

WILMINGTON TRUST

MEMBER OF THE M&T FAMILY

# Wealth Bank Deposit Sweep Program

### 1. How the Bank Deposit Sweep Program Works

We may automatically "sweep" or deposit all or a portion of uninvested or available cash balances in the account into an interest-bearing deposit account at M&T Bank, a depository institution affiliated with us ("Deposit Sweep Account").

The Deposit Sweep Account is established as an omnibus (or pooled) account maintained in the name of Wilmington Trust, N.A., Wilmington Trust Company, or M&T Bank for the benefit of such entity's eligible accounts, where such entity serves as trustee, agent, or custodian. We will perform record keeping for those clients' accounts, including records relating to interests and transactions in the Deposit Sweep Account. We will make deposits to and withdrawals from the Deposit Sweep Account on behalf of such clients' accounts. No evidence of ownership, such as a passbook or certificate, will be issued to you. The account cash balances remain in the Deposit Sweep Account on a short- or long- term basis until those balances are otherwise invested or needed to satisfy obligations arising in connection with the account. You cannot make transactions directly to or from the Deposit Sweep Account, including via bank branch or ATM withdrawals.

### 2. Funds in the Deposit Sweep Account are Eligible for FDIC Insurance Coverage

The account funds held for or on behalf of a client in the Deposit Sweep Account are covered by FDIC insurance up to the current applicable standard maximum deposit insurance amount under FDIC rules for each FDIC recognized category of account ownership. In general, (i) FDIC deposit insurance is based upon the ownership rights and capacities in which a deposit account is maintained at an insured depository institution, (ii) all deposits in an insured depository institution which are maintained in the same ownership right and capacity (by or for the benefit of a particular depositor[s]) are added together and insured in accordance with the FDIC's rules, and (iii) deposits that are maintained in different ownership rights and capacities, as recognized by the FDIC's rules, are insured separately from each other. Therefore, if funds are held for or on behalf of a client in the Deposit Sweep Account in an FDIC recognized category of account ownership, and the client also holds funds in other deposit accounts at M&T Bank in the same category, the standard maximum deposit insurance amount applies to the aggregate amount of funds held by or on behalf of a client in the Deposit Sweep Account and those other deposit accounts at M&T Bank. The account funds on deposit in the Deposit Sweep Account at M&T Bank may from time to time exceed the applicable FDIC insurance limit (with or without giving effect to other deposits at M&T Bank). If the account funds on deposit in the Deposit Sweep Account in the same recognized insurable capacity exceed the applicable FDIC insurance limit, the FDIC will NOT insure those account funds in excess of the limit.

Where we have investment responsibility for the account, account funds exceeding the applicable FDIC insurance limit may be swept to a non-FDIC insured money market mutual fund, including Wilmington Trust affiliated money market mutual funds. You may contact your Relationship Manager for a copy of the Fund's prospectus. You acknowledge that unless we have investment responsibility for the account, we are not responsible for monitoring the total amount of deposits in the same insurable capacity at M&T Bank or for assuring that all of your deposits are FDIC insured. If we do not have investment responsibility for the account, and you expect to have deposits in the same insurable capacity at M&T Bank, including balances in the Deposit Sweep Account that exceed the applicable FDIC insurance limit, you should carefully consider whether you should arrange for other investment options for amounts in excess of the FDIC insurance coverage limit, in order to reduce your investment risk. If you manage accounts for others, including some trust accounts and other accounts, those accounts may require that you keep cash in fully FDIC insured bank deposits or investments backed by U.S. government securities. In this case, the Deposit Sweep Account may not be a suitable investment for the account. Further information about FDIC insurance may be obtained by contacting the FDIC, Deposit Insurance Outreach, Division of Depositor and Consumer Protection, by letter (550 17th Street, N.W., Washington, DC 20429), by phone (877-275-3342 or 800-925-4618 [TDD]) or by completing the FDIC Deposit Insurance Form at https://ask.fdic.gov/FDICDepositInsuranceForm.

### 3. Debiting the Deposit Sweep Account for Payment Obligations

On each business day, available cash balances in the account will be automatically swept into the Deposit Sweep Account, which is then automatically debited to satisfy obligations arising in connection with the account. These obligations may include administrative and other fees and amounts necessary to satisfy applicable credit requirements. The Deposit Sweep Account will also be debited as necessary in connection with certain account activity and services, including, but not limited to, securities transactions, electronic transfers, and automated payments. The account will be scanned automatically for debits each day. Debit balances in the account will be satisfied automatically: (i) from available free credit balances in the account; (ii) through the withdrawal of funds from the Deposit Sweep Account; (iii) through the redemption at net asset value of shares in any money market funds; and (iv) where applicable, from margin loans.

### 4. Interest on Account Balances in the Deposit Sweep Account

The interest rate on account balances in the Deposit Sweep Account is a variable rate established by M&T Bank. The current rate is the greater of (i) the Fed Funds Target Rate (which is available at https://www.federalreserve.gov/monetarypolicy/openmarket.htm) less 0.40% or (ii) the Wilmington U.S. Government Money Market Fund rate (which such prospectus is available at www.wilmingtontrust.com) plus 0.05%, and may change from time to time. The interest rate and rate formula for the Deposit Sweep Account may be changed by M&T Bank, in its sole discretion, at any time. Interest on account funds in the Deposit Sweep Account is compounded daily and credited to the account monthly. The daily balance method is used to calculate the interest on funds in the Deposit Sweep Account. This method applies a daily periodic interest rate to the deposits in a Deposit Sweep Account. The daily rate is 1/365 (or 1/366 in a leap year) of the interest rate. You may contact your Relationship Manager to obtain current interest rates and annual percentage yields ("APYs") for the Deposit Sweep Account. Interest earned is reflected on your account statements. The rate of return paid with respect to the Deposit Sweep Account may be higher or lower than the rates of return available to other depositors making deposits with M&T Bank directly, through other types of accounts at Wilmington Trust, or with other depository institutions in comparable accounts. If you have investment responsibility for the account, you should compare the terms, rates of return, required minimum amounts, charges, and other features of the Deposit Sweep Account with other accounts and alternative investments. A Form 1099-INT will be sent to the owner of the account each year, showing the amount of interest income the account has earned in the Deposit Sweep Account.

**1. Information About the Account Share of the Deposit Sweep Account**

Information about transactions and earnings on the account's balances in the Deposit Sweep Account will appear on your periodic account statements. For each statement period, your account statement will reflect: (i) the account's deposits to and withdrawals from the Deposit Sweep Account; (ii) the account's opening and closing balances in the Deposit Sweep Account; and (iii) interest earned on the account's balance in the Deposit Sweep Account.

**2. Your Responsibility to Monitor Your Sweep Options in Non-Discretionary Accounts**

We do not have any duty to monitor the sweep option for any account where we do not have investment discretion, such as custody or directed trust accounts ("Non-Discretionary Accounts") or make recommendations about, or changes to, the sweep program that might be beneficial to Non-Discretionary Accounts. As future changes may occur, it may be in your financial interest to change your sweep option or invest the cash in your Non-Discretionary Account in other investment vehicles. Please contact your Relationship Manager for information regarding alternative sweep options and other investments as well as to obtain current rates and returns.

**3. Benefits to M&T Bank and its affiliates, including Wilmington Trust**

M&T Bank earns net income from the difference between the interest it pays on deposit accounts, such as the Deposit Sweep Account, and the income it earns on loans, investments, and other assets. Wilmington Trust also receives a benefit from possession and temporary or long-term investment of cash balances in the form of an earnings credit from M&T Bank that is calculated on the basis of cash balances in client accounts deposited into the Deposit Sweep Account. The Deposit Sweep Account may be more profitable to M&T Bank and its affiliates, including Wilmington Trust, than other available sweep options. The asset-based fee charged on the account assets includes the cash held in the Deposit Sweep Account.

**4. Certain Clients and Accounts are Ineligible**

In accordance with applicable law, the Deposit Sweep Account is maintained for the benefit of Wilmington Trust, N.A., Wilmington Trust Company, or M&T Bank clients, where such entity serves as agent, trustee, or custodian. The Deposit Sweep Account is not available to clients with ERISA or IRA accounts, or accounts held by government entities. Deposits in the Deposit Sweep Account held at M&T Bank are deposit obligations of M&T Bank only, and are not obligations of, or guaranteed by, M&T Bank Corporation or any of its other direct or indirect subsidiaries, including Wilmington Trust, N.A. and Wilmington Trust Company, nor are they responsible for any insured or uninsured portion of any deposits with M&T Bank. Neither M&T Bank Corporation, M&T Bank, Wilmington Trust, N.A., nor Wilmington Trust Company, guarantee in any way the financial condition of M&T Bank.

**5. Authorization**

Where we have investment discretion, you authorize us to invest any such cash balances in the Deposit Sweep Account as a short- or long-term investment.

Wilmington Trust is a registered service mark used in connection with various fiduciary and non-fiduciary services offered by certain subsidiaries of M&T Bank Corporation including, but not limited to, Manufacturers & Traders Trust Company (M&T Bank), Wilmington Trust Company (WTC) operating in Delaware only, Wilmington Trust, N.A. (WTNA), Wilmington Trust Investment Advisors, Inc. (WTIA), Wilmington Funds Management Corporation (WFMC), and Wilmington Trust Investment Management, LLC (WTIM). Such services include trustee, custodial, agency, investment management, and other services. International corporate and institutional services are offered through M&T Bank Corporation's international subsidiaries. Loans, credit cards, retail and business deposits, and other business and personal banking services and products are offered by M&T Bank, Member FDIC.

M&T Bank | WILMINGTON TRUST

Rev. 05/22

| FACTS | WHAT DO M&T BANK CORPORATION AND WILMINGTON TRUST DO WITH YOUR PERSONAL INFORMATION? |
|---|---|
| Why? | Financial companies choose how they share your personal information. Federal law gives consumers the right to limit some but not all sharing. Federal law also requires us to tell you how we collect, share, and protect your personal information. Please read this Notice carefully to understand what we do. |
| What? | The types of personal information we collect, and share depend on the product or service you have with us. This information can include:<br>• Social Security number and income<br>• Credit history and credit scores<br>• Account balances, transaction history, payment history and assets<br>• Investment experience |
| How? | All financial companies need to share customers' personal information to run their everyday business. In the section below, we list the reasons financial companies can share their customers' personal information; the reasons M&T Bank Corporation and Wilmington Trust choose to share; and whether you can limit this sharing. |

| Reasons we can share your personal information. | Do M&T Bank Corporation and Wilmington Trust share? | Can you limit this sharing? |
|---|---|---|
| **For our everyday business purposes** – such as to process your transactions, maintain your account(s), respond to court orders and legal investigations, or report to credit bureaus | Yes | No |
| **For our marketing purposes** – to offer our products and services to you | Yes | No |
| **For joint marketing with other financial companies** | Yes | No |
| **For our affiliates' everyday business purposes** – information about your transactions and experiences | Yes | No |
| **For our affiliates' everyday business purposes** – information about your creditworthiness | Yes | Yes |
| **For our affiliates to market to you** | Yes | Yes |
| **For nonaffiliates to market to you** | No | We don't share |

| To limit our sharing | For customers of M&T Bank Corporation, call toll-free 1-800-785-3162. This number is also available to hearing impaired customers through a relay service. Our menu will prompt you through your choices. Or visit us online at mtb.com/privacyoptout.<br>For customers of Wilmington Trust, contact your relationship manager or call toll-free 1-866-771-7777. |
|---|---|
| | **Please note:**<br>If you are a *new* customer, we can begin sharing your information 30 days from the date we sent this Notice. When you are *no longer* our customer, we continue to share your information as described in this Notice. However, you can contact us at any time at the numbers listed above to limit our sharing. |

| Questions | For customers of M&T Bank Corporation, call toll-free 1-800-724-2440, or go to mtb.com.<br>For customers of Wilmington Trust, contact your relationship manager, or call toll-free 1-866-771-7777. |
|---|---|

| Who we are | |
|---|---|
| Who is providing this Notice? | This Notice is being provided by M&T Bank Corporation; Wilmington Trust Investment Advisors, Inc.; Wilmington Trust Investment Management, LLC; Wilmington Trust Company; Wilmington Trust SP Services, Inc.; Wilmington Trust 1031 Exchange LLC; Wilmington Trust, N.A.; and People's United Advisors.<br>*Wilmington Funds Management Corp. has separate sharing practices and is not covered in this Notice.* |

| What we do | |
|---|---|
| How do M&T Bank Corporation and Wilmington Trust protect my personal information? | To protect your personal information from unauthorized access and use, we use security measures that comply with federal law. These measures include computer safeguards and secured files and buildings. |
| How do M&T Bank Corporation and Wilmington Trust collect my personal information? | We collect your personal information, for example, when you:<br>• Open an account or deposit money<br>• Pay your bills or apply for a loan<br>• Use your credit card or debit card<br>We also collect your personal information from others, such as credit bureaus, affiliates, or other companies. |
| Why can't I limit all sharing? | Federal law gives you the right to limit only:<br>• Sharing for affiliates' everyday business purposes – information about your creditworthiness<br>• Affiliates from using your information to market to you<br>• Sharing for nonaffiliates to market to you<br>State laws and individual companies may give you additional rights to limit sharing. See below for more on your rights under state law. |
| What happens when I limit sharing for an account I hold jointly with someone else? | Your choices will apply to everyone on your account. |

| Definitions | |
|---|---|
| Affiliates | Companies related by common ownership or control. They can be financial and nonfinancial companies.<br>• *Our affiliates include companies with an M&T or Wilmington name and financial companies such as Lafayette Settlement Services, Inc.* |
| Nonaffiliates | Companies not related by common ownership or control. They can be financial and nonfinancial companies.<br>• *Nonaffiliates we share with can include companies that perform services on our behalf.* |
| Joint marketing | A formal agreement between nonaffiliated financial companies that together market financial products or services to you.<br>• *Our joint marketing partners can include financial product or service marketing companies and financial institutions such as LPL Financial LLC.* |

## Other important information

- **For Vermont residents only.** We automatically treat you as having opted-out of allowing us to share with our affiliates: (a) information about your creditworthiness for affiliates' everyday business purposes, unless you authorize broader sharing, and (b) your personal information to market to you, except as permitted by Vermont law or as authorized by you. For joint marketing with other financial companies, we will only share your name, contact, transaction, and customer experience information, unless you authorize broader sharing.
- **For Nevada residents only.** If you prefer not to receive marketing calls from us, you may be placed on our Internal Do Not Call List by calling us at the appropriate toll-free number in the "To limit our sharing" section of this Notice. You may also contact the Bureau of Consumer Protection, Office of the Nevada Attorney General, 555 E. Washington Avenue, Suite 3900, Las Vegas, Nevada 89101. Telephone: 702-486-3132; Email: BCPINFO@ag.state.nv.us.
- **For California residents only.** Effective January 1, 2020, the privacy law that applies to California consumers who receive this notice is the Gramm-Leach-Bliley Act rather than the California Consumer Privacy Act.
- **Do Not Call Policy.** This Notice is the M&T Bank Corporation and Wilmington Trust Do Not Call Policy under the Telephone Consumer Protection Act. No telemarketing calls will be made to residential or cell phone numbers on a Do Not Call list and requests to be added to an internal Do Not Call list will be honored within 30 days from the date of request.

*This Notice is not directed to individuals located in the European Union or the United Kingdom.*

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**DeAngelis, Paula**

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|---|---|
| **From:** | Labrie, Lisa |
| **Sent:** | Friday, June 3, 2022 1:07 PM |
| **To:** | Len Lathrop; Harry Schibanoff; Edward Duchesne |
| **Cc:** | DeAngelis, Paula |
| **Subject:** | Trustee of Trust Funds Request for RFP info |

Here is a request for RFP information. Last I knew, when I checked with Paula, it was not out yet.

Lisa

*Lisa Labrie*
Finance Director
Hudson, NH 03051

**From:** Martore-Baker, Susan <Susan.Martore-Baker@cambridgetrust.com>
**Sent:** Friday, June 3, 2022 9:02 AM
**To:** Labrie, Lisa <llabrie@hudsonnh.gov>
**Subject:** Trustee of Trust Funds

**EXTERNAL: Do not open attachments or click links unless you recognize and trust the sender.**

Good Morning Lisa-

You were extremely helpful several months ago when I was looking for an RFP from the trustees for the town. Since there has been no RFP issued, as far as I know, I'm wondering if you have further information about the timing of the trustees' search. Do you know when the RFP will be issued?

We would love to have the opportunity to respond and be considered to partner with the trustees. We work with a number of cities and towns in NH to provide investment management and reporting services and would be pleased to offer references.

I will look forward to hearing any updates you might have. Thanks so much.

**Susan Martore-Baker**
**President, Cambridge Trust Company of NH**
**Office:** 603-369-5101 | **Fax:** 603-226-3584 | **Mobile:** 603-738-7872

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NEW HAMPSHIRE

**Disclaimer**